

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**March 22, 2021
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, KY 40165, at 5:00 PM on March 22, 2021, with the following members present:

Attendance Taken at 4:56 PM:

- | | | |
|-----------------------|-------------------------|----------------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton (Absent) |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The March 22, 2021, regular meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Vice-Chairperson Darrell Coleman.

ADOPT THE AGENDA

- 2021-039- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda with the following changes::
1. Add to Consent Items - Travel - #11648, NBHS Bowling Team - State Tournament
 2. Add to Consent Items - Contracts - OVEC Head Start Full Utilization Agreement
 3. Add to Consent Items - Contracts - BEHS Prom - Kentucky Derby Museum & Rosemary's Catering
 4. Omit from Executive Session - Preliminary Discussion of the Superintendent's Evaluation

Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

PRESENTATIONS

- Board member Nita Neal led the audience in The Pledge of Allegiance.
- Board Vice-Chairperson Darrell Coleman reviewed the Board Team Commitments.
- Superintendent Jesse Bacon welcomed the audience and asked for anyone wishing to address the Board to please register.
- Assistant Superintendent Becky Sexton introduced Discovery School teacher Woody Zorn, who spoke briefly about the successful return of the district's speech and debate program. Ms. Sexton presented Certificates of Recognition to the following students: Crystal Zheng, Alexis Chwistek and Mia Werkmeister. These students earned Championship honors at the regional speech tournament and advanced to the Kentucky High School Speech League virtual state tournament where Crystal placed 5th and the Hebron team finished 9th.
- Riverview Opportunity Center Principal Danny Clemens spoke about the Bullitt Advanced Math and Science (BAMS) program and presented Certificates of Recognition to the following students: Noah Carter, Andrew Abner, Liz Stuckenberg, Grace Mackin, Grace Salmon, Ashton Burroughs, Alex Dennis, Faith Lee and Jessica Bailey. This team advanced the Jefferson Community and

Technical College Academy Team to nationals and achieved an overall 10-0 record at the Community College Championship Tournament.

- Ms. Sexton introduced the 2021-2022 BCPS District Teachers of the Year:
 - Anna Schneider of Pleasant Grove Elementary School
 - Brea Breeze of Bernheim Middle School
 - Martha Hall of the Bullitt Alternative Center
- Mrs. Cate Noble Ward of Studio Kremer Architects gave an update on the New Old Mill Elementary School Construction Project.

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

- Superintendent Jesse Bacon reported a successful return for the elementary school students to in-person learning last week. Middle school students started back to a four-day, in-person week today. High school students will be back next week.
- Dr. Bacon thanked the Bullitt County Health Department for its assistance in securing help with contact tracing, thus relieving our staff to focus on other areas of operations.
- Dr. Bacon updated the Board on the creation of the Certified and Classified Advisory Teams and announced the meeting dates in April and May to restart the work on the Key Process Teams and Graduate Profiles with the inclusion of all levels of involvement in the decision making process. He hopes to have student and parent teams established for the next school year.
- Work continues on the Summer Learning Program as data from parents and students will be studied from ThoughtExchange survey.

Other Items from the Board

- Nita Neal asked about the Virtual Learning Academy. Dr. Bacon responded that he was going to ask the Board if they would like to hold a special meeting on Monday, March 29th, to discuss this program. Everyone in attendance confirmed availability. He will check with Board Chairperson Debby Atherton on the time and communicate that to everyone as soon as possible.
- Linda Belcher read a prepared statement thanking Bullitt East High School, Maryville Elementary and Overdale Elementary for inviting her into classrooms and sharing information for her to better understand how the Cloud Program works. She also expression appreciation for teachers and staff and their involvement to make this school year a success, often making home visits to check on students and using Wednesdays to focus on the needs of struggling students. She emphasized her support for educators while also being accountable to address issues and questions from parents.
- Darrell Coleman commented the district was tipping the scale in the right direction and the leadership has the support of the Board.

