

Henderson County Schools

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April 14, 2021

To: Henderson County Board of Education

From: Jinger Carter, Director of Human Resources

RE: Request to waive new employee fees for 2021-22

In order to recruit staff members and alleviate fees related to the onboarding process for new Henderson County Schools employees, the following is requested:

Henderson County onboarding fees be waived for full time employees to include:

Drug screen (\$20);

CAN check (\$10); and

State/FBI background check (\$51.25)

Note: Should an employee leave prior to one year of service, the fees would be deducted from their final paycheck.

Additionally, in order to recruit and retain substitute employees, the following is requested:

Pay for the State/FBI background check (\$51.25) instead of reimbursing a substitute up to \$36 for a physical/TB risk assessment. Additionally, if after one year of service, the substitute accepts and completes sixty (60) substitute opportunities, the drug screen (\$20) and CAN check (\$20) fees will be reimbursed.

Thank you for your consideration of this request.