



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY

41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

8-13-18

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Change Order No. 02 – RC Hinsdale Elementary School Phase 1 Secure Vestibule – BG 18-040

**APPLICABLE BOARD POLICY:**

Capital Construction Process – 702 KAR 4:160

**HISTORY/BACKGROUND:**

This is the second change order for the RC Hinsdale Phase 1 Project associated with Radius Construction. The original contract with RC Hinsdale Phase 1 is \$1,240,722.52. This change order for an additional \$9,500.00 with a previous change order of \$21,206.00 makes the new contract sum \$1,271,428.52.

Due to an increase in steel pricing Nucor requested a change order to their original purchase order for the additional cost increase of the steel. Change Order No. 01 for BG 18-040 was approved at the July 2, 2018, Board Meeting to deduct \$9,500 from Nucor. Radius Construction requested that PO # 18009749 to Nucor in the amount of \$9,500.00 be closed out and the value to be added to Radius Construction. Radius Construction has agreed to pay the additional material costs and sales taxes without additional cost to The Kenton County School District.

ADD: \$9,500.00

TOTAL: \$9,500.00

**SUMMARY OF CHANGE ORDER FOR SCOTT HIGH SCHOOL PHASE IV BG 18-038**

The original contingency for this project	\$ 75,765.00
Total for prior approved change orders	( 21,206.00)
Total for prior Material/Equipment purchase order changes	\$ 9,500.00
Total for current change orders	( 9,500.00)
Contingency Balance	\$ 54,559.00

**FISCAL/BUDGETARY IMPACT:**

Addition of \$9,500.00 to the existing contract for Radius Construction Company.

**RECOMMENDATION:**

The Board approve Change Order No. 02 for Radius Construction associated with RC Hinsdale Elementary School Secure Vestibule BG 18-040 Phase 1 for an additional \$9,500.00.

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jesica Jehn  
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

**CONTACT PERSON:**

**Rob Haney**

\_\_\_\_\_  
*Principal*

*Rob Haney*  
\_\_\_\_\_  
*District Administrator*

\_\_\_\_\_  
*Superintendent*

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson    Karen L. Collins, Vice Chairperson    Joshua Crabtree, Esq.    Carla Egan    Jessica Jehn

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# AIA Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Phase 1 - Secure Entry Addition to  
Hinsdale Elementary  
440 Dudley Road  
Edgewood, KY 41017

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 2018.03.05

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002

Date: 05/24/2018

**OWNER:** (Name and address)  
Kenton County Board of Education  
1055 Eaton Drive  
Ft. Wright, KY 41017

**ARCHITECT:** (Name and address)  
PCA Architecture, PSC  
1881 Dixie Highway, Suite 130  
Ft. Wright, KY 1011

**CONTRACTOR:** (Name and address)  
Radius Construction  
409 West 35th Street  
Covington, KY 41015

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

ITEM NO. 02-01

**DESCRIPTION:** Due to an increase in steel pricing Nucor requested a change order to their original purchase order for the additional cost increase of the steel. Since the purchase order cannot be increased due to price increases, Radius Construction requested we remove the purchase order from Nucor and reassign purchasing of the materials to Radius. Radius has agreed to pay the additional material costs and sales taxes without additional cost to the Owner,

**REQUESTED BY:** General Contractor

**CONTRACT CHANGE REASON CODE:** Necessary to obtain the materials as Nucor would not provide the materials until they had a purchase order for the entire amount.

**COST BENEFIT TO THE OWNER:** Necessary to construct the new addition.

**ADD:** \$9,500.00

**TOTAL ADD:** \$9,500.00

The original Contract Sum was	\$	1,240,722.52
The net change by previously authorized Change Orders	\$	21,206.00
The Contract Sum prior to this Change Order was	\$	1,261,928.52
The Contract Sum will be increased by this Change Order in the amount of	\$	9,500.00
The new Contract Sum including this Change Order will be	\$	1,271,428.52

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual and as modified by Addendum(s) and weather delays.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

PCA Architecture, PSC  
**ARCHITECT** (Firm name)

**SIGNATURE**

Ralph Cooper, Vice-President  
**PRINTED NAME AND TITLE**

05/24/2018

**DATE**

Radius Construction  
**CONTRACTOR** (Firm name)

**SIGNATURE**

THOMAS E. TOBLER VICE - PRESIDENT  
**PRINTED NAME AND TITLE**

5/24/2018  
**DATE**

Kenton County Board of Education  
**OWNER** (Firm name)

**SIGNATURE**

, Director of Support Operations  
**PRINTED NAME AND TITLE**

**DATE**



## DATE \_\_\_\_\_

KENTUCKY DEPARTMENT OF EDUCATION  
702 KAR 4:160

CHANGE ORDER SUPPLEMENTAL  
INFORMATION FORM

BG #: 18-040-Phase 1 Change Order No.: 02

District: Kenton County District Code: 291 Facility Name: R.C. Hinsdale Elem. School Code: 045

Project: Phase 1 Time Extension Required: ☐ Yes ☒ No If yes, by \_\_\_\_\_ day(s)

Date of Change Order: 2018.05.24 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Radius Construction Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	9,500.00
<b>2. Remaining Construction Contingency Balance:</b> (including line 1 above)	\$	<b>45,059.00</b>

3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
*Attach additional pages if necessary.*

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☐ Code Enforcement Official ☐ Other: Geotechnical Engineer

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs  
☐ Found Condition ☐ Code Compliance ☒ Other: Reassignment of purchasing of bar joists  
and decking from the school district to Radius Construction.

Change Order Description and Justification:	Cost Benefit to Owner:
<p>ITEM NO. 02-01 DESCRIPTION: Due to an increase in steel pricing Nucor requested a change order to their original purchase order for the additional cost increase of the steel. Since the purchase order cannot be increased due to price increases, Radius Construction requested we remove the purchase order from Nucor and reassign purchasing of the materials to Radius. Radius has agreed to pay the additional material costs and sales taxes without additional cost to the Owner, REQUESTED BY: General Contractor CONTRACT CHANGE REASON CODE: Necessary to obtain the materials as Nucor would not provide the materials until they had a purchase order for the entire amount. ADD: \$9,500.00  TOTAL ADD: \$9,500.00</p>	<p>ITEM NO. 02-01 COST BENEFIT TO THE OWNER: Necessary to construct the new addition.</p>

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No.02-01	\$0.00	\$9,500.00	\$0.00	\$0.00
% of Total Change Order Amt.:	0.00%	100.00%	0.00%	.00%

\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work performed by site utilities contractor

\_\_\_\_\_  
Board of Education Designee's Signature Date

\_\_\_\_\_  
Architect's Signature 2018.05.24  
Date

\_\_\_\_\_  
Finance Officer's Signature Date

Not Applicable  
Construction Manager's Signature Date