

March 31, 2021

Mr. Kevin Stull  
Superintendent  
Garrard County Schools  
1302 Stanford Road  
Lancaster, KY 40444

**Cooperative Extension Service**

Garrard County  
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Dear Mr. Stull,

In the past, the Garrard County School Board has supported the 4-H Camping Program by providing the use of school buses to transport 4-Hers and their luggage to camp. With this support from the school board, the 4-H camping program in Garrard County has continued to grow and flourish.

Kentucky 4-H is moving forward with plans to open summer camps up this year with 50% Capacity and compliance with state/federal and University of Kentucky COVID-19 guidelines. Masking, social distancing, disinfecting/cleaning, two weeks prior self-health monitoring, temperature checks, and other guidelines are currently being planned. The campers and counselors will be kept within the same "pod" group for all activities including classes, dining, and events while on camp property.

**This year, Garrard County is scheduled to go to 4-H Camp on Monday, July 19th - Friday, July 23, 2021.** At this time, I am requesting two buses to transport approximately thirty-eight 4-Hers and ten counselors and a vehicle for luggage to and from the North Central 4-H Camp in Carlisle, KY. Garrard County is currently limited to 38 camper spots along with 10 counselors (teens and adults). We are camping with Scott and Woodford Counties.

We would need the buses to transport the 4-Hers from either the Garrard County Extension Office on Monday, July 19<sup>th</sup>, 2021 to Carlisle, KY and then return from Carlisle, KY with the same group on Friday, July 23, 2021. Departure time will be around 8:00 am on July 19<sup>th</sup> at the Garrard County Extension Office and pick up at 9:30 am on July 23<sup>rd</sup>, 2021 at North Central 4-H Camp to return to the Garrard County Extension Office.

I understand, if School Board approves use of the buses, we will need to abide by and enforce all Garrard County School COVID-19 guidelines in place for transportation use at the time of use. We will do everything in our power to ensure the health and safety of our campers, counselors, and the bus drivers.

I would be glad to answer any questions you may have concerning this matter. I can be reached by e-mail at [eric.comley@uky.edu](mailto:eric.comley@uky.edu) or by phone at (859) 509-6606. Your continued support would be greatly appreciated.

Sincerely,



Eric Comley  
County Extension Agent  
for 4-H Youth Development

