



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

4/9/21

AGENDA ITEM (ACTION ITEM):

Consider/Approve Contract with Receptions to hold Scott High School Senior Brunch on May 27, 2021 from 10:00 a.m. to 1:00 p.m.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Scott High School is requesting to hold a Senior Brunch at Receptions in Erlanger on May 27, 2021.

FISCAL/BUDGETARY IMPACT:

Class of 2021 is requesting to charge seniors \$15 for the ticket to cover food. The Class of 2021 will cover the cost of any student that is unable to purchase a ticket..

RECOMMENDATION:

Approval to sign contract with Receptions to hold Scott High School Senior Brunch on May 27, 2021.

CONTACT PERSON:

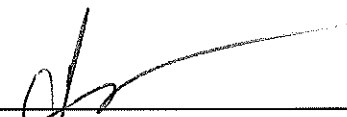
Bill Schwartz, Class Sponsor



Principal/Administrator



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Receptions, Inc.
1379 Donaldson Hwy
Erlanger, Ky. 41018
859-746-2700

Sales / Catering Contract

| | | | | |
|--|-----------------|---------------------|---------------------|---------|
| Client/Organization | Event Date | Booked | Revised | Event # |
| Scott Highschool | 5/27/2021 (Thu) | 4/1/2021 9:54:31 AM | 4/9/2021 2:18:22 PM | E38559 |
| Address | Booking Contact | Sales Rep | Guests | |
| 5400 Old Taylor Mill Road , Taylor Mill , KY 41015 | Bill Schwartz | Lizzy Wray | 180 (Pln) | |

Thank you for selecting Receptions. Please sign and return this contract with your deposit within 24 hours. We Do NOT accept tentative holds. Deposits are necessary to secure dates and are Non-Refundable in the event of cancellation. Sales Tax, Service Charge and Applicable Room Charge Will Be Applied to ALL Invoices.

VENUE

| Description | Start | End | Serving | Banquet Room | Setup Style |
|-------------|----------|---------|---------|------------------|-------------|
| Breakfast | 10:00 am | 1:00 pm | NA | Boone / Campbell | Banquet |

Food/Service Items

| Food/Service Items | Price | Qty | Total |
|--------------------|-------|-----|-------|
|--------------------|-------|-----|-------|

Southern Delight Breakfast @ \$12.95 per person.
This Includes: Fresh Fruit, Scrambled Eggs, Home Fries, Biscuits and Gravy, Sausage Links.
Non- Alcoholic Beverages Included.
Receptions Basic Owned AV Included (Podium, Mic, LCD/Screens, Sound)
Client must guarentee of 130 guest or receptions will pro- rate as roomcharge.
\$395 roomcharge and 24% service charge added to the final amount.

| | |
|-------------|----------|
| Room Charge | \$395.00 |
|-------------|----------|

Comments

\$ 200 Initial Deposit Due with signed contract.
Final guest count is due 10 days prior to your event.
Final Payment is due the Wednesday prior to your event.
(via Company Check, Credit Card or Cash).

Terms and Conditions

The amount of your deposit is \$_____ Date_____

The terms of your contract are PAYMENT PRIOR TO EVENT

I have read the above terms & conditions on the reverse side of this page. I agree with the terms & conditions.

Client or Authorized Representative_____Date_____