



KENTUCKY MUNICIPAL ENERGY AGENCY

## **Minutes of the Combined Meeting of the AR Project Committee and the KYMEA Board of Directors (Video Meeting)**

**Location: WebEx Video Meeting (if you would like to attend please contact [mhixon@kymea.org](mailto:mhixon@kymea.org))**

**1700 Eastpoint Pkwy Ste. 220, Louisville, KY 40223**

**Thursday, February 25, 2021, 10 am**

### **A. Meeting Opening**

A.1. Attendance: Taken at 10:02 am

#### **Present Board Members:**

Josh Callihan  
Ronald Herd  
Chris Melton  
Mike Withrow  
Philip King  
Kevin Frizzell  
Kevin Howard  
Gary Zheng

#### **Absent Board Members:**

Carl Shoupe  
Doug Hammers  
Ramona Williams

#### **Staff Present:**

Michelle Hixon  
Heather Overby  
Doug Buresh  
Rob Leesman  
Molly Roesler

#### **Others Present:**

Anna Marie Pavlik Rosen  
Charles Musson  
David Denton  
Hance Price  
Pat Pace  
Tim Lyons



Vent Foster  
Walt Baldwin

A.2. Guest introductions: None made.

A.3. Call to Order: Chairman, Ron Herd, called the meeting to order at 10:02 am. A quorum of the Board members was present, and the Board was ready to proceed with business.

## B. Meeting Minutes

B.1 Approval of the minutes of the Board of Directors on January 28, 2021.

**Motion Passed:** Approval of the January 28, 2021 meeting minutes of the Combined AR Project Committee and KYMEA Board of Directors passed with a motion by Mike Withrow and seconded by Chris Melton.

**7 Yeas - 0 Nays.**

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Absent
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

## C. Financial Reports

C.1 Approval of the January 2021 Financial Reports

**Motion Passed:** Approval of the January 2021 financial reports passed with a motion Josh Callihan and seconded by Kevin Frizzell.

**8 Yeas - 0 Nays.**

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes



Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

#### D. Committee Reports

None

#### E. Administration Reports

E.1 CEO: Doug Buresh presented the CEO report regarding the Agency's past and upcoming activities.

E.2 Market Report: Rob Leesman discussed the previous month's markets in relation to KYMEA.

E.3 Member Communications: Michelle Hixon updated the Board on upcoming events and member activities.

#### F. Discussion Topics

F.1 Legislation: Charlie Musson gave an update on 2021 Kentucky General Assembly Legislative activities.

F.2 Open Records Requests: Doug Buresh gave an update on the status of recent open records requests.

Ron Herd, the Chairman of the Board called for a brief recess for the AR Project Committee to act. Chris Melton, the Chairman of the AR Project Committee called the committee meeting to order. A quorum of the committee was present.

#### G. AR Committee Meeting

G.1 Recommendation of FY 2022 AR Project Rates

**Motion Passed:** Motion to adopt the AR Project Committee Resolution approving and submitting the AR Rate Schedule to the Board of Directors for approval with an effective date of July 1, 2021. passed with a motion by Josh Callihan and a second by Mike Withrow.

**5 Yeas - 0 Nays.**



Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Non-voting
Philip King	Absent
Kevin Frizzell	Non-voting
Doug Hammers	Absent
Kevin Howard	Non-voting
Ramona Williams	Absent
Gary Zheng	Yes

**Motion Passed:** Motion to adjourn AR Project Committee passed with a motion by Josh Callihan and a second by Gary Zheng.

#### **5 Yeas - 0 Nays.**

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Non-voting
Philip King	Absent
Kevin Frizzell	Non-voting
Doug Hammers	Absent
Kevin Howard	Non-voting
Ramona Williams	Absent
Gary Zheng	Yes

## **H. Action Items**

### **H.1 FY2022 Administrative, General, and Capital Budget**

**Motion Passed:** Motion to approve the FY 2022 Administrative, General, and Capital Budget passed with a motion by Chris Melton and a second by Josh Callihan.

