**MEMORANDUM**

**To:** Dr. Maria Brown, Chairperson

Karen Byrd

Jesse Parks

Julia Pile

Dr. Tiffany

**From:**  Matthew Rigg, SHRM-SCP, Director of Human Resources

**Date:** March 29, 2021

**RE:** Eliminate the Job Descriptions for Director of Student Engagement and Director of Process and Performance Management

It is recommended the Boone County Board of Education eliminate the job descriptions for “Director of Student Engagement” and “Director of Process and Performance Management” effective 07/01/2021 as presented.

The positions of Director of Student Engagement and Director of Process and Performance Management will be eliminated at the conclusion of the 2020-21 school year. The elimination of these positions represents the first steps of a systemic process to reorganize the District’s organization chart. Elimination of these positions represents an approximate general fund savings in salary and benefits of $200,000.