CONSENT ITEMS

2021-040- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on March 15, 2021, which is available online. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 8
3. AP Check Reconciliation Register
4. Detailed Paid Invoice Report

Travel

*All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BCHS	Bass Fishing Team	3/26-28/21	Kentucky State Championship	Burnside, KY			11643
		4/16-17/21	KBF High School Open	Lucas, KY	-0-	Parents	11644
		4/23-25 /21	Big5 Alabama High School Open	Guntersville, AL			11645
BEHS	Softball Team	4/4-9/21	Cal Ripkin Experience	Pigeon Forge, TN	-0-	Parents & Coaches	11592
	Bass Fishing	3/26-27/21	State Tournament	Jamestown, KY			11593
		4/7-10/21	Cumberland Resort	Somerset, KY			11594
		4/23-24/21	KHSAA Regional Competition	Jamestown, KY	-0-	Parents	11596
		5/4-8/21	KHSAA State Tournament	Gilbertsville, KY			11595
	Girls Basketball	4/7-11/21	State Basketball Tournament	Frankfort / Lexington, KY	-0-	Parents	11603
	NHS/BETA	5/12/21	Dare to Care Food Bank	Louisville, KY	-0-	Miller	11636
NBHS	Bowling Team	3/22-24/21 Daily, not overnight	State Tournament	Louisville, KY	-0-	Miller	11648

Minutes

- February 22, 2021 - Monthly Meeting
- March 1, 2021 - Special Meeting, In-Person Learning
- March 8, 2021 - Work Session

Construction Items

OMES Water/Sewer Drainage Easement

Requested was the Board's approval of the submitted amended Water, Sanitary Sewer and Drainage Easement. Since the signing of this easement in January, the City of Mt. Washington requested the city waterline be added to this agreement.

Human Resources

1. Leaves of Absence Requests

Hannah Curtsinger - Teacher - Bullitt Lick Middle School - Ms. Curtsinger requested leave without pay for the dates of May 3-25, 2021. She is using 12 weeks of FMLA.

Diane Drury Lawson - Instructional Assistant - Maryville Elementary - Ms. Drury requested leave without pay for the dates of February 17th and March 5th, 2021. She does not qualify for FMLA and has used all available leave time.

Timothy Nalley - Bus Driver - Transportation - Mr. Nalley requested leave without pay for the date starting 2/3/2021 - No date has been given. He is using all 12 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of February 2021 through March 2021 were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Quadient Postage Agreement

The current lease with Quadient is up for renewal. This agreement allows Scot Mailing and Shipping to continue providing postal leasing services to the Board of Education. This organization is covered by a Master Agreement through the Commonwealth of Kentucky.

2. Kentucky Community and Technical College System Renewal - Buffalo Run Facility

The current lease with Kentucky Community and Technical College System (KCTCS) for the Buffalo Run facility will be up for renewal on July 1, 2021. Presented was the lease agreement. This is an annual renewal for the majority of the space at Buffalo Run.

3. Hoonuit Data Dashboard Renewal

Presented was a renewal request for Hoonuit, the BCPS integrated data dashboard system, for the 2021-2022 school year. The dashboard allows the district to better collect and provide real live data to schools and the district related to student learning, college and career readiness, non-academic data, sources and staff data. This request is for a yearly renewal fee in the amount of \$66,170.00. The source of funding for this renewal will come from the Beam funding.

4. BoardWorks

Boardworks is a K-12 software program that teachers can use to supplement instructions that provides increased visual support for learners with language barriers along with providing differentiated instruction for students learning new concepts. This program can also be used in-person and/or remotely by teachers and students. In addition, it blends with existing technology tools and platforms. BoardWorks will be accessible beginning this year and for the majority of 2021-2022 school year. The total cost of the program is \$25,000 and will be funded through Student Learning, Title II, and reimbursement from ESSER 11. Presented was the services contract for approval.

5. Waterford Institute

The district will be piloting a new early literacy software program called Waterford Early Learning within the summer LEAP program at Maryville and Brooks Elementary schools, which serves the most at-risk K-2 readers. Waterford research data shows much higher student outcomes as compared to the current early literacy software program currently in use in the LEAP summer program. Therefore, we will be comparing both software programs through student data based on growth from the beginning to the end of the summer program. The cost for the pilot is \$1,650.00 and will be reimbursed through ESSER 11 funds. Presented was the services contract for approval.

6. BCHS Prom Venue - The Henry Clay Rental Agreement

Bullitt Central High School wishes to host the 2021 Junior/Senior Prom at The Henry Clay located in Louisville, KY, on May 14, 2021, pending pandemic and positivity rates later in May. This contract has been reviewed by Buckman, Farris & Mills Law Office.

