

*Garrard County High School  
SBDM Meeting Minutes  
January 11, 2021 at 3:45 PM*

**Call to Order Roll**

  X   Anderson                        X   Hooper                        X   Ledford                        X   Pevley  
  X   Turner                                X   Vance

Others: Ms. Arnold, Mrs. Roseberry, Dr. Riley

<p><b>1. Opening Business</b>  a. Approval of the Agenda  b. Approval of Minutes      Regular meeting – 12/14/2020, 12/31/2020  c. Good News Report  Aislinn Ellis – Whole Lotta Love Student of the month  Great start to 2021  Sports is started  GSP 8 applicants – Allotment of 6  JROTC volunteer work in Jessamine  GCHS students decorated windows at CCC Mrs. Whitworth has had 30 students pass the MOS certification. These students passed the last round of testing. Hayden Elleman, Clairah Royse, Jade Pevley, Austin Goode, Camila Lucas, Hallie Martin, Jackson Maxwell, Maddie Allen, Megan Ross, Nathan Downey, Raelyn Combs, Sallie Meece, Sarah Flynn, Jaylyn Gray, Wyatt Johnson  d. Public Comment</p>	<p>a. Mrs. Hooper made a motion to approve the agenda, 2<sup>nd</sup> by Mrs. Turner.  b. Mrs. Pevley made a motion to approve 12/14/2020 and 12/31/2020 minutes, 2<sup>nd</sup> by Mr. Vance.  c. Mr. Anderson shared the Good News report.  d. No comment.</p>
<p><b>2. Student Achievement Report/Data 2020-2021 – Goals</b>  a. <u>9<sup>th</sup> – 16</u>  b. <u>10<sup>th</sup> – 18</u>  c. <u>11<sup>th</sup> – 20</u></p>	<p>No discussion for this area.</p>
<p><b>3. School Improvement Planning</b>  A. Site Base Ideas  Goal 1 – Improve ACT scores for all students.      a. Focus on Reading/Science      b. Continual monitoring of English/Math      c. CTE monitoring of pathways  Goal 2 – Special Education Collaboration Improvement      a. Continual monitoring of co-teaching models  Goal 3 – Rigor      a. Continual monitoring</p>	<p><b>A. Site Base Ideas</b>  <b>B. Department Chair – Meeting on Jan 4<sup>th</sup> to discuss grading, review engagement article, and a plan to improve ACT Science scores, Jan 7<sup>th</sup> met to discuss scheduling for 2021.</b>  <b>C. Teaching Strategies – Mrs. Roseberry will be sharing one strategy a month so teachers can implement strategies from 1<sup>st</sup> semester.</b>  <b>D. Technology – Mr. Anderson shared that teachers would be getting a monthly tech tip and</b></p>

<p>b. What is my goal for today? / Is my goal aligned to the curriculum and ACT standards? / Did the students hit the goal?</p> <p>B. Department Chair  C. Teaching Strategies  D. Technology  E. Literacy Walk  F. CSIP</p>	<p><b>time to implement all tips shared in first semester.</b></p> <p><b>E. Literacy - No Discussion</b>  <b>F. CSIP – No Discussion.</b></p>
<p><b>4. Budget Report</b></p> <p>a. Sent via email</p>	<p><b>Report shared. Mrs. Pevley asked if SBDM could assist in improving the sound system at GMS gym for athletic games. Mr. Anderson shared that there were funds in the AD budget. He was looking for two cords that had stopped working. He was also going to bring a Wi-Fi connection box to see if the problem could be resolved. He shared that he just needed to make it a top priority on his list and that it would be corrected the next game.</b></p>
<p><b>5. Committee Reports</b></p> <p>There will be no reports</p>	<p><b>No discussions.</b></p>
<p><b>6. Bylaws or Policy Review/Readings/Adoption</b></p> <p>a. Policies to Review: Instructional Practices  b. Bylaws to review:</p>	<p><b>a. Mr. Anderson discussed with the Council the following: The council, along with input from shareholders, should consider what instructional practices are expected in every classroom and why. Ask:</b></p> <ul style="list-style-type: none"> <li>• Does our policy make it clear we have selected instructional practices based on quality research and evidence?</li> <li>• Do we have an agreed upon list of practices deemed to be most effective?</li> <li>• Does our policy give families and students a better understanding of the learning experiences you might expect in our school?</li> </ul> <p><b>Mr. Anderson read through the policy. Instructional Practices – no change</b></p> <p><b>b. No Bylaws to review.</b></p>
<p><b>7. Old business</b></p> <p>a. Grade Standardization, Grade Posting  b. Department Grading policy discussion  c. SRO (SCHOOL RESOURCE OFFICER addition <b>2<sup>nd</sup> reading</b></p> <p>i. SRO (SCHOOL RESOURCE OFFICER The SRO, a sworn deputy sheriff employed by the Garrard County Sheriff’s Office, works closely with the administration and staff to provide</p>	<p><b>a. SBDM is changing the Grade Posting Policy to read: All teachers will post grades in the student management system (Infinite Campus at the time of this policy) by 4:00 p. m. every Thursday. The expectation is for all teachers to post new grade(s) each week. This posting will ensure that parents/guardians will have access to check/review grades using the student management system.</b></p>

police services to GCHS. The SRO provides for a positive interaction for the students. The SRO also provides law enforcement services, teaches law-related curriculum, community resources liaison, and provides informal advising to students based on life and police experiences. The SRO also assists with safety, security, emergency management, and crime prevention programs with the school district. Students may call anonymous to The Crime Tip Line to leave tips about crime, bullying, and school safety. Crime Tip Line 1-888-839-9115)

d. **Fast Food Addition 2<sup>nd</sup> Reading**

- i. (FAST FOOD POLICY Students are not permitted to bring fast food or have it delivered to them during school hours. There are to be no call-outs for food deliveries, and commercial food deliveries will not be accepted. Checkouts to go to lunch are not permitted and will be considered unexcused and skipping school.)

