## Request to Place an Item on the Agenda

Name: Kim Justice

Address: 205 Airport Rd, Elkton, KY

Telephone number: 270-265-2436

Name of school children attend, if applicable: _____

Group represented: _____

**Check** if request was submitted to: ☐ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): _____

Description of Issue: Shortened School day request

Specific Action Requested: Approve shortened school day for one TCMS student based on the recommendation of the student's physician and Admissions and Release Committee

**Check** if you are: ☐ Board Member ☑ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06