

*Henderson County Schools Transportation Department*

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To: Board of Education Members

From: Wes Alexander, Director of Transportation

Date: May 17<sup>th</sup>, 2021

Re: Transportation Request

Henderson County 4-H is requesting for the use of school busses from Tuesday, June 29, 2021 at 9:00 a.m. through Friday, July 2, 2021. This is for the summer camp for the Henderson County 4-H youth. The Transportation Department can support this request and seeks approval from the Board for this event. The Henderson County 4-H will be responsible for costs associated with this event. There will be 90 total people going. We can accommodate this by using 2 busses, if the numbers fluctuate we will have to add or subtract depending. The drivers will be transported back to Henderson on the 29<sup>th</sup>, then on the 2<sup>nd</sup> they will be picked up and taken back to the camp for the return trip. All of this will be done via 4-H provided vehicle and employee.

Thank you.

  
Wes Alexander  
Director of Transportation



University of Kentucky  
College of Agriculture,  
Food and Environment  
Cooperative Extension Service  
4-H Youth Development

March 5, 2021

Mr. Wes Alexander  
Transportation Director  
Henderson County Schools

Cooperative Extension Service  
Henderson County  
3341 Zion Road  
Henderson KY 42420  
270-826-8387  
Fax: 20-826-8616  
<http://extension.ca.uky.edu>

Dear Wes,

In the past, the Henderson County School Board has supported the 4-H Camping Program by providing the use of school buses to transport 4-Hers to camp. With this support from the school board, the 4-H camping program in Henderson County has been one of the strongest in the area and has continued to grow exponentially.

Kentucky 4-H is moving forward with plans to open summer camps up this year with 50% Capacity and compliance with state/federal and University of Kentucky Covid-19 guidelines. Masking, social distancing, disinfecting/cleaning, two weeks prior self-health monitoring, temperature checks, and other guidelines are currently being planned. The campers and counselors will be kept within the same "pod" group for all activities including classes, dining, and events while on camp property.

**This year, Henderson County is scheduled to go to 4-H Camp on June 29-July 2, 2021.** At this time, I am requesting buses to transport approximately 85 4-Hers and counselors to and from West Kentucky 4-H Camp in Dawson Springs. Henderson County is currently limited to 72 camper spots along with sixteen counselors (teens and adults).

We would need the buses to transport the 4-Hers from either the Henderson County Extension Office or another designated venue within the county on Tuesday, June 29 to Dawson Springs and then return from Dawson Springs with the same group on Friday, July 2. Departure time will be around 9:00am on June 29 and return from camp about 2:30pm on July 2.

In past years, busses were left at 4-H Camp and bus drivers were drove back to Henderson by a Henderson County Extension employee. I understand this may not be able to happen this year due to Covid-19 restrictions with drivers.

I understand that if School Board approves use of the buses and truck that we will need to abide by and enforce all Henderson County School Covid-19 guidelines in place for transportation use at the time of use. I also respect the fact that depending on our final number of campers and counselors that we may have to add another bus or two to ensure social distancing and other factors. We will do everything in our power to ensure the health and safety of our campers, counselors, and the bus drivers.

I would be glad to answer any questions you may have concerning this matter. I can be reached by e-mail at [allie.brasher@uky.edu](mailto:allie.brasher@uky.edu) or by phone at (270) 826-8387. Your continued support would be greatly appreciated.

Sincerely,

Allie Brasher  
Henderson County Extension Agent  
for 4-H Youth Development