



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

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Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

10/25/18

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding of the Copy Paper Bid to TNT Paper for the period of November 6, 2018 through April 30, 2019.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed bids for Copy Paper was posted on the district website on September 25, 2018. Bids were publicly opened on October 11, 2018 at 2:00 pm est. This bid has one mutually agreed upon optional six month renewal.

FISCAL/BUDGETARY IMPACT:

Based upon projected purchase quantities, prices are estimated to increase 13.3% under the new bid.

RECOMMENDATION:

Approval to award the Copy Paper Bid to TNT Paper for the period of November 6, 2018 through April 30, 2019 with one mutually agreed upon optional six month renewal.

CONTACT PERSON:

David Lloyd

Principal

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

THE KENTON COUNTY SCHOOL DISTRICT
COPY PAPER BID TABULATION
Effective November 6, 2018 - April 30, 2019

#	Commodity Code	Estimated Quantity	Item Description	UOM	Contract Paper		Quill		School Specialty		TNT Paper		Veritiv	
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
COPY PAPER														
1	PAP-10000	65	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 11", 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, White, 500 sheets/ream, 10 reams/case, 40 cases/skid	skid	1,268.00	82,420.00	No Bid		No Bid		1,160.00	75,400.00	1,253.60	81,484.00
2	PAP-10050	2	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 14" (Legal Size), 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, White, 500 sheets/ream, 10 reams/case	carton	43.60	87.20	49.82	99.64	42.96	85.92	35.00	70.00	43.74	87.48
3	PAP-10100	5	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 11", 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, 3-hole punch, 20#, White, 500 sheets/ream, 10 reams/carton	carton	35.65	178.25	46.80	234.00	33.91	169.55	28.95	144.75	35.61	178.05
4	PAP-10150	2	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 11" x 17" (Ledger Size), No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, 20#, White, 500 sheets/ream, 5 reams/carton	carton	35.65	71.30	40.60	81.20	35.89	71.78	28.95	57.90	34.38	68.76
5	PAP-10450	12	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Blue, 500 sheets/ream, 10 reams/carton	carton	42.65	511.80	50.35	604.20	39.60	475.20	37.25	447.00	38.94	467.28
6	PAP-10350	10	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Gold (Goldenrod), 500 sheets/ream, 10 reams/carton	carton	42.65	426.50	50.35	503.50	39.60	396.00	37.25	372.50	38.94	389.40
7	PAP-10375	3	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Gray, 500 sheets/ream, 10 reams/carton	carton	42.65	127.95	50.35	151.05	39.60	118.80	37.25	111.75	38.94	116.82
8	PAP-10400	12	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Green, 500 sheets/ream, 10 reams/carton	carton	42.65	511.80	45.28	543.36	39.60	475.20	37.25	447.00	38.94	467.28
9	PAP-10500	15	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Pink, 500 sheets/ream, 10 reams/carton	carton	42.65	639.75	50.35	755.25	39.60	594.00	37.25	558.75	38.94	584.10
10	PAP-10600	10	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Orchid (Purple), 500 sheets/ream, 10 reams/carton	carton	42.65	426.50	54.70	547.00	39.60	396.00	37.25	372.50	38.94	389.40

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#	Commodity Code	Estimated Quantity	Item Description	UOM	Contract Paper		Quill		School Specialty		TNT Paper		Veritiv	
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
11	PAP-10700	7	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Cherry (Red) , 500 sheets/ream, 10 reams/carton	carton	69.25	484.75	No Bid		No Bid		57.00	399.00	88.40	618.80
12	PAP-10750	11	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, Orange (Pumkin) - (Salmon is not allowable) , 500 sheets/ream, 10 reams/carton	carton	44.65	491.15	65.40	719.40	No Bid		37.25	409.75	42.94	472.34
13	PAP-10300	7	Xerographic Paper, 8 1/2" x 11", for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, 20#, Yellow (Canary) , 500 sheets/ream, 10 reams/carton	carton	42.65	298.55	37.51	262.57	39.60	277.20	37.25	260.75	38.94	272.58
Totals						<u>86,675.50</u>		<u>4,501.17</u>		<u>3,059.65</u>		<u>79,051.65</u>		<u>85,596.29</u>

☐ - Recommended as the lowest and/or best evaluated bid

Note: The estimated quantities column does not constitute an order. It is meant to be an estimate of past usage only.

The Board of Education shall order a minimum of one skid (40 cartons) of 8 1/2" x 11" white copy paper per order when ordering lines 1-13.

Additional individual cartons of any other item lines 2-13 may be ordered in conjunction with the one skid of line item #1.

Orders shall be placed on an as needed basis only.