



Joy Outdoor Education Center, LLC Services Agreement

Organization: Gray Middle School
Booking Name: Gray Middle School Three Groups
Primary Contact: Brittany Leslie
Contact Email: brittany.leslie@boone.kyschools.us
Contact Phone:

Billing Party: Brittany Leslie
Billing Address: 10400 US 42
Union KY 41042
USA
Billing Email: brittany.leslie@boone.kyschools.us

*Helping people
grow and succeed
through life-long,
experience-based
learning*

Guaranteed # of 200 (You will be billed for the guaranteed # of participants on this contract.)

Date/ Time: Arrival: 8:00 AM - Wednesday, May 19, 2021

Date/ Time: Departure: 2:00 PM - Wednesday, May 19, 2021

Program Cost: 240 (max) or 200 (min) @ \$53.00 per participant, 8am-2pm programming

Fees Include: summer camp style programming off-site at School. Three consecutive days

Total Investment: \$13,920.00

Deposit: \$3,480.00

Due Date: May 5, 2021

(A 2% processing fee will be charged to any credit card payment over \$100.00.)

PLEASE READ CAREFULLY:

To Guarantee your Program Dates

- A non-refundable deposit of 25% of the expected contract total, along with this signed service agreement is required to confirm and hold the date(s) requested above. Program dates are confirmed after our office receives the signed agreement and deposit.

Cancellation Policy If a program needs to cancel the following cancellation policy will be upheld.

- Cancellation 14 days of the program will result in forfeiture of 50% of the total contract amount.
- Should the program need to reschedule, the deposit will be applied to a future date if the program is rescheduled within the same calendar year and notification to reschedule is given to JOEC, LLC. at least 60 days prior to the original date of the program.
- If Camp Joy cancels the program due to unforeseen circumstances a full refund will be given.

Payment Terms

- Client is expected to render payment in full within 30 days after receipt of final invoice. Client agrees to ensure that all necessary medical information and acknowledgement of risk for each participant is produced upon arrival.
- The final invoice will be adjusted to reflect the cost for any additional participants over and above the Guaranteed Number. The invoice will also reflect any extra charges incurred while at JOEC, LLC.

Guaranteed Minimum

- Camp Joy will not be holding programs to the guaranteed minimum participant number if affected due to COVID-19.

In case of inclement weather JOEC, LLC will make all efforts to create alternatives to running high adventure, living history, or other weather-contingent programming. It is understood that the availability of space, time and other clients on campus could limit these programming alternatives.

An authorized agent of the client organization must sign and date this document. This signature indicates a full understanding and acceptance of all prices, services, materials and terms contained in this agreement. JOEC, LLC. will not guarantee program dates until signed agreement and deposit are received.

**Please sign one copy of this agreement and then return it along with your deposit to:
Joy Outdoor Education Center, LLC, PO Box 157, Clarksville OH 45113**

This agreement has been issued by:

Tia Draper

April 13, 2021

(JOEC, LLC Staff Member)

(Date)

This agreement has been reviewed and signed by:

(Authorized Representative)

Group Type: OSP Offsite

CREDIT CARD PAYMENT OPTION

Please contact our Finance
Department
to process credit card deposits.
937-289-9144

**A 2% processing fee will be
charged to any credit card payment
over \$100.00.**

JOEC, LLC
P.O. Box 157
Clarksville, Ohio
45113

(937) 289-2031
(937) 289-3179
(Fax)

www.camp-joy.org

(For Internal Use)