#### **8 Yeas - 0 Nays.**



Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

#### H.2 FY2022 Service Rates

**Motion Passed:** Motion to approve the FY 2022 Service Rates passed with a motion by Kevin Frizzell and a second by Chris Melton.

#### 8 Yeas - 0 Nays.

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

#### H.3 Employee Governance Policy

**Motion Passed:** Motion to approve the Employee Governance Policy with "Civil Service" removed from page two. passed with a motion by Mike Withrow and a second by Kevin Frizzell.

#### 8 Yeas - 0 Nays.

Josh Callihan	Yes
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Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

#### H.4 Line of Credit Renewal

**Motion Passed:** Motion to approve the 2021 Line of Credit Renewal resolution passed with a motion by Josh Callihan and a second by Chris Melton.

#### 8 Yeas - 0 Nays.

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

#### I. Public Comments

This was an opportunity for members of the public to provide input to the KYMEA Board and was limited to 5 minutes per speaker.

No Comments were made.

#### J. Upcoming Meetings and Other Business

The KYMEA Board of Directors shall hold its regular meetings on the fourth Thursday of each month, except for the months of November and December, when the regular meeting shall be



held on the third Wednesday. The regular meetings shall convene and commence at 10:00 am Eastern time on said dates. The regular meetings shall be held at the KYMEA Board Room, 1700 Eastpoint Pkwy, Suite 220, Louisville, Kentucky.

#### 2021 Board Meetings

Thursday, January 28, 2021, 10:00 AM Eastern Time, WebEx Video Meeting  
Thursday, February 25, 2021, 10:00 AM Eastern Time, WebEx Video Meeting  
Thursday, March 25, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, April 22, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, May 27, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, June 24, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, July 22, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, August 26, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, September 23, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Thursday, October 28, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Wednesday, November 17, 2021, 10:00 AM Eastern Time, KYMEA Board Room  
Wednesday, December 15, 2021, 10:00 AM Eastern Time, KYMEA Board Room

#### K. Closed Session

Closed Session Authorization for February 25, 2021 KYMEA Board Meeting Approval to enter into Closed Session pursuant to KRS 61.810(1)(c); KRS 61.810 (1)(k) and KRS 61.878 (1)(c) for the purpose of: (i) discussing proposed, potential, or pending litigation relating to KYMEA and its members relating to transmission issues; and (ii) presenting and discussing contract negotiations with RWE relating to the Ashwood Solar Project. KRS 61.810(1)(c) allows for closed session for the purpose of discussing proposed, potential, and pending litigation relating to the agency. KRS 61.810(1)(k) and 61.878(1)(c) allow for closed session where discussions regarding records or information disclosed to the agency or required to be disclosed to the agency as confidential or proprietary would, if disclosed by the agency, provide an unfair advantage to competitors of the entity disclosing such information.

**Motion Passed:** Motion to enter into closed session passed with a motion by Philip King and a second by Mike Withrow.

**8 Yeas - 0 Nays.**

Josh Callihan	Yes
Ronald Herd	Yes



Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

**Motion Passed:** Motion to return to open session. passed with a motion by Philip King and a second by Chris Melton.

**8 Yeas - 0 Nays.**

Josh Callihan	Yes
Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

**L. Actions Related to Matters Discussed in Closed Session**

None taken

**M. Adjournment**

**Motion Passed:** Motion to adjourn the Combined Meeting of the AR Project Committee and the KYMEA Board of Directors passed with a motion by Mike Withrow and a second by Kevin Frizzell.

**8 Yeas - 0 Nays.**

Josh Callihan	Yes
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Ronald Herd	Yes
Chris Melton	Yes
Mike Withrow	Yes
Carl Shoupe	Absent
Philip King	Yes
Kevin Frizzell	Yes
Doug Hammers	Absent
Kevin Howard	Yes
Ramona Williams	Absent
Gary Zheng	Yes

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X

Chairperson

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X

Secretary