Request to Place an Item on the Agenda

Name: Tammy Mason, South Todd

Address: 4115 Guthrie Rd Guthrie, KY

Telephone number: 270-265-5785

Name of school children attend, if applicable: _____

Group represented: _____

Check if request was submitted to: ☑ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): _____

Description of Issue: Items for surplus -- see attached list

Specific Action Requested: Approve surplus of broken items and outdated textbooks

Check if you are: ☐ Board Member ☑ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

broken student desks (25)
2 rugs damaged due to mold
broken teacher's desk (1)
2 vacuums
2 floor shampoo machines
broken table
laminator
1994 Edition Music Books
K-5 class sets