

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

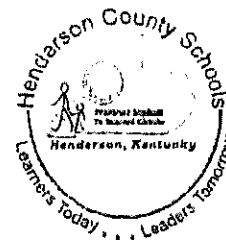
Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

___ Sponsor/Coach Name: Elin Williams Cell Number: 270-869-7826

___ Date of Departure: 3/12 Time of Departure: 2:30

___ Date of Return: 3/13 Expected Time of Return: 8:00 pm

___ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

___ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

___ Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

___ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

___ Attach and itinerary

___ Other specific needs: _____

Elin Williams
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

[Signature]

OVERNIGHT REQUEST

HC Cheer

March 12th-13th

Bullitt Central Shamrock Classic (Bullitt Central Highschool) - 213 Highland Ridge Road, Louisville/Mt. Washington, KY

Embassy Suites Hotel - 9940 Corporate Campus Drive, Louisville KY

Reasoning: Due to early morning competition Saturday March 13th

All CDC Guidelines will be followed throughout the trip. Social distancing and mask will be required throughout the trip, including bus ride(s). Hotel commendations will be based on cheerleading stunt groups. Mask will always be worn at competition except when actively competing. Social distancing will take place at competition. Frequent sanitation will be required as well. Throughout trip each athlete will be split up into a group with a coach to make sure all CDC Guidelines are being followed.

Coaches: Erin Williams, Tina Wolfe, Amanda Curlin, Logan Evans, Dana Carlise

Addie Chandler
Allie Yates
Allisen Harrison
Ashley Wolfe
Ashton Rideout
Aubree Sellars
Ava Pruitt
Brennan Marsh
Cadence Woolfork
Chloe Chandler
Claire Allinder
Emma Gavin
Emma Roberson
Hayden Tichenor
Jada Keye
Jalyn Keye
Jaylea Clement
Josel Grossman
Kendall Ralph
Kyla Burke
Kylee Williams
Lauren Terhune
Lily Sinnett
Madelyn Montgomery
Maggie Moore
Malia Baker
Mya Dossett
Olivia Duncan
Payton Denton
Tess Coomes
Tori Allinder

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Checklist:

☒ Sponsor/Coach Name: Brian Sullivan Cell Number: 812-449-7476

☒ Date of Departure: 3/12/21 Time of Departure: 8:00 am

☒ Date of Return: 3/15/21 Expected Time of Return: 8:00 pm

☒ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

Brian Sullivan, Sarah Hardy,
Ed Clouse

☒ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

☒ Notify school cafeteria manager of any lunch needs

☒ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

☒ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

☒ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

☒ Attach and itinerary

Other specific needs: I went over with Mr. Steiner. DR

B. Sullivan
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

B. Jones

State Governor's Cup Event Plan

Friday, March 12th - Monday, March 15th

In order to provide students with conditions to achieve optimal performance at State, we are requesting approval to have the students stay at the Hampton Inn & Suites in Owensboro through the weekend. This is what we do in a normal year when State is at the Galt House. The hotel stay provides students with several hours of undistracted study time & practice time right before their events. This is the primary objective of the stay; to help them avoid distractions so they can better focus on final preparation for the competition.

We checked Henderson hotels, but neither of them could provide us with conference room facilities needed to run the event.

We have nine students who will be participating (6 male & 3 female). At the hotel, the students would be 2 per room with one girl having a room to herself.

Coach Sullivan would be with the students along with at least one female coach or parent at all times.

Additionally, this plan would have been submitted earlier, but due to weather conditions, the regional meet was not concluded until February 22nd. It has also been difficult making sure the facility we use has appropriate AV capabilities for the virtual event.

I would also like to add that this is not just a "fun trip" for the kids. They will be studying or competing 12+ hours each day. I am continually amazed at how hard this team works. They are relentless, and as I told the Gleaner a few days ago, while I can't promise a state championship, I can promise that no team in the state will work harder than these kids.

Governor's Cup State Finals

Students:

1. Maggie Privette
2. Andrew Russell
3. Avery Wagner
4. Julianne Latimer
5. Abby Salisbury
6. Ryan Nantz
7. Josh Freeman
8. Jacob Fulcher
9. Brent Raleigh

Coaches:

Brian Sullivan
Sarah Hardy
Ed Clouse

Itinerary:

Friday, March 12th:

8am - Meet at Presbyterian Church downtown

4pm - Leave Presbyterian Church for Hampton Inn & Suites in Owensboro

Monday, March 15th

7:30pm - Leave Hampton Inn for HCHS

8:00pm - Arrive at HCHS