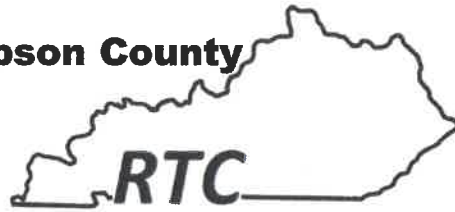


**Simpson County**



March 15, 2021

To Whom It May Concern;

This letter requests a \$3000 stipend to be added to the Account Specialist Position at the RTC. This stipend's reasoning is due to extra job duties added to the position, which include but are not limited to district liaison for school readiness, the arrangement of state RTC training, preparation, and delivery of teacher materials. These job duties are above and beyond the scope of an Account Specialist.

A handwritten signature in blue ink, which appears to read 'April McNaughton', is written over the printed name.

April McNaughton

Director, Simpson County Early Childhood Regional Training Center