



Taylorsville Elementary School

SBDM Council

March 3, 2021

2:00 p.m.

TES Media Center

SPECIAL CALLED MEETING

MINUTES

I. OPENING BUSINESS

- a. **CALL TO ORDER:** The meeting was called to order by Steven C. Rucker, Chairperson, at 2:04 p.m.

ROLL AND ATTENDANCE:

- i. Certified Members Present: Crystal Little, Kay Pence, Nikki Tackett, Melinda Harrelson, and Steven Rucker
- ii. Parent Members Present: April Rawlings and Rachael Noyes
- iii. Parent Member Present Via Zoom Virtual Platform: Jason DeValdivielso
- iv. Guests Present: Janet Allen, Secretary; Brooke McIntosh, Holly Gravett and Julie Voegelé – Third Grade Certified Teachers; Erin Kelley – Certified Music Teacher; Catherine Knapp – Certified Art Teacher; Shannon Buynak and Tara Burns, Certified Kindergarten Teachers; Victoria Scheich, Jennifer White and Lauren Whitley – Fourth Grade Certified Teachers; Kate Zuhars and Stefanie Frame – First Grade Certified Teachers; Linda Morrow – Certified Special Education Teacher; and Shawn Knapper, Amy Holmes and Joy Jeppson – Classified Instructional Assistants. The following attendees were present via the Zoom Virtual Platform: Tamatha Hollan and Ruth Ann Sweazy – Certified Kindergarten Teachers; Kelly Hutt – Certified First Grade Teacher; Katie Drake, Tammy Carrico, Devona Hickerson and Beth Harley – Certified Second Grade Teachers; Marita Frye, Amber Waller and Minnie Zurkuhlen – Certified Fifth Grade Teachers; Beth Hodgins – Assistant Principal; Jane Shelburne, Aaron Ware, and Kim Hood – Classified Instructional Assistants; Brandie Prosch – Certified G/T Teacher; Erica McKinney – Certified PASS Teacher; Lauren Dabbikeh – Speech Pathology Teacher; Kasey Goodlett – Certified Reading Intervention Teacher; Heidi Heiss – Guidance Counselor; and Lissi Petersen – Cafeteria Manager.

- b. **APPROVAL OF AGENDA** - The agenda was approved with flexibility.
Little/Tackett/Consensus
- c. **APPROVAL OF MINUTES** – Approval of the minutes from the Special Called Meeting previously held on 2/16/2021 were postponed until the next regularly scheduled meeting on March 15, 2021.

II. NEW BUSINESS

- a. **STAFFING ALLOCATION** – We will not be able to make a decision regarding our staffing until the board finalizes staffing allocations, which usually occurs at the March board meeting. Mrs. Pence inquired as to whether the staffing allocations would be based on five day per week instruction with zero virtual classes, and Mrs. Little questioned whether or not virtual instruction is being considered for next school year. If so, she asked whether each school would be responsible for instruction of their own virtual students and virtual staffing or will there be virtual instruction at the district level? Mrs. Little stated that we need to know as soon as possible as this affects our numbers and we cannot staff our school until these decisions have been made. Per Mr. Rucker, this will all be discussed at the March Board of Education meeting and we can proceed once those decisions have been made. Mr. Rucker announced that we can expect to gain one position in addition to keeping the position granted earlier this week. However, Mr. Rucker informed the Council that several staff members have come to him regarding life circumstances that may leave their positions open next year and require us to fill multiple positions. He told the Council to be prepared for a busy hiring season.
- b. **SECTION SIX BUDGET** – The Section Six Budget is \$72,695 this year. This is \$400 more than we were allocated last year. This will be referred to the Budget Committee so that they can begin working with Tammy to prepare a budget to present. The \$400 is just enough to cover classroom funds for our two new classrooms. Motion made to forward to the Budget Committee.
Pence/Little/Consensus
- c. **GOING BACK TO SCHOOL 5 DAYS PER WEEK** – A lengthy discussion ensued regarding our return to school five days per week. Mr. Rucker informed the Council that we have verbal confirmation from Mr. Adams that we will be receiving another Kindergarten teacher for the last nine weeks.

Mrs. Pence inquired as to what our plans are regarding the third grade virtual teacher once we return to five days per week. Since virtual third grade currently only has nine students, Mrs. Pence suggested that we may want to consider reallocating the virtual third grade teacher to a first grade in-person position due to first grade's increased numbers. Motion was made to open the floor to discussion with staff in attendance as guests at the meeting (Pence/Harrelson/Consensus). Following much discussion, a motion was made to reallocate the virtual third grade position to an in-person first grade position, thus creating a fifth first grade classroom (Tackett/Noyes/Consensus). Mrs. McIntosh will move to Ms. Zuhars'

classroom and Ms. Zuhars will move to Mrs. McIntosh's. An additional motion was made to create a fifth Kindergarten classroom with the new position approved by Mr. Adams (Pence/Harrelson/Consensus).

Regarding the nine virtual third grade students, Mrs. Pence will video her live instruction while Mrs. Little acts as a facilitator for third grade virtual instruction by overseeing a breakout session to assist the virtual students with any questions they may have and to assist with their exit slips. This is feasible since there are currently not any tier students in the virtual third grade classroom. Mrs. Pence will be responsible for grading and entering scores into Infinite Campus.

Special areas will now be held in the designated special area classrooms rather than in the teacher classrooms. This will necessitate increased frequency of cleaning and disinfecting between each class.

The Council requested clarification regarding lunch and breakfast since we are now unable to social distance and the students will have their masks off. Mr. Rucker stated that we will be using the gymnasium as additional dining space so that students can be socially distanced while eating. Additional tables will be ordered to set up in the gym.

The Council inquired about a plan for the buses, fogging, etc. Mr. Rucker stated that we needed to hold a conference call with Colleen to discuss these matters.

Tigers Beyond the Bell was discussed and the Council was informed that TBB will run Monday through Thursday until 5:45 p.m.

If Council would like to address additional issues, they can be discussed at the March 15, 2021, regularly scheduled SBDM meeting.

- d. **SPRING FLING** – Spring Fling will be held on Friday, May 7th. We will have Spring Fling outside this year and all participants will be socially distanced and masked. Games and activities will be set up around the back of the building, and it was suggested that we use individually wrapped Little Debbie snack cakes for the cake walk. The auction will be a silent auction this year. We are hoping to have approximately 40 items for auction, including classroom baskets. Due to the time constraint, we will be unable to create pottery pieces for each class. However, we will plan to have each classroom take a class photo to create a framed memorabilia piece to be auctioned off. Mr. Rucker stated that his intent is not to make a ton of money this year, but rather break even and give our teachers their classroom money. We will need to clear \$5,000 to achieve this. Ultimately, our goal is to give our students some sense of normalcy. We will need everyone on board to make this event happen. Areas of concern for this event are keeping the lines for activities socially distanced, sharing germs immediately prior to state testing, the logistics of dinner, and an alternative plan in case of rain. Grilling and serving outside may be an option for dinner and would eliminate the concern regarding

crowding in the cafeteria. Mr. Rucker will ensure that the grass is cut prior to the event.

- e. **PARENT/TEACHER CONFERENCE DATES** – Motion was made to hold parent/teacher conferences the week of April 12th following distribution of report cards for the third nine weeks. This will provide teachers and parents the opportunity to discuss any areas of concern. All conferences should be held virtually if possible as a safety precaution. Retention talks should occur prior to parent/teacher conferences.
Harrelson/Rawlings/Consensus

III. **ADJOURNMENT** – The meeting was adjourned at 3:50 p.m. Little/Noyes