**MEMORANDUM**

**To:** Dr. Maria Brown, Chairperson

Karen Byrd

Jesse Parks

Julia Pile

Dr. Tiffany

**From:**  Matthew Rigg, SHRM-SCP, Director of Human Resources

**Date:** March 29, 2021

**RE:** Summer School Teacher Job Description

It is recommended the Boone County Board of Education approve the job description for “Teacher – Summer School” as presented.

Learning Support Services has created an intensive four week summer school program aimed at reducing unfinished student learning caused by the COVID-19 pandemic during the 2020-21 school year. This program will differ from the traditional summer school model in that teachers will be teaching content while assessing student learning on a pre- and post- learning basis. Given the increased level of responsibility associated with this program, it is necessary to create a new job description to clearly define a teacher’s expectations in this role.

The summer school program is funded by the federal Elementary and Secondary Schools Emergency Relief Fund (ESSER II). Teachers will receive a daily stipend of $175 to serve in this role. The number of teachers utilized in the program will depend on the number of students who elect to enroll in the program.