7. Yondr Purchase Agreement

Submitted was a purchase agreement for the 2021-2022 school year with Yondr for continuation of North Bullitt High School's "cell phone free environment." The cost is \$11,945. Eric Farris reviewed the contract.

8. Paroquet Springs Conference Centre - NBHS Football Banquet

North Bullitt High School would like to host the NBHS Football Banquet on Sunday, April 18, 2021, at the Paroquet Springs Conference Centre in Shepherdsville, KY. The contract has been reviewed by Buckman, Farris & Mills Law Office.

9. Local Laboratories of Learning District Agreement Form

Bullitt County Public Schools has been selected to participate as an Associate Member in the KDE's Local Laboratories of Learning. The purpose of participating in this network is to provide input in the development of a new approach to assessment and accountability in the state of Kentucky. As an Associate Member in the network, we will be participating in monthly meetings starting with the 2021-2022 school year. In addition, we will be able to observe processes and provide feedback in regards to the work full members are conducting in their district already. This is a valuable opportunity because it allows our district to have a voice in a potential change in the accountability and assessment system, which is founded on the concept of a Graduate Profile.

10. Hillview Government Center Contract - NBHS JROTC Ball

This contract with the Hillview Government Center is for North Bullitt High School JROTC to host a Military Ball on Saturday, March 27, 2021. The Hillview Government Center is a free venue and the National Guard is purchasing the food for the attendees. This contract has been reviewed by Buckman, Farris & Mills Law Office.

11. Chromebook Purchase – Insight Financial Services & Trace3

Submitted is the leasing proposal from Insight Financial Services to lease 2,300 Chromebooks by Dell and the white-glove service from Trace3. Each device costs \$249 for a total of \$572,700. The cost for the white-glove service is \$9 per device, which includes accepting the shipment of the devices from Dell, enrolling them for the network, operating system updates, asset tagging, disposal of packing materials, and delivery to schools. After the Board's approval, this will be submitted for KDE's approval as well.

12. OVEC Head Start Full Utilization Agreement

The commitments outlined in the OVEC Head Start Full Utilization Agreement documents are made to assure full utilization of Head Start funds by meeting all required objectives. The purpose of the agreement is to partner with the Ohio Valley Educational Cooperative (OVEC) to coordinate services for eligible children through state preschool and federal Head Start funds. The agreement is based on the planned growth criteria set by the Kentucky Board of Education in conjunction with Head Start and local school districts.

13. BEHS Prom - Kentucky Derby Museum & Rosemary's Catering

Presented were contracts with the Kentucky Derby Museum and Rosemary's Catering for the Bullitt East High School Senior Prom on May 8, 2021, pending COVID-19 positivity rates. The contracts were reviewed by Buckman, Farris & Mills Law Office.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Bullitt East High School Athletics	BEHS Athletic Boosters	Donation Check	Will be used for softball uniforms, equipment and supplies	\$3,000.00
Bullitt East High School Agriculture	KY FFA Foundation	Check	Used for FFA travel to leadership events and banquets	\$743.96
Brooks Elementary	Art To Remember	Donation Check	For playground equipment & repairs	\$816.11
Homeless Education Program – Tiffany Reynolds	Pleasant Grove Baptist Church	Donation	Gift Card for fast food, incentives for students and food when needed	\$660.00
Homeless Education Program – Tiffany Reynolds	Journey Church	Donation	Gift Cards for Kroger. Food for families.	\$250.00

Use of District Property Requests - HMS Craft Fair

The Hebron Middle School Band Boosters requested permission to organize a vendor event and craft fair for the community on Saturday, April 17, 2021. The event will be held outdoors utilizing the parking areas and the front patio area of Hebron Middle School. In the event of rain, an alternate date of Saturday, May 8, 2021 has been determined. Mitigation measures will be implemented to include booths to be spaced a minimum of 10 feet apart to maintain a safe social distance, masks will be required at all times even though the event is being held outside and sanitation stations will be spaced throughout the area. The Facility Use Application and Agreement Form, as well as the Certificate of Liability Insurance, were provided.

Requests for Alteration of NBHS Facility

1. North Bullitt High School requested permission to paint lines in the student parking lot to use as markers for marching practice during band camp this year. The paint color will be yellow so that all lines painted will not interfere with traffic flow and parking.
2. North Bullitt will be utilizing rooms 14 and 15 for teacher designated working areas. Rather than give all teachers a key to those rooms and for easy entry, requested was installation of ID badge readers on those doors. All work will be coordinated with the district Maintenance and Technology departments.

