**SCES**

**SBDM Minutes**

**Special Called Meeting**

**Wednesday, March 10, 2021**

Due to the nature of current concerns surrounding COVID-19, the SBDM council will be conducting the meeting via zoom and social distance seating.

**Members Present**:  Gina McGinnis, Crystal Abell, Melissa Mallory, Melanie Mantle, Stephanie Compton, and Emily Moore

**Guests:** Bob Coots, Ashley Trzaskus, and Patrick Maynard

**Secretary:**  Judy Henry

**1. Call the Meeting to Order:**  Ms. McGinnis called the meeting to order at 11:01 am.

**2. Approval of Agenda:** Motion by Melissa Mallory, second by Crystal Abell to approve agenda for March 10, 2021. Consensus.

**3. Public Comment:** None

**4. Approve Minutes:** (Attachment A) Motion by Melanie Mantle, second by Crystal Abell to approve minutes for February 8, 2021. Consensus.

**5. Approve Budget Reports (MUNIS and School Activity**: (Attachment B) Motion by Crystal Abell, second by Melissa Mallory to approve budget report for month ending February 28, 2021. Consensus.

**6. Monthly Review:**

Enrollment - 767

**7. Principal’s Report:** (Attachment C)

* Students will begin five days a week after spring break.
* Students will be given the opportunity to change from virtual to in person or in person to virtual until March 19th.
* 5th grade is at cap or one over with the students we have now. 3rd grade is currently 2-3 over cap. Need to think about some options of how we want to address this.
* We have been given money to hire people to help with general cleaning and extra help for lunch coverage in the gym and cafeteria. We will be utilizing the gym with mats and placements for students to eat.
* We received $10,000 of KETS money, so I was able to use this for our most recent computer order. Therefore, we still have $10,000 from picture and yearbooks sales and fundraising funds.
* We need to go ahead and renew Dreambox if we plan to. The money is from state funds that need to be spent prior to the end of the year. I will have Samantha get the exact quote, but last year it was $9,200.
* Title 1 money – we will receive money for next school year as the state is allowing us to categorize as a Title 1 district. The money has been decreased, but we have not gotten our specific budget yet.
* Summer school letters will be going out next week to teachers to share at parent conferences.
* KPREP testing window will be the last 14 days of school which begins May 14. Testing will be given online this school year.

**8. Ad Hoc Committee – Summer School Criteria:** (Attachment D) Mr. Coots presented information regarding summer school criteria to the council. Summer school will be a 6-week program and offer door to door transportation for students.

**9. Approve PTA STEM Grant:** (Attachment E) Ashley Trzaskus discussed the STEM grant with the council. The PTA will be given $1,000 grant. SCES families will participate in a STEM + Families @ Home Festival. PTA will send home flyers with information regarding instructions for the experiments along with a list of prizes to be given. Motion by Melissa Mallory, second by Melanie Mantle to approve the PTA Stem Grant. Consensus.

**10. Staffing Allocations for 2021-2022:** (Attachment F)

* **Café Monitor / Volunteer Coordinator Position** – Motion by Melissa Mallory, second by Crystal Abell to approve the Café Monitor / Volunteer Coordinator Position. Consensus.
* **Conversion of 3 IAs to 1 Certified Position** – Motion by Crystal Abell, second by Melanie Mantle to approve the conversion of 3 IA positions to 1 certified position. Consensus.
* **Number of Classes per grade level** – Motion by Melanie Mantle, second by Emily Moore to approve the following:

Kindergarten – 5 teachers

1st Grade – 5 teachers

2nd Grade – 6 teachers

3rd Grade – 5 teachers

4th Grade – 4 teachers

5th Grade – 5 teachers

Consensus.

**11. Review Section 6 allocations:** Ms. McGinnis will use this money to renew the Dreambox program. Samantha Dennis will get a quote for this. Last year this program cost approximately $9,200.

**12. Discuss Grade Level School Supply Letters:** Ms. McGinnis discussed grade level school supply letters with the council. Information regarding school supply letters will go out sometime in March or April.

**13. Executive Session as Per KRS.61.810 section1 subsection f – Section 1:** – All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following: Subsection f – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret. Tabled

14. **Adjournment:** Motion by Stephanie Compton, second by Melanie Mantle to adjourn the meeting at 11:35 am. Consensus.

Submitted by:

Judy Henry