

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Special Board Meeting
February 23, 2021 6:00 PM
Estill County Board of Education
Boardroom
253 Main Street
Irvine, KY 40336**

Present Board Members:

Ms. Donna Isfort
Mr. Bryan Covey
Ms. Shiela Samples
Ms. Tammy Hardy
Ms. Carrie Smallwood

Visitors Present: Tonya Isaacs, Angie Howell, Peter Fisher, Jeremy Faulkner, Kenny Davis, Jeremy Simpson, Stephen Willis, and Rebecca Lee

I. Call to Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:04 P.M.

A. Welcome/Pledge

Chairperson Ms. Donna Isfort welcomed the audience and led the Pledge of Allegiance.

B. Reminder to Sign In

II. Facilities/ Construction Update

A. Area Technology Center

1. Update

Jeremy Faulkner and Kenny Davis with Codell construction gave the following update. Area A: Continued work on the roof, completion February 26th. Cover all windows with plastic which will allow for temporary heating of the area. Once conditioned, painting and drywall work can proceed along with all mechanical. Area B: Installation of overhead garage doors for all lab spaces. Finalize work in the mechanical room, so permanent conditioning of the air can begin in both Areas, A&B. The operation of the Mechanical room will depend on the final installation of underground utilities.

Pedway Tower: Work continues on the block and floor slabs for each floor.

Completion of each floor level is dependent on the completion of the lower level.

2. Approve Pay Application #17

Order #14487 - Motion Passed: Pay application #17, in the amount of \$695,015.97, passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Approve Change Order #2-3 and #3-6

Order #14488 - Motion Passed: Change Order #2-3 and #3-6 for changes to paving and curbs at parent pick-up, bus loops, and staff parking in the amount of \$254,502.86 passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

4. Approve Change Order #8-3 and Lake Cumberland Tender Agreement

Order #14489 - Motion Passed: Change Order #8-3 to credit \$192,427.00 the unused contract amount to reallocate to replacement contractor "contract"/ tender agreement. Lake Cumberland tender agreement request approval by the board to establish a zero dollar contract to Lake Cumberland Glass, LLC. passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

5. Approve change order due to inclement weather

Order #14490 - Motion Passed: Change order #2-4, #3-7, #4-5, #5-3, #6-3, #7-3, #9-7, #10-3, #11-3, #12-3, #13-3, #14-5 and #15-5 issued to account for 19 working days affected by adverse weather conditions which resulted in a 27 calendar day adjustment to the substantial and final completion dates passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

B. Bus Garage

1. Update

Peter Fisher, with Ross Tarrant Architects, gave an update on the Bus Garage Project. Mr. Fisher reported that this month had been a slow month for them, and items on the punch list will be taken care of in the coming month as the weather improves. Need a week of dry weather to complete work outside. Updating finalized cost per owner requested proposal updates. Update on the fencing and gate install waiting on the mechanical part to the gate.

2. Approve Invoices for Special Inspections

Order #14491 - Motion Passed: Approval of two invoices for special inspections for \$5,457.34 and \$485.52 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. BG-5-Land Purchase

Order #14492 - Motion Passed: Approval of BG-5 to close out the land purchase for future expansion, including bus garage, was completed on a budget of \$307,528.52. Passed with a motion by Ms. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

C. High School Phase 7 Renovation Project

1. Update

Peter Fisher, spoke about the design development progress getting ready for the print of the 160-page drawing set once KDE has completed review. Includes high school renovations (HVAC, lighting, security upgrades, new greenhouse, training room, and gym air conditioning), athletic stadium (football/soccer field, track, field house complex, 2000 person grandstand with new press box, tennis courts), and the baseball/softball venue (dugouts, concession stand, restrooms, press box, improved vehicle, and pedestrian access)

2. Review CPTED Survey, all safety concerns have been addressed, it has been signed by the superintendent and principal. Does not need approval by the board.

3. Approval of Construction Documents (BG2, BG3, Drawings, and Specification Index

Order #14493-Motion Passed: Approval of the drawing and specification index, BG2 outline specifications energy design criteria, and BG3 statement of the probable cost estimated at \$11,482,454.00 passed with a motion by Mr. Bryan Covey and as second by Ms. Shiela Samples.

5 Yeas – 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

4. Consider Multivista Construction Documentation

Mr. Saylor asked the board to table this till next time. Mr. Saylor would like to talk with Peter Fisher, Kenny Davis, and Jeremy Faulkner to consider if the Multivista service is necessary for this project.

III. Consent (Action) Items

Order #14494 - Motion Passed: Approval of the consent items passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

A. Approve Minutes of January 21, 2021, Regular Meeting

B. Approve January and February Treasurer's Report and Payment of Bills for \$1,026,166.65.

C. Approve Student Accident Insurance Renewal

D. Waive Local Board Graduation Requirement on a case-by-case situation.

E. Stipends for Administrative and Instructional Service Positions/Extended Employment Schedule for Classified and Classified District Support Staff. This is to be retroactive for January 4, 2021.

F. Education Technology Program Second Assistance (KETS offer)

IV. Estill County School Staffing Policy

A. School Staffing Policy Allocation SBDM

Order #14495 - Motion Passed: Approval of school staffing policy which was to stay the same as the current policy passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

B. District Staffing Policy (May 2021)

Mr. Saylor explained final approval would need to be in May. No action needed to be taken at this time.

V. Superintendent's Report**A. Notification of Personnel Actions (See Insert)****B. Energy Report** December report had a decline due to the pandemic and not a lot of people in buildings.**C. KSBA Annual Conference** May 14-16**D. Fundraiser Reports from the Middle School****E. School Update & Concern**

Estill County Schools returning to 4 days/ week instruction in March.

Estill Springs will return on March 8, 2021, West Irvine returns on March 11, 2021.

Middle School will return on March 15, 2021, and High School will return on

March 22, 2021. (High School date reviewed and will return on March 18, 2021 post-

meeting) Wednesdays will continue to be a remote learning day for all students with

opportunities for targeted instruction. Students and families that have opted for

remote-only instruction will continue to have instructional assistance from school

staff. Meals for remote learners will be available for pick-up at South Irvine Early

Learning Center.

VI. Board Member Forum had no comments at this time.**VIII. Adjourn****Order #14496 - Motion Passed:** Adjournment of the Board meeting at 8:01 P.M. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Mrs. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

 Jeff Saylor, Secretary

 Donna Isfort, Chairperson

February 23, 2021