

MEMORANDUM

TO: Dr. Randy Poe, Superintendent
Mr. Matt McIntire, Chairperson
Board Members

FROM: Jehan Ghouse, Purchasing Administrator

DATE: May 28, 2020

RE: Fire Alarm Inspection Bid Award

A Request for Bid was issued on May 7, 2020 for Fire Alarm Inspections for the District. Three vendors responded. Bids were opened via Video Conference with 1 vendor in attendance. Following are the bids, as received.

BIDDER	BID AMT (\$)	COMMENTS
JCI	\$68,334.00	Joined Bid Opening via Skype web meeting
Silco Fire & Security	\$26,666.00	Did not join Bid Opening
Seco Electric	\$17,600.00	

Based on the tabulation above, Seco Electric, Inc., is the most competitive. The award is for one year, effective July 1, 2020, with the option to renew for 3 additional years.

Together with the concurrence of the Director of Facility Management, I recommend awarding the bid to Seco Electric, Inc., as presented.