

## FLOYD COUNTY BOARD OF EDUCATION Danny Adkins, Superintendent 442 KY RT 550 Eastern, KY 41622 Telephone (606) 886-2354 Fax (606) 886-4550 www.floyd.kyschools.us

Linda C. Gearheart, Board Chair - District 1 William Newsome, Jr., Vice-Chair - District 3 Dr. Chandra Varia, Member - District 2 Keith Smallwood, Member - District 4 Steve Slone, Member - District 5

<u>Consent Agenda Item (Action Item):</u> Consider/Approve: Lease agreement with Xerox Financial Services LLC for color copier (Xerox C405)

Applicable State or Regulations: BOE Policy 01.11 General Powers and duties of the board.

Fiscal/Budgetary Impact: The monthly base payment will be \$50.00 with initial term being 60 months. Excess image charge B & W \$0.0149 and Color \$0.089.

<u>History/Background</u>: The savings moving from a Brother copier with toner cartridges costing approximately \$400 each replacement period for in office eleven staff using which occurs minimum of three complete cartridge changes annually to leasing a Xerox fax, copy, scan machine will most certainly be a savings for the department.

ma W. Shepherd

Recommended Action: Approve as presented.

Contact Person(s): Anna Shepherd, Chief Early Childhood Officer

Date: 4-13-21

## Xerox Financial Services LLC

201 Merritt 7 Norwalk, CT 06851

## **Cost Per Image Agreement**



Supplier Name-Address: Shofner Business Solutions of Eastern KY, LLC												
Owner: XEROX FINANCIAL SERVICES LLC - 201 Merritt 7, Norwalk, CT 06851								Agreement Number:				
CUSTOMER INFORMATION:												
CUSTOMER	Full Legal Name: Floyd County Head Start / Preschool						Phone: (606) 886-4555					
	Billing Address: 2520 South Lake Drive						Contact Name: Anna Shepherd					
	City: Prestonsburg State: KY Zip Cod					de: 41653	Contact Email: anna.shepherd@floyd.kyschools.us					
,-	QTY MODEL and DESCRIPTION						MONTHLY IMAGE ALLOWANCE®			EXCESS IMAGE CHARGE**		
3	1								COLOR	88.W	COLOR	
EQUIPMENT	4	Extra Tray					0 0		0	\$0.0149	\$0.089	
킀	4											
m	1 WiFi Card											
Meter Billing Frequency (Monthly unless checked): (Other)							* Included in Base Payment			** Plus applicable taxes		
TERM BASE PAYMENT (Monthly frequency unless otherwise noted)								Equ	pment Location (	if different from E		
Init	ial Term:	60	Base Payment (plus applica	lase Payment (plus applicable taxes): \$50.00				PACE AND ADDRESS OF THE PACE A				
(in	months)	99	Frequency: Monthly	Quarte	erly	Annually		Certamonera				
CUSTOMER ACCEPTANCE												
BY YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE THAT YOU ARE ENTERING INTO A NON-CANCELLABLE AGREEMENT AND THAT YOU HAVE READ AND AGREED TO ALL APPLICABLE TERMS AND CONDITIONS SET FORTH ON PAGES 1 AND 2 HEREOF.												
Authorized Signer X:						Date:	Fe	Federal Tax ID # (Required):				
Print Name:						Title:						
OWNER ACCEPTANCE												
Accepted By: Xerox Financial Services LLC Name and Title:										Date:		
I. Definitions. The words "you" and "your" mean the legal entity identified in "Customer information" above and "YES " "we " "West " "West " "West " "West " " " " " " " " " " " " " " " " " " "												

