

ALTERNATIVE SCHOOL-BASED DECISION MAKING APPLICATION

DATE: 12/29/2020
DISTRICT: LaRue County
SCHOOL: LaRue County High School
ADDRESS: 925 S. Lincoln Blvd. Hodgenville, KY 42748

I. STATUTORY AUTHORITY AND INSTRUCTIONS

A school with school-based decision making (SBDM), but would like to be exempt from the administrative structure set forth by this section, may develop a model for implementing school-based decision making including, but not limited to, a description of the membership, organization, duties, and responsibilities of a school council.

The school shall submit the model through the local board of education to the chief state school officer and the Kentucky Board of Education (KBE), which shall have final authority for approval. The application for approval of the model shall show evidence that it has been developed by representatives of the parents, students, certified personnel, and the administrators of the school and that two-thirds (2/3) of the faculty have agreed to the model. [KRS 160.345(7)]

1. The model must include, but not limited to, a description of membership, organization, duties, and responsibilities of a school council.
2. The school shall submit the model by application through the local board of education to the chief state school officer and the State Board of Education for approval.
3. The application for approval of the model shall show evidence that it has been developed by representatives of the parents, students (if appropriate based on age/grade), certified personnel, and the administrators of the school and that two-thirds (2/3) of the faculty have agreed to the alternative model.

Once the school's alternative model has been approved by the State Board of Education, all members of the new administrative structure must be elected as prescribed by KRS 160.345(2)(b): The teacher representatives shall be elected for one (1) year terms by a majority of the teachers. A teacher elected to a school council shall not be involuntarily transferred during his or her term of office. The parent representatives shall be elected for one (1) year terms. The parent members shall be elected by the parents of students pre-registered to attend the school during the term of office in an election conducted by the parent and teacher organization of the school or, if none exists, the largest organization of parents formed for this purpose. [KRS 160.345(2)(b)]

II. DESCRIPTION OF THE ALTERNATIVE MODEL

This application for an alternative model must contain a description of the membership, organization, duties and responsibilities of a school council as prescribed in KRS 160.345(7). Other information pertaining to the alternative model may also be included. Attach description to application.

To show evidence that the model has been developed by representative of the families, certified staff, school administration, and students (if appropriate), representatives from each required group signed below. Attach additional pages with signatures, if needed.

Actual signatures on a hard copy should be kept in district or school office for auditing purposes. The names can be entered on this form and submitted electronically to the Kentucky Department of Education (KDE).

| | |
|---|--|
| Administrative Representatives: | Travis Gay |
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| | |
| | |
| Certified Staff Representatives: | Ben Schell |
| | Kendrick Bryan |
| | Amy Litton |
| | Chris Thomas |
| Parent Representatives: | Jennifer Price |
| | Traci Weaver |
| | |
| | |
| Student Representatives: (e.g., student council president, student leadership group) | Isaiah Pruitt (Senior Class President) |
| | Laila Gross (Junior Class President) |
| | Gabe Fortier (Sophomore Class President) |
| | Emma Carter (Freshman Class President) |

III. VOTING VALIDATION

The school must currently be operating under the prescribed school-based decision making model in KRS 160.345(2) or have operated under an approved alternative model currently in place prior to this date. Two-thirds of the school's faculty voted in favor of the alternative school-based decision making model herein described and therefore, state their wish to be exempt from the administrative structure provided in KRS 160.345(2) in order to enact the alternative school-based decision making model described in Part II of this application.

To validate the two-thirds (2/3) faculty vote for implementing school-based decision making through an alternative model, please complete the following:

| | |
|--|-----------|
| Date of Faculty Vote: | 1/22/2021 |
| Number of Faculty of School: | 43 |
| Number of Faculty Who Voted in <u>Favor</u> of the SBDM Alternative Model: | 35 |
| Number of Faculty Who <u>Voted Against</u> SBDM Alternative Model: | 2 |
| Percentage of Faculty Who <u>Voted in Favor</u> of the SBDM Alternative Model: | 81.4 |

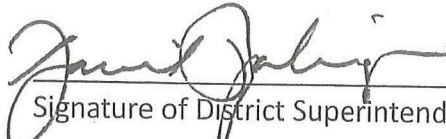
IV. SIGNATURES

On Click or tap to enter a date. (date), this application was forwarded through the local board of education to the Kentucky Commissioner of Education and the Kentucky Board of Education for approval.



Signature of School Principal

1/25/2021
Date



Signature of District Superintendent

1/27/2021
Date



Signature of Board Chairperson

2/9/2021
Date

Send application with electronic signatures to:
ashlie.cox@education.ky.gov.

Form with actual signatures can be kept in district or school office.

FOR OFFICE USE ONLY

SBDM Office:

Date Received: Click or tap to enter a date.

Date Forwarded to Commissioner's Office: Click or tap to enter a date.

Commissioner's Office:

Date Received: Click or tap to enter a date.

Date Posted to KY Board of Education Agenda: Click or tap to enter a date.

Kentucky Board of Education:

Date of Board of Education Meeting: Click or tap to enter a date.

Approved ☐ Denied ☐

If denied, reason: _____

Local Board of Education and Applying School:

Date of notification: Click or tap to enter a date.

Re: Attach Kentucky Board of Education minutes and staff note

LaRue County High School
Alternative SBDM Model

A. COMPOSITION

1. The membership of the council shall include the principal, three teacher representatives, two parent representatives, and one student representative.
2. If the school reaches eight (8) percent or more minority student enrollment, and there is no minority elected in the initial elections, a special election shall be conducted by the principal to elect a minority parent to serve on the school council.
3. In the event a special election is needed, the teachers shall elect a minority teacher from the school's staff. If there are no minority teachers on staff at the school, the teachers shall elect a non-minority teacher to represent the interests of the minority students in the school.
4. If there is a minority teacher on staff and he or she does not wish to serve on the council, the seat shall remain vacant until filled by a minority teacher.

