

Henderson County Schools Transportation Department

5075 Airline Road

Henderson, KY 42420

Phone: 270-831-5120

Fax: 270-831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

Sponsor/Coach Name: Erin Williams Cell Number: 270-869-7826

Date of Departure: 5/13/12 Time of Departure: 12:00 pm

Date of Return: 5/14/12 Expected Time of Return: 8:00 pm

☐ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

☐ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

☐ Notify school cafeteria manager of any lunch needs

☐ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

☐ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

☐ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

☐ Attach and itinerary

Other specific needs:

[Signature]
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

[Signature]

HCHS CHEER
STATE COMPETITION

Departure: May 13th/14th- 12:00 pm

Return: May 15th - 8:00 pm
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Location:

Arena: 2745 Boonesboro Rd, Winchester, KY 40391

Hotel: 1801 Newtown Pike, Lexington, KY 40511

Reasoning: To compete at the KHSAA State Competition for State Title

All COVID Guidelines will be followed throughout the trip. All athletes and staff will always wear mask unless performing. Temperatures will be taken upon arrival and during the day. Sanitation will take place thoroughly during trip. Cheerleaders will be roomed with stunt groups.

Addie Chandler
Addison Coyle
Allie Yates
Allisen Harrison
Ashley Wolfe
Ashton Rideout
Aubree Sellars
Ava Pruitt
Cadence Woolfork
Chloe Chandler
Emma Roberson
Jaylea Clement
Kendall Ralph
Kylee Williams
Lauren Terhune
Lily Sinnett
Madelyn Montgomery
Maggie Moore
Malia Baker
Mya Dossett
Olivia Duncan
Payton Denton
Tess Coomes
Tori Allinder
Josel Grossman
Whitney Mills
Kanna Romain
Jacy Hargis
Maya Blanford