1. Definitions. The words "you" and "your" mean the legal entity identified in "Customer Information" above, and "XFS, "we," "us", "Owner" and "our" mean Xerox Financial Services LLC. "Party" means you or XFS, and "Parties" means both you and XFS. "Supplier" means the entity identified as "Supplier" above. "Acceptance Date" means the date you irrevocably determine will be a date after the Acceptance Date, as set forth in our first invoice, for facilitating an orderly transition and to provide a uniform billing cycle. "Discount Rate" means 3% per annum. "Equipment" means the items identified in "Equipment" above and in any attached Equipment schedule, plus any Software (defined in section 3 hereof), attachments, accessories, replacements, replacement parts, substitutions, additions and repairs thereto. "Excess Charges" means the applicable excess image charges. "Interim Period" means the period, if any, between the Base Payment specified above, which may include an amount payable to Supplier under the Maintenance Agreement to account for the Monthly image Allowances listed above, the agreement between you and Supplier for maintenance and support purposes. "Origination Fee" means a one-time fee of \$125 billed on your first invoice, which you agree to pay, covering means the Uniform Commercial Code of the State(s) where XFS must file UCC-1 financing statements to perfect its interest in the Equipment.

means the Uniform Commercial Code of the State(s) where XFS must file UCC-1 financing statements to perfect its interest in the Equipment.

2. Agreament, Payments and Late Payments. You agree and represent that the Equipment was selected, configured and negotiated by you based on your judgment and supplied by Supplier. At your request, XFS will acquire same from Supplier to lease to you hereunder and you agree to lease same from XFS. The Initial Term commences on the Commencement Date. You agree to pay XFS the first Payment plus any applicable Interim Payment no later than 30 days after the Commencement Date; each subsequent Payment shall be payable on the same date of each month thereafter. You agree to pay us all sums due under each invoice via check, Automated Clearing House debit, Electronic Funds Transfer or direct debit from your bank account by the permitted by law. For each dishonored or returned Payment, you will pay a late charge of the greater of 10% of the amount due or \$25, not to exceed the maximum amount permitted by law. For each dishonored or returned Payment, you will be assessed the applicable fee, not to exceed \$35. Restrictive covenants on any method of payment will be ineffective.

3. Equipment and Software. To the extent that the Equipment includes intangible property or associated services such as software licenses, such intangible property shall be referred to as and/or other agreement ("Software License") with the supplier of the Software, and therefore has no right, title or interest in it and you will comply throughout the Term with any license are required, and entering into them with the Supplier of the Software ("Software Supplier"). You are responsible for determining with the Supplier whether any Software Licenses are required, and entering into them with the Software Supplier(s) no later than 30 days after the Acceptance Date. YOU AGREE THE EQUIPMENT IS FOR YOUR LAWFUL BUSINESS USE IN THE UNITED STATES, WILL NOT BE USED FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES, AND IS NOT BEING ACQUIRED FOR RESALE. You will not attach the Equipment as a fixture to

real estate or make any permanent alterations to it.

4. Non-Cancellable Agreement. THIS AGREEMENT CANNOT BE CANCELLED OR TERMINATED BY YOU PRIOR TO THE END OF THE INITIAL TERM. YOUR OBLIGATION TO MAKE ALL PAYMENTS IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE, COUNTERCLAIM OR RECOUPMENT FOR ANY REASON WHATSOEVER, IRRESPECTIVE OF In a separate action; provided, however, that your obligations hereunder shall continue unabated.

5. End of Agreement Options. If you are not in default and if you provide no greater than 150 days and no less than 60 days' prior written notice to XFS, you may, at the end of the initial Term ("Determined Fivi"), plus Taxes, or (b) return the Equipment within 30 days of the End Date, at your expense, fully insured, to a continental US location XFS shall specify. You cannot return if you have not elected one of the above options, this Agreement shall renew for successive 3-month terms. Either party may terminate the Agreement as of the end of any 3-month renewal item of Equipment on the day immediately following the date of expiration of the Term of such item, and by the delivery at such time by you to XFS of payment, in form acceptable to XFS, sof basis, without representation or warranty of any kind.

6. Equipment Return, if the Equipment is returned to XFS, it shall be in the same condition as when delivered to you are an all your on an "AS IS, WHERE IS," "WITH ALL FAULTS"

6. Equipment Return. If the Equipment is returned to XFS, it shall be in the same condition as when delivered to you, except for "ordinary wear and tear" and, if not in such condition, you will be liable for all expenses XFS incurs to return the Equipment to such condition. IT IS SOLELY YOUR RESPONSIBILITY TO SECURE ANY SENSITIVE DATA AND PERMANENTLY DELETE SUCH DATA ALL SUCH CUSTOMER DATA AS OUTLINED IN THIS SECTION.

