**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR SCHEDULED VIRUTAL/IN PERSON MONTHLY MEETING**

**Monday, February 22, 2021 6:30 pm.**

**Spencer County High School Media Center**

**Board Members:**

Ms. Jeanie Stevens Board Chair (via Zoom)

Dr. Lynn Shelburne Vice Chair

Ms. Sandy Clevenger

Ms. Debbie Herndon

Ms. Briana Bonham

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Jeff Rogers, Jim Oliver, Steve Rucker, Stephen Webb, Todd Russell, Vicki Goodlett, Diana Thomas, Kim Cook, Kelsey Eldlen,

**ORDER #113**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm by Dr. Lynn Shelburne, Vice Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Dr. Lynn Shelburne read the Statement of Board Mission and welcomed visitors.

**ORDER #114**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to adopt the February 22, 2021 agenda as presented

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**RECOGNITIONS:**

Going the Distance Award: Superintendent Chuck Adams recognized Cindy Hayes.

**CITIZENS AND DELEGATIONS**

Kelly Livingston asked the Board to approve that students at Spencer Christian School be allowed to participate as a “feeder school” for extracurricular activities at Spencer County Public Schools.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**ACADEMIC REPORT:**

Mr. Chuck Abell shared the District Progress Report with Intervention Strategies to meet the needs of students.

**SUPERINTENDENT’S REPORT:**

Superintendent Adams gave updates on the following:

* Private School Eligibility
* ELC/Bus Complex update
* Instructional Delivery for the Remainder of the Year
* Calendar Committee
* Preliminary Staffing/Section 6 Allocations 21-22

**ACTION WITH DISCUSSION**

**ORDER # 115**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the January 25, 2021 minutes as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #116**

**CONSTRUCTION INVOICES**

A motion was made by Ms. Briana Bonham and seconded by Ms. Jeanie Stevens to approve the construction invoices as presented below.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

|  |  |  |
| --- | --- | --- |
| **VENDOR** | **BUS GARAGE**  **17-261** | **ELC**  **19-371** |
| Rising Sun Development | $119,843.03 | $278,068.77 |
| Eckart | $ -- | $ -- |
| Ferro | $2,200.00 | $12,480.00 |
| Rogers Group | $ -- | $11,443.51 |
| Atas Companies | $3,761.05 | $32,052.87 |
| Lee Brick and Block | $ -- | $4,277.00 |
| L&W Supply | $ -- | $2,349.93 |
| Norman Story | $ -- | $ -- |
| Plumbers Supply | $8,230.19 | $5,291.46 |
| Plumbers Supply | $ -- | $10,320.01 |
| Allied Technologies | $ -- | $800.00 |
| Thermal Equipment | $ -- | $213,665.00 |
| Blackmore & Glunt | $ -- | $4,110.00 |
| Blackmore & Glunt | $ -- | $946.00 |
| CIM, Inc. | $ -- | $30,000.00 |
| ECS Southeast LLP | $ -- | $957.50 |
| Sherman Carter Barnhart | $ 3,354.71 | $ -- |
|  | $137,388.98 | $606,762.05 |
|  |  |  |

**ORDER #117**

**CHANGE ORDER # 3 SPENCER COUNTY EARLY LEARNING CENTER**   
Change Order #3 for the Early Learning Center consist of the following:

* Provide new 8’x 5’ canopy at Corridor B $4,394.15.
* Demo remaining existing brick veneer at the South elevation, and provide new insulation and brick veneer to the end of the wall. $3,469.20.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Sandy Clevenger to approve Change Order #3 for the Spencer County Early Learning Center as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #118**

**PRIVATE SCHOOL STUDENTS AND EXTRACURRICULAR ACTIVITIES**

Currently, it is allowable for private school students to participate in public school sports, if the public school is located in the same district and is considered a feeder school. A parent from Spencer Christian School is requesting the opportunity for her son to try out for baseball, Because of KHSAA policy, this opportunity is only up to 8th grade. Student insurance is in effect if approved at the BOE level and recorded in the minutes. A roster of private school students is to be forwarded to Roberts Insurance. Currently nearly half of the middle schools within our conference already allow private school students the ability to participate in extracurricular activities.

