



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

9/20/18

AGENDA ITEM (ACTION ITEM):

Consider/Approve: Change Order No. 04 – Morel Construction – Scott High School Phase IV – BG 18-038

APPLICABLE BOARD POLICY:

Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

This is the fourth change order of the Scott High School – Phase IV project associated with Morel Construction Company. The original contract with Scott High School Phase IV is \$7,425,581.00. This change order for an additional \$7,378.00 with previous change orders of \$79,088.00 makes the new contract sum \$7,512,047.00.

Item # 1 – Delete overhead coiling doors, replace with pairs of oversized swing doors, replace basement door and frame. **ADD: \$1,169.00**

Item # 2 – Add CT cabinet and conduit to new fire pump in addition to meter base. **ADD: \$6,209.00**

TOTAL: \$7,378.00

SUMMARY OF CHANGE ORDER FOR SCOTT HIGH SCHOOL PHASE IV BG 18-038

The original contingency for this project	\$490,650.00
Total for prior approved change orders	(79,088.00)
Total for prior Material/Equipment purchase order changes	(1,355.00)
Total for current change orders	(7,378.00)
Contingency Balance	\$402,829.00

FISCAL/BUDGETARY IMPACT:

Addition of \$7,378.00 to the existing contract for Morel Construction Company.

RECOMMENDATION:

It is recommended that the Board approve Change Order No. 04 for Morel Construction associated with Scott High School Phase IV – BG 18-038 for an additional \$7,378.00.

CONTACT PERSON:

Rob Haney and David Lloyd

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

Principal

Reh Haney

District Administrator

[Signature]

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn
“The Kenton County Board of Education provides *Equal Education & Employment Opportunities*.”

**AIA****Document G701™ – 2017****Change Order**

PROJECT: (Name and address)
 Scott High School - Phase 4
 5400 Old Taylor Mill Road
 Taylor Mill, KY 41015

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 2018.03.05

CHANGE ORDER INFORMATION:
 Change Order Number: 004
 Date: 2018.09.18

OWNER: (Name and address)
 Kenton County Board of Education
 1055 Eaton Drive
 Ft. Wright, KY 41017

ARCHITECT: (Name and address)
 PCA Architecture, PSC
 1881 Dixie Highway, Suite 130
 Ft. Wright, KY 41011

CONTRACTOR: (Name and address)
 Morel Construction Co., LLC
 627 West Main Street
 Louisville, KY 40202

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Item No. 04-01 (RFCO-17 / RFP-05)

Description: Delete overhead coiling doors, replace with pairs of oversized swing doors, replace basement door and frame. (Code Enforcement Official's Request, Architect's Request).

Cost Benefit to Owner: Required to provide Owner desired ability to close off portions of the building during after-hours events in a way that is agreeable to the code official.

ADD: \$1,169.00

Item No. 04-02 (RFCO-22)

Description: Add CT cabinet and conduit to new fire pump in addition to meter base. (Local Utility Company's Request).

Cost Benefit to Owner: Allows required fire pump to operate.

ADD: \$6,209.00

Total ADD: \$7,378.00

The original Contract Sum was	\$ 7,425,581.00
The net change by previously authorized Change Orders	\$ 79,088.00
The Contract Sum prior to this Change Order was	\$ 7,504,669.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,378.00
The new Contract Sum including this Change Order will be	\$ 7,512,047.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be July 1, 2019

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC
 ARCHITECT (Firm name)

Mark Perry
 SIGNATURE

Mark Perry, Associate

PRINTED NAME AND TITLE

2018.09.18

DATE

Morel Construction Co., LLC
 CONTRACTOR (Firm name)

David Lloyd
 SIGNATURE

DAVID LLOYD
 PROJECT MANAGER

PRINTED NAME AND TITLE

9/18/18
 DATE

Kenton County Board of Education
 OWNER (Firm name)

David Lloyd
 SIGNATURE

David Lloyd, Director of Facilities /
 Purchasing Director

PRINTED NAME AND TITLE

DATE

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM

BG #: 18-038 Change Order No.: 004

District: Kenton County School Dist. Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase IV Renovation Time Extension Required: ☐ Yes ☒ No If yes, by _____ day(s)

Date of Change Order: 2018.09.18 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co, LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	+7,378.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	402,829.00
3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.

Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☒ Architect/Engineer
☐ Construction Manager ☒ Code Enforcement Official ☐ Other: Local Utility Co.

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs
☐ Found Condition ☒ Code Compliance ☐ Other: _____

Change Order Description and Justification:	Cost Benefit to Owner:
Item No. 04-01 (RFCO-17 / RFP-05) Description: Delete overhead coiling doors, replace with pairs of oversized swing doors, replace basement door and frame. (Code Enforcement Official's Request, Architect's Request). ADD: \$1,169.00	Required to provide Owner desired ability to close off portions of the building during after-hours events in a way that is agreeable to the code official.
Item No. 04-02 (RFCO-22) Description: Add CT cabinet and conduit to new fire pump in addition to meter base. (Local Utility Company's Request). ADD: \$6,209.00	Allows required fire pump to operate.
Total ADD: \$7,378.00	

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 04-01				
\$1,169.00	\$379	\$723	\$55	\$12
% of Item Amt.:	32.4%	61.8%	4.7%	1.0%
Item No. 04-02				
\$6,209.00	\$3,668	\$1,569	\$911	\$61
% of Item Amt.:	59.1%	25.3%	14.7%	1.0%
TOTAL				
\$7,378.00	\$4,047	\$2,292	\$966	\$73
% of Total Change Order Amt.:	54.85%	31.07%	13.09%	0.99%

*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

Board of Education Designee's Signature _____ Date _____

Mark Pung 2018.09.18
Architect's Signature _____ Date _____

Finance Officer's Signature _____ Date _____

Not Applicable
Construction Manager's Signature _____ Date _____