e. **DISRUPTIONS, DEMONSTRATIONS, WALKOUTS, AND STRIKES** - Demonstrations, marches, or other disruptive activities (unnecessary announcements, meetings, etc.) that would disrupt the planned instructional day will not be permitted in school or on school property.

**HOMEWORK ASSIGNMENTS FOR ABSENCES** In order to assist students in keeping up with classwork while absent, these procedures must be followed to obtain assignments: 1. Students need to contact their teacher as soon as possible to arrange for missing work. 2. Upon returning to school, it shall be the student's responsibility to talk with his/her teachers regarding missed homework, quizzes, tests, etc. The student has up to three (3) days to complete missed work for absences. 3. Parents of students who have extended illnesses should contact the guidance office at the high school for homebound information.

**MAKE-UP WORK** - Students with excused or unexcused absences are required to make up missed classwork (assignments, quizzes, tests, etc.) Students are responsible for contacting their teachers concerning make-up work upon their return to school. Make-up work must be completed within three (3) days unless an extension is granted due to extenuating circumstances. Classwork that is not made up will receive a grade of zero. Students shall meet regular deadlines for culminating events (tests, projects, etc) as set by classroom teachers, but will be able to make-up all other work without penalty. (ie. If a student misses school on Monday and there is a test scheduled on Tuesday, the student shall take the test on Tuesday. If a student misses school on Monday, assignments for this absence are due on Thursday.)

f. Professional Development Plan

**Mr. Anderson explained that there was some confusion about the Grade Standardization Policy. He explained that each trimester class credit is broken down 1<sup>st</sup> trimester 40%, 2<sup>nd</sup> trimester 40% and final exam 20%. Each year long class is broken down into 1<sup>st</sup> trimester 27%, 2<sup>nd</sup> trimester 27%, 3<sup>rd</sup> trimester 26%, and final exam 20%.**

**b. Each department was to present a plan of how the class was broken down. Some departments were very vague the first time. SBDM ask for more clarity. SBDM is asking again for Social Studies, CTE, and Science to provide detail as to how the department breaks down their grades. They also ask for Math to give a rationale for the 80% summative and 20% formative breakdown. SBDM feels that breakdown could hinder students who are not good test takers.**

**c. SBDM had the 2<sup>nd</sup> reading of the SRO addendum to the student handbook and adopted on 1/11/2021.**

**d. The Fast Food policy had a friendly amendment and it reads: Students are not permitted to have fast food delivered to them during school hours. There are to be no call-outs for food deliveries, and commercial food deliveries will not be accepted. Checkouts to go to lunch are not permitted and will be considered unexcused and skipping school.. 1<sup>st</sup> reading on 1/11/2021.**

**e. Mr. Anderson reviewed all the policies under letter e. Disruptions, Demonstrations, Walkouts, and Strikes will have a 1<sup>st</sup> reading in February. Homework and Make Up work will be rewritten and combined. The new proposed policy will be shared as a working document in February. Discussion point for the Council was the number of days needed to make up work and requiring students whether excused or unexcused to make up work missed. SBDM ask Mr. Anderson to rewrite the policy as one with those considerations in mind.**

**f. Past 3-year plan, CSIP, and teacher survey shared with SBDM. Discussion in February meeting.**

**New Business**

**A. Student Handbook Updates for 2021**

**a. Mr. Anderson ask SBDM to read over: DISRUPTIONS, DEMONSTRATIONS, WALKOUTS, AND STRIKES**

<a href="https://docs.google.com/document/d/1eO2DC17xcHo0AE1XG-626eJhKh02KZYVMYBDz4mSjr8/edit?usp=sharing">https://docs.google.com/document/d/1eO2DC17xcHo0AE1XG-626eJhKh02KZYVMYBDz4mSjr8/edit?usp=sharing</a> DISRUPTIONS, DEMONSTRATIONS, WALKOUTS, AND STRIKES HOMEWORK ASSIGNMENTS FOR ABSENCES MAKE-UP WORK	<b>a. Mr. Anderson shared that there were 5 more policies to review. Academic Integrity, Cell Phones/Ear pods, Tobacco and Vape, School Pranks/Trespassing, and Public Display of Affection.</b>
<b>a. Adjournment</b>	<b>Mrs. Hooper made the motion to adjourn at 4:50 pm, 2<sup>nd</sup> by Mrs. Turner.</b>
<b>Minutes Submitted by</b>	<b>Michael Anderson 1/12/2021</b>