District-Wide Fundraiser – Churchill Downs

Churchill Downs requested volunteers to clean their facilities from Thursday, April 29, 2021 through Saturday, May 1, 2021. Churchill Downs is committed to the safety and security of all participants as they are continuing to work with Louisville Metro Government, the Governor's Office, and the Jefferson County Health Department. Volunteers will also be required to wear masks, have their temperatures taken, provided gloves and other cleaning materials to maintain the cleanliness of Churchill Downs. If approved, schools, including but not limited to sports, sporting activities, clubs, etc., can volunteer their time. Churchill Downs will reimburse each organization based on the number of volunteers and the

hours worked. This funding will be deposited directly into either Fund 22 or the Student Activity Account. Volunteers would only be approved to work Thursday, April 29th after the instructional day has ended. In addition, volunteers would have flexibility on their hours on Friday, April 30, 2021 and Saturday, May 1, 2021, because BCPS will be closed.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Revised Procedure 09.121 AP.21 - School Registration & Early Enrollment Procedures

Presented were proposed updates to BCPS Procedure 09.121 AP.21- School Registration and Early Enrollment Procedures. The changes include clarifying assessment results requirements for Early Entrance to Kindergarten (EEK) and adding an appeals process for EEK. The updates were reviewed and approved by KSBA. **The procedure update was submitted for review and comments only; no action was required by the Board.**

2021-2022 Certified Evaluation Plan (CEP)

Submitted for approval was the BCPS 2021-2022 Certified Evaluation Plan. There are no new state mandates for the next school year. The only revision is the updated schedule for summative evaluations for tenured teachers. The plan was reviewed by the BCPS 50/50 Committee and will be submitted to Mr. Todd Davis, Educator Licensure and Quality Division Director with the Kentucky Department of Education upon BCPS Board approval.

- 2021-041- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the 2021-2022 Certified Evaluation Plan as presented. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

Change in BAC/ROC Principal Title

Mr. Danny Clemens, principal of the Bullitt Alternative Center, Riverview Opportunity Center, and Spring Meadows, requested changing the title of "BAC/ROC/Spring Meadows Principal" to "Principal of Specialized Programs." The change removes the "Alternative School" stigma from all of the specialized programs at Riverview.

- 2021-042- Motion made by Nita Neal, seconded by Linda Belcher, to approve the request to change the title from BAC/ROC/Springs Meadows Principal to Principal of Specialized Programs as presented. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

ROC Teaching Position Change

Principal Danny Clemens requested changing the ROC Computer Science teacher position to a Business teacher. This request is due to continued low enrollment of students completing the Computer Science Pathway. The new position will collaborate with JCTC and open a Management and Entrepreneurship Pathway.

- 2021-043- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request to change the ROC Computer Science teacher position to a Business teacher position as presented. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

Early Graduation Request - J. Reid

North Bullitt High School junior Jasmine Reid requested to graduate early. Pending Board approval, Jasmine will need to complete her junior year by passing her spring semester classes for the 2020-2021 school year. When she completes these required classes and her assigned work in Naviance, she will have met all requirements equivalent to a senior in high school. Jasmine's plan, with the support of her parents, is to find a job while making her college decision.

- 2021-044- Motion made by Darrell Coleman, seconded by Lisa Hodges, to approve Jasmine Reid's request to graduate early as presented. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

EXECUTIVE SESSION

- 2021-045- Motion made by Linda Belcher, seconded by Lisa Hodges, to recess regular session and enter executive session as authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel and KRS 61.810(1)(b) to discuss the future sale of real property by a public agency, but only when publicity would likely affect the value of a specific piece of property to be acquired for public use or sold by a public agency. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

RECONVENE REGULAR SESSION

- 2021-046- Motion made by Nita Neal, seconded by Lisa Hodges, to exit Executive Session and resume Regular Session. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES. No action was taken in executive session.

ADJOURNMENT

- 2021-047- Motion made by Linda Belcher, seconded by Nita Neal, to adjourn at 6:27 p.m. Board members Darrell Coleman, Linda Belcher, Nita Neal, and Lisa Hodges voted YES.

CHAIRPERSON

SECRETARY