JOY OUTDOOR EDUCATION CENTER, LLC dba CAMP JOY ON-SITE AGREEMENT

- 1 RISK && RELEASE/MEDICAL FORMS: All guests and visitors will be required to sign the Camp Joy's Risk and Release form.
- 2 LIABILITY: Camp Joy holds a Certificate of Liability covering Camp Joy program delivery.
- 3 NO SMOKING: Smoking is not permitted inside any building. Smoking is only allowed in certain designated areas outside of buildings. See the Camp Joy Coordinator for designated area locations.
- 4 FIRST AID && MEDICAL CONCERNS: The Client Group is responsible, unless prior arrangements are made, for dispensing routine medications, for the care of ill guests, and is advised to have an advisor/leader certified in first aid and CPR. Emergency medical response is available through the county 911 EMS system. The nearest hospital, Clinton Memorial, is located 11 miles away in the town of Wilmington. Any expenses involved in responding to a medical emergency will be the sole responsibility of the injured party.
- 5 VEHICLES: Each Client Group must have one vehicle available for emergency transportation for the duration of the stay at Camp Joy unless prior arrangements have been made with Camp Joy. All vehicles are to be parked in designated areas only. If possible, please carpool in order to reduce fuel consumption and the number of vehicles on site.
- 6 PROHIBITED BEHAVIOR / SUBSTANCES: Common sense and considerate behavior are expected of all of our guests. No alcoholic beverages will be allowed on the property unless prior approval has been granted by Camp Joy. In order to provide a safe learning environment for all youth and adult guests, no drugs/controlled substances, firearms, explosives (fireworks) or other improper materials or behaviors (theft, harassment, etc.) are permitted at any time at Camp Joy. To ensure the safety of all guests, visitors, and staff, Camp Joy or its representative reserves the right to inspect not only cabins, common areas and offices, but also the personal effects, packages, luggage, pocket contents or other methods of concealment of any person entering or leaving Camp Joy. Any employee, guest or visitor who wishes to avoid inspection of any articles or materials should not bring such items onto the Camp Joy's premises. This policy extends to vehicles on company property. Refusal to cooperate in such an inspection shall result in removal from the premises and/or notification of proper authorities.
- 7 SUPERVISION: Camp Joy staff is primarily responsible for the supervision of minor guests in cabin and during any Camp Joy led activity. In the event that the Client Group is leading an activity (education session, specialized activity area, etc.) then the Client Group staff/volunteers are primarily responsible for the supervision of minor guests. Camp Joy also recommends all adult group leaders and chaperones conform to ACA standards for appropriate background checks. For more information, contact your Camp Joy Coordinator.
- 8 1:1 ADULT/MINOR INTERACTION: Camp Joy operates with the "rule of three". Adults must avoid being in secluded one to one situations with minors. This includes but is not limited to restrooms, healthcare settings etc. If a situation does require one on one interaction another adult must be able to hear and/or observe the interaction.
- 9 LIABILITY AREAS: Use of the following areas is prohibited unless approved/supervised by Camp Joy staff: all ponds, rivers, creeks, ropes courses, climbing structures, initiatives, walls, barns, lofts, and any other restricted areas.
- 10 OPEN FLAMES: All campfires must be cleared through the Camp Joy Coordinator and must remain in designated areas only. Campfires may never be left unattended. No open flames (candles, etc.) are permitted in buildings.
- 11 PROPERTY DAMAGE: Client Groups are responsible to leave all cabins and facilities in the same conditions found. A cleaning/damage fee may be assessed during a 72-hour period following the departure of the Client Group. If Camp Joy equipment or facilities are damaged due to neglect or abuse, the Client Group will be billed for these charges.
- 12 PETS: Guests and guests may not bring their pets to the Center. Use of service animals is permitted (contact Camp Joy for more information).
- 13 BEDDING: Unless prior arrangements have been made, guests must provide their own bedding, toiletries, towels, alarm clock, clothing, etc.
- 14 PERSONAL EQUIPMENT: Guests may not bring or use personal sporting equipment, such as archery or climbing gear, without prior permission of Camp Joy.
- 15 NON-ENDORSEMENT: This Agreement and the use of Camp Joy by the Client Group does not constitute an approval or endorsement of any policy, belief, or practice of the Client Group, it's members or affiliates, by Camp Joy.

The Authorized Client Group Leader has read and voluntarily signs this Agreement and the Client Group agrees to abide by these policies and requirements. The Authorized Client Group Leader agrees to share all information on this Agreement with all Client Group members.

Group Leader: _____

Date: _____

Group Name: _____

Date: _____

Camp Joy Staff Signature: Tia Draper

Date: April 13, 2021