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to consider a policy allowing private school students to participate in extracurricular activities at the public school within their district.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #119**

**GIRL SCOUTS – USE OF SCHS PARKING LOT**

Local Girl Scout Troop in Spencer County would like to utilize the high school parking to sell Girl Scout cookies in the month of March. This request is due to the COVID restricting troops form having cookie booths in stores.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Briana Bonham to approve the Girls Scouts use of the high school parking lot on weekends in March 2021 for their cookie booths.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #120**

**ESL TEACHER**

Due to the significant increase in the number of ESL students over the past several years, there is a need to create a full-time certified ESL position for the District. There is currently have a retired teacher working part-time to address the needs of these students. The increase in numbers has greatly reduced the quality of services that we are able to provide and the KDE recommendation is twenty-five students per teacher.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the ESL position as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #121**

**2021-2022 DRAFT CALENDAR**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the first reading of 2021-2022 Draft Calendar as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #122**

**2021-2022 PRELIMINARY STAFF ALLOCATION**

With continued growth throughout the district, three or four schools gained a position while only one lost a position. Net will be +2 certified positions at a cost of approximately $118,000 from general fund.

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Debbie Herndon to approve the 2021-2022 Preliminary Staff Allocation as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #123**

**2021-2022 SECTION SIX ALLOCATION**

The ADA numbers reported below were calculated by using the current enrollment numbers x the attendance rate confirmed on the SAAR report for June 30, 2019, as this is the most recent confirmed rate we have to work with since COVID closures began. The Section 6 tentative allocations are as follows;

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | SCES | SCMS | TES | SCHS |  |
| ADA | 624.27 | 697.82 | 519.25 | 889.25 |  |
| 3.5% SEEK base | $ 140.00 | $ 140.00 | $ 140.00 | $ 140.00 |  |
| TOTAL | $ 87,397.80 | $ 97,694.80 | $ 72,695.00 | $ 124,495.00 | **$ 382,282.60** |

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve using 3.5% of the SEEK Base for SBDM instructional funds as opposed to the $100 per student option.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #124**

**SCHS SENIOR PROM 2021**

Spencer County High School would like to have a host a prom at The Castle in Versailles Kentucky. Ms. Kim Cook and Ms. Kelsi Edlen shared all the details containing a COVID plan. Due to the cost, they would like to invite both Senior and Junior Class. Discussion took place as allowing prom schools are operating in person five (5) days a week. Ms. Sandy Clevenger would like to see the prom offered to students if we are on hybrid schedule or in person five days a week.

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to approve the 2021 Prom as presented contingent on following all COVID safety protocols and being in a normal five day per week, in-person instructional routine.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger No

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #125**

**PURCHASE OF TRANSPORTATION ROUTING SOFTWARE**

Transportation request for the purchase of routing and inventory control software. We have traditionally created and adjusted our bus routes manually which has led to an inequity in route times. Routing software would allow us greater control over routes and the ability to make adjustments in a timely manner. It also would allow us to create routes that are equal in route time and make it easier to consolidate some of our current routes (we believe we can eliminate two routes entirely). Both of these features equate to cost savings for the district. As the district continues to grow, routing software will allow us to make route adjustments to accommodate growth rather than adding new routes. Traversa also possesses the capability for inventory control which will create more efficiencies in the new bus garage. The software also includes a parent facing smartphone app which affords another tool for communication with parents.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the purchase of transportation software as presented.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #126**

**ACTION BY CONSENT**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the Action by Consent items as presented below.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County High School**