ALL SUCH CUSTOMER DATA AS OUTLINED IN THIS SECTION.

7. Equipment Delivery and Maintenance. You should arrange with Supplier to have the Equipment delivered to you at the location(s) specified herein, and you agree to execute a Delivery & Acceptance Certificate at XFS's request (and confirm same via telephone and/or electronically) confirming when you have received, inspected and irrevocably accepted the Equipment, and authorize XFS to fund Supplier for the Equipment, if you fall to accept the Equipment, you shall no longer have any obligations hereunder; however, you remain liable for any Equipment purchase order or other contract issued on your behalf directly with Supplier. Equipment may not be moved to another physical location without XFS's prior written consent, which shall not maintenance records relating thereto during your normal business hours upon reasonable notice. You represent you have entered into a Maintenance Agreement to maintain the Equipment and any in good working order in accordance with the manufacturer's maintenance guidelines and to provide you with Equipment supplies. You acknowledge that XFS is acting solely as an OBLIGATIONS TO YOU, NOR WILL ANY OF YOUR OBLIGATIONS HEREUNDER BE MODIFIED, RELEASED OR EXCUSED BY ANY ALLEGED BREACH BY SUPPLIER.

- 8. Meter Readings and Annual Adjustments. You agree that Meter Reading submittal is covered by the Maintenance Agreement. At any time after 12 months from the Commencement Date and for each successive 12 month period thereafter during the Term, XFS may increase your Base Payment and the Excess Charges by a maximum of fifteen percent (15%) of the then-current Base Payment therefor and you agree to pay such increased amounts.

- 8. Meter Readings and Annual Adjustments. You agree that Meter Reading submittal is covered by the Maintenance Agreement. At any time after 12 months from the Commencement Date and for each successive 12 month period thereafter during the 1 mr. XFS may increase your Date Payment and the 18th period of the 18th perio

- 15. Risk of Loss and Insurance. You assume and agree to bear the entire risk of loss, theft, destruction or other impairment of the Equipment upon delivery. You, at your own expense, (i) shall keep Equipment insured against loss or damage at a minimum of full replacement value thereof, and (ii) shall carry liability insurance against bodily injury, including death, and against property damage in the amount of at least \$2 million (collectively, "Required Insurance"). All such Equipment loss/damage insurance shall be with lender's loss payable to "XFS, its successors and/or assigns, as their interests may appear," and shall be with companies reasonably acceptable to XFS. XFS shall be named as an additional insured on all liability insurance policies. The Required Insurance shall provide for 30 days prior notice to XFS of cancellation.

Insurance shall provide for 30 days' prior notice to XFS of cancellation.

YOU MUST PROVIDE XFS OR OUR DESIGNEES WITH SATISFACTORY WRITTEN EVIDENCE OF REQUIRED INSURANCE WITHIN 30 DAYS OF THE ACCEPTANCE DATE AND ANY SUBSEQUENT WRITTEN REQUEST BY XFS OR OUR DESIGNEES. IF YOU DO NOT DO SO, THEN IN LIEU OF OTHER REMEDIES FOR DEFAULT, XFS IN OUR DISCRETION AND AT OUR SOLE OPTION MAY (BUT IS NOT REQUIRED TO) OBTAIN INSURANCE FROM AN INSURER OF XFS'S CHOOSING, WHICH MAY BE AN XFS AFFILIARE, IN SUCH FORMS AND AMOUNTS AS XFS DEBENDANCE'S. EQUIPMENT INSURANCE WITHIN AND XFS; IT WILL NOT NAME YOU AS AN INSURED AND MAY NOT COVER ALL OF YOUR INTEREST IN THE EQUIPMENT INSURANCE'S. EQUIPMENT INSURANCE WILL COVER THE EQUIPMENT AND XFS; IT WILL NOT NAME YOU AS AN INSURED AND MAY NOT COVER ALL OF YOUR INTEREST IN THE EQUIPMENT INSURANCE. TO ANY XFS PERIODIC CHARGES FOR EQUIPMENT INSURANCE (COLLECTIVELY "ENSURANCE CHARGES") THAT INCLUDE: AN INSURANCE PREMIUM THAT MAY BE HIGHER THAN IF YOU MAINTAINED THE REQUIRED INSURANCE SEPARATELY; A FINANCE CHARGE TO PAY XFS PERIODIC CHARGES FOR EXPARATELY; A FINANCE CHARGE OF UP TO 1.5% PER MONTH ON ANY ADVANCES MADE BY XFS OR OUR AGENTS; AND COMMISSIONS, BILLING AND PROCESSING FEES; ANY OR ALL OF EQUIPMENT INSURANCE CHARGES TO EACH PAYMENT. XFS shall discontinue billing or debiting insurance Charges for Equipment Insurance upon receipt and review of satisfactory evidence of Required Insurance.

