



Kenton County School District | *It's about ALL kids.*

# Issue Paper

**DATE:**

03/24/2021

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the Revised BG-1 (Buildings and Grounds) Application for RC Hinsdale Elementary Addition and Renovation (BG 21-142).

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; 702 KAR 4:050 Building Sites; Inspection and Approval

**HISTORY/BACKGROUND:**

Subsequent to approval of the initial construction application approved by the Board of Education on December 7, 2020, District Staff working with design consultants have further refined the proposed scope of work in accordance with the overall budget established for the five (5) elementary school addition and renovations projects. The revised application also reflects review comments from the Kentucky Department of Education. Pursuant to 702 KAR 4:160 Capital Construction Process it is necessary to submit a Revised BG-1 Application referencing the updated proposed scope of work.

**FISCAL/BUDGETARY IMPACT:**

\$9,995,000.00

**RECOMMENDATION:**

Approve the Revised BG-1 (Buildings and Grounds) Application for RC Hinsdale Elementary Addition and Renovation (BG 21-142).

**CONTACT PERSON:**

Rob Haney, Chief Operations Officer

\_\_\_\_\_  
Principal/Administrator

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda*

*Principal – Complete, print, sign and send to your Director. Director – if approved, sign and put in the Superintendent's mailbox*

KENTUCKY DEPARTMENT OF EDUCATION  
DIVISION OF FACILITIES MANAGEMENT

BG-1, 2008  
Project Application Form  
702 KAR 4:160

PROJECT IDENTIFICATION Initial: \_\_\_\_\_ Revised: X Emergency ☐

District: KENTON COUNTY District Code: 291 Facility Name: R.C. HINSDALE ELEMENTARY School Code: 045

Grade Level Served: K-5 Current Student Capacity: 700 District Organization Plan: JUNE 2017

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

1. New Building  
**X** 2. Addition  
**X** 3. Renovation or Alteration (Describe)

**Major addition to the school including an art room, media center, preschool classroom, and two (2) resource rooms. Major renovations to include replacement of mechanical systems and interior lighting. Minor renovations to the existing kitchen and cafeteria.**

4. Relocatable Classroom. Number \_\_\_\_\_ Size \_\_\_\_\_  
5. Equipment/Furnishings Procurement (Describe) \_\_\_\_\_

6. Other (Describe) \_\_\_\_\_

7. Site (Complete the Following)

- a. Site Acquisition \_\_\_\_\_ Expansion \_\_\_\_\_ Number of Acres \_\_\_\_\_  
b. A site has been acquired in accordance with 702 KAR 4:050 regulations \_\_\_\_\_  
c. Location \_\_\_\_\_  
d. Proposed site currently owned by District **(Y)** (N) \_\_\_\_\_

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

1. Priority Category: 1c.2  
2. Discretionary Item Number:  
3. Minor project not listed on Facility Plan:

If none of the above apply, your District Facility Plan will need to be amended.

C. Provide a complete narrative of the proposed project.

**The proposed project includes the construction of a new media center and art room addition to the school. Remove the existing modular classrooms, cap utilities, and restore the site. A separate addition to the school includes a preschool room and two (2) resource rooms. Minor renovations to the existing kitchen and cafeteria. Major renovations to the existing facility include new HVAC, electrical, plumbing, and fire protection. All existing classrooms shall be renovated to include ceiling replacement, lighting replacement, painting, flooring replacement, and other necessary upgrades to support instruction within the classroom Pod design. Miscellaneous rooms will receive new ceilings and flooring. The former media center will be converted into a technology classroom and resource room. A new teachers lounge will be constructed utilizing the space vacated by the current art room.**

D. Proposed work related to the project but excluded from the scope of this BG1: \_\_\_\_\_

Local board order authorizing project and narrative justification must be attached.

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

1. Total Construction Cost	\$ 8,057,761.00
2. Architect/Engineer Fee	\$ 535,920.00
3. Construction Manager Fee	
4. Bond Discount	\$199,900.00
5. Fiscal Agent Fee	\$26,403.00
6. Contingencies	\$ 402,888.00
7. Site Acquisition	
8. Equipment/Furnishings	\$ 430,000.00
9. Equipment/Computers	\$ 99,771.00
10. Technology Network Sys. (KETS)	
11. Other* Spec Ins., Asbestos, Permits, Fees	\$225,000.00
12. Other*	
13. Other*	
14. Other* Bank and Rating Fees	\$ 17,357.00
Total Estimated Cost	\$ 9,995,000.00

\*Define

B. Funds Available:

1. SFCC Cash Requirement	\$0.00
2. SFCC Bond Req.	\$0.00
3. SFCC Bond Sale	\$0.00
4. Local Bond Sale FSPK	\$9,995,000.00
5. Cash - General Fund	\$0.00
6. Cash - Capital Outlay	\$0.00
7. Cash - Building Fund	\$0.00
8. Cash - Investment Earn	\$0.00
9. KETS	\$0.00
10. Other Const. Fund	
11. Other	\$0.00
12. Other	\$0.00
13. Other	\$0.00
14. Other	\$0.00
Total Funds Available	\$9,995,000.00

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:** The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

_____ Superintendent	_____ Date
_____ Finance Officer	_____ Date
_____ Chairman	_____ Date

ORIGINAL SIGNATURES REQUIRED

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, Division of District Operations.

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is approved by the Division of Facilities Management indicating compliance with current Facility Plan or minor project under 702 KAR 4:180.

Comments: \_\_\_\_\_

Director/Branch Manager, Facilities Management

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL & REVISED APPLICATION:**

Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: \_\_\_\_\_

Director/Branch Manager, Division of District Operations

Date: \_\_\_\_\_

**TO BE COMPLETED ON INITIAL APPLICATION:**

This building project application is hereby approved according to the conditions outlined in the application. Proceed in accordance with the attached submittal checklist.

Comments: \_\_\_\_\_

Associate Commissioner, District Support Services

Date: \_\_\_\_\_