B. REQUIREMENTS FOR MEMBERSHIP

1. All Members: No one may serve on the school council who has a business interest in the school as designated by KRS 45A.340. New members (those with less than one year of service) must complete six (6) hours of training from a Kentucky Department of Education endorsed trainer. Experienced members (those with more than one year of service) must complete three (3) hours of training from a Kentucky Department of Education endorsed training provider each year. In the event the council must select a principal, the council is required by law to obtain training in the recruitment and interviewing prior to beginning the principal selection process.
2. Teacher Members: Teacher council members must possess certification required for their position as a basis for employment in Kentucky public schools. Itinerant teachers may nominate, serve, and vote in our school. Counselors may serve as teacher council members. Principals or assistant principals may not serve as teacher council members, nor vote in teacher elections.
3. Parent Members: The legal definition of parent (KRS 160.345 1.c.) allows biological parents, step parents, foster parents, or persons who have court ordered legal custody to be nominated or to vote. According to the law, parents who are nominated or who wish to vote must have a child "pre-registered to attend the school for next year. Parent council members cannot be employed in or be related to someone who is employed in the school or in the district administrative offices. An Attorney General's Opinion (OAG 90-102] says that "relative" means, "father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, son-in-law or daughter-in-law" of someone who works at the school or in the district administrative offices could not be a parent

council member. Parent members cannot be a board member or a board member's spouse, nor can they have a business interest in the school

4. Student Delegate: The student delegate must be a student currently enrolled and in good standing (attendance, discipline and grades). The student member must be a Freshman, Sophomore, or Junior when elected. Students may contribute to council discussion conducted in open forum and subcommittees; however, these students will not participate in final consensus decision making nor participate in matters regarded as confidential by policy and law. For the protection and conservation of the legal responsibilities of the council, students selected for this position may be restricted in participation in council discussions and/or removed from this position at any time by the council's chairperson.

C. ELECTIONS

1. Parent Members: Parents conduct their own elections as per KR\$ 160.345. Each April the principal shall call a meeting of parents for the purpose of establishing procedures for the election of parent members. Annual elections shall be conducted after April 15 and before May 15th. Parent members will be elected for a 1-year term. Parent elections may be by plurality vote (two parents with the highest number of votes). The chairperson of the parents' election organization shall notify the principal in writing of the two parents elected within 24 hours of the final vote, and shall deliver all election materials to the principal the next business day after the election. If a parent cannot fill the term obligation, a special election shall be conducted after graduation and before July 1, to fill the remainder of the term.

2. Teacher Members: Teachers conduct their own elections as per KRS 160.345. Annual elections shall be conducted after April 15th and before May 15th for the purpose of electing three teacher council members for a one-year term. Teacher members must be elected by a simple majority (one-half plus one) of the number of teachers assigned to the school. The process that teachers may use to elect their representatives should address the following areas:

a. Nominations b. Preparation of Ballot C. Elections d. Absentee Ballots e. Procedures after First Round Ballots f. Delivery of election materials to the principal the next business day after the election

3. Student Delegate: Students who are interested in serving on the SBDM council shall submit their name to the school principal by April 15th. The student body will be presented a ballot of the interested students and select one student. The student receiving the most votes will be elected as student representative.

4. Term Limits: School council members can serve an unlimited number of terms as long as they meet the eligibility requirements.

D. FILLING VACANCIES

If a member of the council resigns or is removed from office, another member shall be elected in a special election held not more than one month after the vacancy occurs. The person elected in the special election shall serve the remainder of the term until July 1, and be eligible for re-election.

E. TERMS OF OFFICE

The terms of parent and teacher members shall be for one (1) year beginning on July 1 and ending on June 30. Between the date of the elections and July 1, members-elect are expected to attend all council meetings.

The term of office for the student member shall be from July 1 shall be for one (1) year beginning on July 1 and ending on June 30.

F. ELECTION OF VICE-CHAIR

1. The vice chair of the school council shall be elected each July by council members and shall serve for one year. Re-election is permitted. 2. If a vice chair resigns his or her position, the council shall conduct a vote at that meeting to fill the position with another council member.

G. CHAIR

The principal shall be the chairperson of the school council. Duties of the chair include:

a. Conducting school council meetings b. Compiling and distributing the agenda for council meetings C. Serving as official custodian of council records d. Stating when a consensus is present for the record e. Coordinating standing and ad hoc committees f. Carrying out any additional responsibilities as stated in these by-laws 6. Other duties as described in these by-laws.

H. VICE-CHAIR

Duties of the vice-chair shall include:

a. Presiding over council meetings in the absence of the chair b. Calling a special meeting of the council in the event a principal vacancy occurs C. Conducting meetings necessary for the principal hiring process to take place.

1.

SECRETARY

A council secretary shall be appointed by the principal to keep minutes of all council meetings and to maintain council records,

J. COUNCIL MEMBERS

Duties of council members include:

- a. Knowing and adhering to the mission, philosophy, and goals of LaRue County High School
- b. Attending all council meetings, both regular and special.
- c. Encouraging and requesting opinions from their constituencies
- d. Supporting, promoting, and communicating council decisions
- e. Seeking information independently and as needed about issues brought before the school council, and bringing that information to the council.