Lauren Carlisle, Secretarial Registrar

**Other**

Terry Smith, Finance Officer

Emily Truax, Student Worker

Tammy Moorman, Project Director – Drug Free Community Support

**Resignations**

Jessica Jenkins, Childcare Worker – Bear Care eff 2/5/21

Patricia Thompson, Certified Sub Teacher eff 2/8/21

Melita Drake, ESL, Advocate, eff 6/30/21

**Retirement**

Marshelia McAllister, Cafeteria Manager SCMS eff 3/1/21

**Transfer**

Stacy Carmany, Accounting Clerk from Finance to Operations Division eff 1/28/21

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCMS World Travel Club – Greece (SBDM has since BOE Mtg canceled trip)
2. Fundraiser Approvals

**Spencer County Middle School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Banner Sponsorships | Spring 2021 | Football Operations | Adults/Students |
| Football | Passing Tournament | May/June 2021 | Football Operations | Adults/Students |
| Football | Grizzly Grind | June 2021 | Football Operations | Adults/Students |
| Softball | Hit A Thon | Feb 21-March 21 | Uniforms/Supplies | Adults/Students |
| Baseball | Hit A Thon | Feb-March 2021 | Supplies/Uniforms | Adults/Students |
| Volleyball | Serve-A-Thon | February 21 | Uniforms, Team Supplies, Banquet | Adults/Students |
| Drama | Ticket Sales | April-May | Costumes, Props, Set, Scripts, Rights, Etc | Adults/Students |
| Drama | Concessions at Play | April-May | Costumes, Props, Set, Scripts, Rights, Etc | Adults/students |
| Drama | Donations | April-May | Costumes, Props, Set, Scripts, Rights, Etc | Adults/Students |

**Spencer County High School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football Boosters | Lift-A-Thon | 3/1 – 6/30/2021 | Equipment, Helmets, Shoulder Pads | Adults/Students |
| Football Boosters | Mulch | 3/1 – 5/30/2021 | Equipment | Adults/Students |
| Football Boosters | Sponsorships | 3/1 – 12/31/2021 | Team Apparel | Adults/Students |
| Football Boosters | ETeam Sponsor | 4/1 – 8/31/2021 | Football Equipment | Adults/Students |
| FFA | Fruit Sales | 11/1 – 12/1/2021 | FFA Jackets & KY FFA Leadership Training | Adults/Students |
| Choir/Swim | Derby/Oaks  Concessions | May 2021 | Music, Accompaniment, Spirit wear | ADULTS ONLY |

1. Fee Requests

**SCES Fee Request for Archery**

|  |  |  |
| --- | --- | --- |
|  | | |
| Archery Members | State Tournament (Possible)  March | $35 |

**SCMS Fee Request**

|  |  |  |
| --- | --- | --- |
| Softball | $125 | Player Uniforms |
| Baseball | $125 | Player Uniforms |
| Volleyball | $125 | Travel Suits, Shorts, School S |

**SCHS Fee Request**

|  |  |  |
| --- | --- | --- |
| Football | $185 | Camp Fee |
| Prom Ticket | $40 | Tent, Lights, DJ, Tables, Chairs, Linens, Food, Drinks, and decor |

1. Surplus Items

SCES – Media Center

* Chromebooks 20 – Unfixable
* Desktop CPU 5 – Outdated
* Monitors 3 - Outdated

1. Non Resident Contracts – N/A
2. Maternity Leave Requests
   1. Emily Adkins

1. Grants

* American Honda Foundation Grant – SCHS
* KASA Student Impact – SCHS Unmanned Aviation Services
* SCEF Technology for Youth Service Center
* SCEF Technology – Multi Media SCHS

1. Annual Vendor Approval

* Taylorsville Technology Center

**COMMUNICATIONS**

1. Board Members: N/A
2. SCEA Update
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Health Office Visits
   6. Field Trips – Local
   7. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

**ORDER #127**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to make the agenda dated February 22, 2021 part of the official board minutes.

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #128**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to adjourn meeting at 7:56 pm

Ms. Jeanie Stevens Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes