

THE KENTON COUNTY BOARD OF EDUCATION

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY 41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531 WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

September 14, 2018

AGENDA ITEM (ACTION ITEM):

Receive revised Administrative Procedure 09.124 AP.21 "Request for Tuition Status" to include tuition reimbursement

APPLICABLE BOARD POLICY:

01.5 Powers and Duties of the Board

HISTORY/BACKGROUND:

We allow families from outside the District to apply for Tuition status in our schools – the revision to the procedure goes along with the revised Policy 09.124 "Tuition" to allow families to have their tuition reimbursed if they move into the District within the first 60 days after the first day of school for students.

FISCAL/BUDGETARY IMPACT:

Tuition reimbursement to families where applicable

RECOMMENDATION:

Receipt of the revised Administrative Procedure 09.124 AP.21 "Request for Tuition Status" to include tuition reimbursement

CONTACT PERSON:

Tom Arnzen

Principal

District Administrator

Suberintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

STUDENTS

Request for Tuition Status

2015-2016 SCHOOL YEAR

DUE BY: JANUARY 23, 2015

Terms and conditions of tuition application – Please read the entire form prior to completing and submitting form.

Tuition fees must be paid no later than August 10th or upon acceptance. Fees are not prorated or refundable. Fees are refundable only if a tuition-paying family moves in to the Kenton County School District within the first sixty (60) days following the first day of the school year.

Parents must submit a copy of their child's report card, attendance, and discipline records with this application. Parents are also responsible for all transportation to/from school if accepted. (Students must arrive no earlier than twenty (20) minutes before school and be picked up at dismissal time.)

- Tuition applications will only be considered if there is adequate space in that grade level.
- Assuming space is available, cases will be <u>considered for acceptance based on students abiding by the following four (4) criteria:</u>
 - o Satisfactory academic progress and effort as determined by the Principal.
 - District attendance policies including matching the District's average attendance and not exceeding six
 (6) unexcused absences.
 - Behave in accordance with the Code of Expected Behavior and Conduct.
 - o Parent(s)/guardian(s) are cooperative and supportive in their working relationship with the school.
- <u>If approved</u>, this commitment is for one (1) school year and is <u>subject to the following limitations:</u>
 - o Applications are to be made each school year.
 - o Applications must be received by the Building Principal following enrollment guidelines.
 - o Athletic eligibility is determined by the KHSAA guidelines 6-12.
- This application may be denied or revoked based on the following (applicant returned to original school):
 - o If enrollment is over any class-size guidelines either at the time of the request <u>or</u> if the enrollment goes over these same guidelines during the year.
 - Failure to abide by any of the criteria listed above related to academic effort and performance, attendance, behavior and attitude, and/or cooperative and supportive relationship with the home.

Date Application Filed:		•		
School Year for which Applicatio	n is Made:		Grade for which App	olication is Made: _
Student's Full Name			Date of Birth	
Address of Residence				
Street		City		e Zip
Name of Parent/Legal Guardian:			Relationship:	
Home Phone:	Father's Work #: Mother's Work #:		ork #:	
	Father's Cell #:		Mother's Ce	11 #:
School of Residence:			_School Applying Fe	or:
School Presently Attending:				
If <u>NEW</u> to School of Application,	, Please Indicate Reason	for request Tu	ition:	
-	·			
Please list, beginning with the	most recent, in order t	he school(s) y	our child has atten	ded in the past.
Name of School			Year	Grade
Name of School				Grade
Name of School				Grade
Which school is holding your o				6
Other information you wish to	share:			

Request for Tuition Status

WE AGREE TO ABIDE BY THE TERMS AND CONDITIONS OF THIS APPLICATION AND WE UNDERSTAND THAT FALSE INFORMATION MAY BE GROUNDS FOR DENYING THIS APPLICATION OR CHANGING FUTURE STATUS.

Signature of Student:	Date:		
Signature of Parent/Legal Guardian:	Date:		
If you are a Kenton County School District full-time employ please complete the following:	yee and you are the legal parent/guardian of this student		
Employee Name: Please return this completed form (front and back) to the	School/Job Site:		
Please return this completed form (front and back) to the	Principal of the school to which application is made.		
	C + Cal - I Di-4-: 4 C4-ff OL.		
This Area to be Completed by Kentor	n County School District Staff Only		
Signature below shows application is APPROVE	.D		
27814441 0 0 0 0 1 0 1 1 1 1 1 1 1 1 1 1 1	<u>~</u>		
Principal's Signature Showing Approval	Date of Review/Signature		
Date Notification Sent to Parent			
Date Notification Sont to Latent			
Superintendent's/designee's Signature	Date of Review/Signature		
Application <u>DENIED</u>			
Principal's Signature Showing Denial	Date of Review/Signature		
	_		
Reason(s) for Denial:			
Date Notification Sent to Parent			

The Kenton County School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts, Girl Scouts of the United States of America, and other designated youth groups.

"El Distritio Escolar del Condado de Kenton no discrimina en base a raza, color, origen nacional, seo, discapacidad o edad, en sus programas o actividades y proporciona un acceso igualitario a los Boy Scouts, Girl Scouts de lo Estados Unidos de Ame'rica, y otra grupos de jovenes designados."