

Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

6/12/18

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve Preschool Partnership Grant funding of Conscious Discipline Consultant Agreement to provide professional development and coaching to early childhood teachers and staff.**

**APPLICABLE BOARD POLICY:**

Click or tap here to enter text.

**HISTORY/BACKGROUND:**

The Preschool Partnership Grant is designed to incentivize cooperative public/private partnerships between school districts and care providers developing high quality, full day programming for at risk children. Conscious Discipline is a research based program utilizing everyday events to address the adult's emotional intelligence as well as the child's. Participants will learn to respond to daily conflicts in a way that transforms it into an opportunity to teach critical life skills. The Preschool Partnership Grant would provide funding for the coach to train new teachers and staff in early childhood classrooms in Kenton County as well as in regional centers. Coaching will be provided to extend the learning of those who have prior training.

**FISCAL/BUDGETARY IMPACT:**

\$16,950 which includes all travel and expenses for 3 days of training and 2 days of in class coaching

**RECOMMENDATION:**

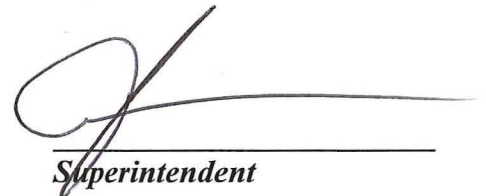
It is recommended that the Kenton County Board of Education approve the Conscious Discipline Consultant Agreement to provide professional development in the area of early childhood.

**CONTACT PERSON:**

Ellen Zimmer

\_\_\_\_\_  
Principal

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn  
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."



## Consultant Agreement

Loving Guidance, Inc - P.O. Box 622407 - Oviedo, FL 32762-2407 - Contract 2627

This agreement dated 06/20/2018, is made by and between Loving Guidance, Inc. (herein after referred to as CONSULTANT) and by the party named below as Hiring Party (herein referred to as HIRING PARTY). The CONSULTANT hereby agrees to perform the following services satisfactorily:

### HIRING PARTY

Kenton County Schools  
Ellen Zimmer  
1055 Eaton Dr  
Ft Wright, KY 41017  
P: (859) 344-8888  
F: NA  
C: (859) 462-0852  
E: ellen.zimmer@kenton.kyschools.us

#### Billing Information (if different):

Kenton County Schools - Accounts Payable

Jones Misty

1055 Eaton Dr

Ft Wright, KY 41017

accounts.payable@kenton.kyschools.us

accounts.payable@kenton.kyschools.us

(859) 344-8888

### EVENT INFORMATION

**Date:** 8/2/2018 1-Day Training  
9/19/2018 to 9/20/2018 2-Day Classroom Coaching  
9/21/2018 1-Day Training  
11/2/2018 1-Day Training

**Time:** 08:00 am to 03:30 am Eastern

**Presenter:** Nicole Mercer, Certified Instructor

### SPEAKING FEE AND EXPENSES

**Speaking Fee:** \$16,400 which includes all travel and expenses

Payment for services should be to Loving Guidance, Inc. (Fed ID #59-3386731). HIRING PARTY will be invoiced for speaking fees and travel expenses upon signing. Payment is due 30 days after service is completed.

Applicable travel receipts will be attached ONLY if HIRING PARTY requests.

Loving Guidance reserves the right to substitute speaker(s) for this event.

Flat rate fee includes expenses. If signed contract is not received at least 30 days prior to the event, an additional fee of \$550 is added to cover additional car/hotel/airfare costs.

## EQUIPMENT AND ROOM SET-UP SPECIFICATIONS

The HIRING PARTY will provide the following AV equipment and furnishings at each speaking site for the CONSULTANT:

- Mobile wireless hands free microphone (wireless Lavalier microphone preferred, no hand-held microphones)
- Screen or a white wall visually accessible to the entire audience
- LCD Projector
- Public address system with ability to hook laptop and LCD projector into sound system with necessary power cords
- Small Table to hold all AV equipment
- No podium
- Two (2) tables at least 4ft x 6ft on stage
- Water for the presenter

\*Please email Nicole Mercer at [nicole.mercer@consciousdiscipline.com](mailto:nicole.mercer@consciousdiscipline.com) if you have any questions regarding this equipment.

## TRAVEL INFORMATION

CONSULTANT will obtain all travel arrangements to include air, hotel and car rental, if necessary; however, no purchase will occur until such time as this contract is signed by both parties.

## EVENT DETAILS

Training: CONSULTANT will supply a handout for the workshop. The HIRING PARTY is responsible for the duplication of handouts for attendees.

Coaching: No handouts provided. Coach will provide a recap.

Speaking site:	Turkeyfoot Middle School
Site address:	3230 Turkeyfoot Rd
City, State, Zip:	edgewood, KY 41017
Age group of children:	Pre-K/K
Estimated number of attendees:	30
Aug 2 - 1 day Training:	\$3,970
Sept 19-20 - 2 day Coaching:	\$5,490
Sept 21 - 1 day Training:	\$2,970
Nov 2 - 1 day Training:	\$3,970

Both the HIRING PARTY and the CONSULTANT agree that the CONSULTANT will act as an independent contractor in the performance of its duties under this contract.

The HIRING PARTY recognizes and acknowledges that all presentation material used by CONSULTANT, including any audio and video recordings of CONSULTANT presenting (regardless of who makes the recordings), is Intellectual Property owned by LOVING GUIDANCE, INC. Permission to use the Intellectual Property by HIRING PARTY shall be obtained from LOVING GUIDANCE, INC. prior to any such use.

## CANCELLATION POLICY

If cancellation is necessary for any reason, CONSULTANT must be notified in writing via certified mail 45 days prior to the event date(s) agreed to within this contract. Cancellation after that time is subject to required payment of speaking fees and any purchased non-refundable travel arrangements.

Acts of God, war, government, regulation, riots, disaster, strikes, and acts of terrorism, which make performance impossible will not be penalized. Should cancellation be the direct responsibility of the CONSULTANT or it's associates, another member of the CONSULTANT team will be substituted for your presentation needs.

**To insure scheduling on the requested date, this contract must be signed and returned within 30 days of the agreement date.**

In witness to their understanding and agreement to these terms and conditions, the parties hereby affix their signatures below. This agreement will remain tentative and non-binding until the contract is endorsed by the CONSULTANT and HIRING PARTY, and both parties are in receipt of the ratified contract.

\_\_\_\_\_  
Becky Bailey, Conscious Discipline

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature, Hiring Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name & Title

SIGN AND RETURN COMPLETED COPY TO:

Loving Guidance, Inc.  
ashley.ragoobir@consciousdiscipline.com