You must promptly notify XFS of any loss or damage to Equipment which makes any item of Equipment unfit for continued or repairable use. You hereby irrevocably appoint XFS as your attorney-in-fact to execute and endorse all checks or drafts in your name to collect under any such Required Insurance. Insurance proceeds from Required Insurance or Equipment is not restorable, to replace it with like-kind condition Equipment with makes any item of Equipment is not restorable, to replace it with like-kind condition Equipment from the same manufacturer, or (2) pay to XFS the greater of (1) the total unpaid

10. Finance Lease and Customer waivers. The parties agree this Agreement shall be Construed as a "thiance lease" turder OC Arucia 2A. Customer waives its ingines as a lessee under UCC 2A Sections 508-522.

17. Authorization of Signer and Credit Review. You represent that you may lawfully enter into, and perform, this Agreement, that the individual signing this Agreement on your behalf has all necessary authority to do so, and that all financial information you provide accurately represents your financial condition. You agree to furnish financial information that XFS may request now, including your federal Tax IQ, and you authorize XFS to obtain credit reports on you in the future should you default or fail to make prompt payments hereunder.

18. Original and Sole Controlling Document; No Modifications Unless in Writing. This Agreement constitutes the entire agreement between the Parties as to the subjects addressed herein, and representations or statements not included herein are not part of this Agreement and are not binding on the Parties. You agree that an executed copy of this Agreement that is signed by your authorized representative and by XFS; authorized representative (an original manual signature or such signature reproduced by means of a reliable electronic form, such as electronic transmission of a facsimile or electronic signature) shall be marked "original" by XFS and shall constitute the only original document for all purposes. To the extent this Agreement may be created except by the possession or transfer of the copy marked "original" by XFS. IF a PURCHASE ORDER OR OTHER DOCUMENT IS: ISSUED BY YOU, NONE OF ITS TERMS AND CONDITIONS SHALL BE BINDING ON XFS, AS THE TERMS AND CONDITIONS OF THIS AGREEMENT EXCLUSIVELY GOVERN THE RANSACTION DOCUMENTED HEREIN. SUPPLIER AND ITS REPRESENTATIVES ARE NOT OUR AGENTS AND CONDITIONS OF THIS AGREEMENT EXCLUSIVELY GOVERN THE RANSACTION DOCUMENTED HEREIN. SUPPLIER AND ITS REPRESENTATIVES ARE NOT OUR AGREEMENT SIGNED BY AUTHORIZED REPRESENTATIVES OF THE PARTIES AN

ARISING OUT OF THIS AGREEMENT.

20. Miscellaneous. Your obligations under the "Taxes" and "Liability" Sections commence upon execution, and survive the expiration or earlier termination, of this Agreement. Notices hereunder must be in writing. Notices to you will be sent to the "Billing Address" provided on the first page hereof, and notices to XFS shall be sent to our address provided on the first page hereof. Notices will be deemed given S days after mailing by first class mail or 2 days after sending by nationally recognized overnight courier. Invoices are not considered notices and are not any phone number (including cellular) or electronic address you provide to us. If a court finds any term of this Agreement unenforceable, the remaining terms will remain in effect. The failure that its liability is joint and several. The following four sentences control over every other part of this Agreement: Both Parties will comply with applicable laws. XFS will not charge or collect a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable hereunder to the maximum amount allowed under the legal received by XFS in excess of that legally allowed will be applied by us to the payment of amounts legally owed hereunder or refunded to you.