



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

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Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

**3/22/18**

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve Change Order No. 1 – Morel Construction - Scott Phase IV – BG 18-038**

**APPLICABLE BOARD POLICY:**

**Capital Construction Process – 602 KAR 4-160**

**HISTORY/BACKGROUND:**

This is the first change order for Scott Phase IV – BG 18-038 associated with the Morel Construction Co. LLC. The original contract with the Scott Phase IV is \$7,425,581.00. This change order for an increase of \$22,694.00 makes the new contract sum \$7,448,275.00.

Item #1 - Provide a rock channel dam as required by SD-1 permit. **ADD:\$ 1,011.00**

Item #2 – Provide additional areas of full depth asphalt repair and mill/overlay at driveway areas.

**ADD:\$21,683.00**

**TOTAL:\$22,694.00**

**SUMMARY OF CHANGE ORDER FOR SCOTT PHASE IV BG-18-038**

The original contingency for this project	\$490,650.00
Total for prior approved change orders	.00
Total for prior Material/Equipment purchase order changes	.00
Total for current change orders	(22,694.00)
Contingency Balance	\$467,956.00

**FISCAL/BUDGETARY IMPACT:**

**Add additional \$22,694.00 to the existing Morel Construction contract.**

**RECOMMENDATION:**

**It is recommended that the Board approve Change Order No. 1 for Morel Construction Co., LLC associated with Scott Phase IV– BG 18-038**

**CONTACT PERSON:**

**Rob Haney, Executive Director of Support Operations and Finance**

\_\_\_\_\_  
**Principal**

  
\_\_\_\_\_  
**District Administrator**

  
\_\_\_\_\_  
**Superintendent**

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn  
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Scott High School - Phase 4 5400 Old Taylor Mill Road Taylor Mill, KY 41015	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 2018.03.05	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: 2018.05.22
<b>OWNER:</b> <i>(Name and address)</i> Kenton County Board of Education 1055 Eaton Drive Ft. Wright, KY 41017	<b>ARCHITECT:</b> <i>(Name and address)</i> PCA Architecture, PSC 1881 Dixie Highway, Suite 130 Ft. Wright, KY 41011	<b>CONTRACTOR:</b> <i>(Name and address)</i> Morel Construction Co., LLC 627 West Main Street Louisville, KY 40202

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Item No. 01-01

Description: Request for Change Order No. 01, Change Directive No. 1

Provide a rock channel dam as required by SD-1 permit (Code Enforcement Official Request).

Cost Benefit to Owner: Additional rock channel dam was required by SD-1 at the geothermal well field in order to receive a land disturbance permit.

ADD: \$1,011.00

Item No. 01-02

Description: Request for Change Order No. 02

Provide additional areas of full depth asphalt repair and mill/overlay at driveway areas (Owner's Request).

Cost Benefit to Owner: Replaces & repairs additional failing asphalt drive areas outside of the original project scope.

ADD: \$21,683.00

Total ADD: \$22,694.00

The original Contract Sum was	\$	7,425,581.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	7,425,581.00
The Contract Sum will be increased by this Change Order in the amount of	\$	22,694.00
The new Contract Sum including this Change Order will be	\$	7,448,275.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be July 1, 2019

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

PCA Architecture, PSC  
ARCHITECT *(Firm name)*

Morel Construction Co., LLC  
CONTRACTOR *(Firm name)*

Kenton County Board of Education  
OWNER *(Firm name)*

Mark Perry

SIGNATURE

Mark Perry, Associate

PRINTED NAME AND TITLE

2018.05.22

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE

SIGNATURE

Rob Haney, Director of Support  
Operations

PRINTED NAME AND TITLE

DATE

## CHANGE ORDER SUPPLEMENTAL INFORMATION FORM

Change Order No.: 001

District: Kenton County School Dist. District Code: 291 Facility Name: Scott High School School Code: 120

Project: Phase IV Renovation Time Extension Required: ☐ Yes ☒ No If yes, by \_\_\_\_\_ day(s)

Date of Change Order: 2018.05.22 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Morel Construction Co, LLC Bid Package No.: N/A

1. This Requested Change Order Amount + / -	\$	+22,694.00
<b>2. Remaining Construction Contingency Balance:</b> (including line 1 above)	\$	<b>467,956.00</b>
3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	0.00

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**

*Attach additional pages if necessary.*

Contract change requested by: ☒ Local Board of Education ☐ General Contractor ☐ Architect/Engineer  
☐ Construction Manager ☒ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs  
☒ Found Condition ☐ Code Compliance ☐ Other:

Change Order Description and Justification:	Cost Benefit to Owner:
<p>Item No. 01-01            Description: Request for Change Order No. 01, Change Directive No. 1            Provide a rock channel dam as required by SD-1 permit (Code Enforcement Official Request).</p> <p>ADD: \$1,011.00</p>	<p>Additional rock channel dam was required by SD-1 at the geothermal well field in order to receive a land disturbance permit.</p>
<p>Item No. 01-02            Description: Request for Change Order No. 02            Provide additional areas of full depth asphalt repair and mill/overlay at driveway areas (Owner's Request).</p> <p>ADD: \$21,683.00</p>	<p>Replaces &amp; repairs additional failing asphalt drive areas outside of the original project scope.</p>
<p>Total ADD: \$22,694.00</p>	

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☐ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

### Cost Breakdown:

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
Item No. 01-01				

**KENTUCKY DEPARTMENT OF EDUCATION**  
**702 KAR 4:160**

**CHANGE ORDER SUPPLEMENTAL  
INFORMATION FORM**

\$1,011	\$90	\$820	\$91	\$10
% of Total Change Order Amt.:	8.9%	81.1%	9.0%	1.0%
Item No. 01-02				
\$21,683 (per unit prices)	N/A	N/A	N/A	N/A
% of Total Change Order Amt.:	N/A	N/A	N/A	N/A

**\*Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Work is performed by current sub-contractors

\_\_\_\_\_  
Board of Education Designee's Signature Date

\_\_\_\_\_  
Architect's Signature Date

\_\_\_\_\_  
Finance Officer's Signature Date

Not Applicable  
\_\_\_\_\_  
Construction Manager's Signature Date