



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

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WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

04/24/18

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the recommendation to award TNT Paper the Copy Paper Bid

**APPLICABLE BOARD POLICY:**

Fiscal Management 04.32 AP.1

**HISTORY/BACKGROUND:**

An advertisement was posted to the district website on March 29, 2018 to accept sealed bids for Copy Paper. Sealed bids were publicly opened and read on April 17, 2018. This is a six month bid with one optional six month renewal.

**FISCAL/BUDGETARY IMPACT:**

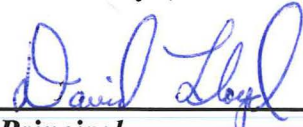
Based upon projected purchase quantities, prices are estimated to increase 5.38% comparing the prior bid to the proposed recommendation.

**RECOMMENDATION:**

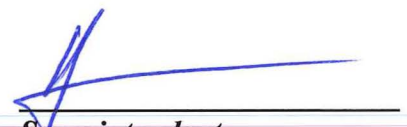
It is recommended that the Kenton County Board of Education accept the bid from TNT Paper as indicated on the Copy Paper Bid Tabulation.

**CONTACT PERSON:**

David Lloyd, Purchasing Director

  
Principal

  
District Administrator

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jesica Jehn  
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

**THE KENTON COUNTY SCHOOL DISTRICT**  
**COPY PAPER BID TABULATION**  
Effective May 7, 2018 - October 31, 2018

#	Commodity Code	Estimated Quantity	Item Description	UOM	Contract Paper		Office Depot		Staples		TNT Paper		Veritiv	
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
COPY PAPER														
1	PAP-10000	65	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 11", 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, White, 500 sheets/ream, 10 reams/case, 40 cases/skid	skid	1,121.20	72,878.00	1,655.54	107,610.10	1,138.00	73,970.00	1,019.20	66,248.00	1,069.20	69,498.00
2	PAP-10050	2	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 14" ( <b>Legal Size</b> ), 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, White, 500 sheets/ream, 10 reams/case	carton	38.30	76.60	47.35	94.70	39.00	78.00	33.00	66.00	37.50	75.00
3	PAP-10100	5	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 8 1/2" x 11", 20#, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>3-hole punch</b> , 20#, White, 500 sheets/ream, 10 reams/carton	carton	30.30	151.50	37.42	187.10	31.49	157.45	27.00	135.00	29.67	148.35
4	PAP-10150	2	Xerographic Paper for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, 11" x 17" ( <b>Ledger Size</b> ), No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, 20#, White, 500 sheets/ream, 5 reams/carton	carton	30.40	60.80	37.42	74.84	31.59	63.18	28.00	56.00	28.95	57.90
5	PAP-10450	12	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Blue</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	440.40	35.65	427.80	43.70	524.40	34.00	408.00	37.66	451.92
6	PAP-10350	10	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Gold</b> (Goldenrod), 500 sheets/ream, 10 reams/carton	carton	36.70	367.00	3.57	35.70	43.70	437.00	36.00	360.00	37.66	376.60
7	PAP-10375	3	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Gray</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	110.10	3.57	10.71	43.70	131.10	36.00	108.00	37.66	112.98
8	PAP-10400	12	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Green</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	440.40	35.65	427.80	43.70	524.40	36.00	432.00	37.66	451.92
9	PAP-10500	15	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Pink</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	550.50	35.65	534.75	43.70	655.50	36.00	540.00	37.66	564.90
10	PAP-10600	10	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Orchid (Purple)</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	367.00	3.57	35.70	43.70	437.00	36.00	360.00	37.66	376.60

**THE KENTON COUNTY SCHOOL DISTRICT  
COPY PAPER BID TABULATION**

Effective May 7, 2018 - October 31, 2018

#	Commodity Code	Estimated Quantity	Item Description	UOM	Contract Paper		Office Depot		Staples		TNT Paper		Veritiv	
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
11	PAP-10700	7	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Cherry (Red)</b> , 500 sheets/ream, 10 reams/carton	carton	64.20	449.40	No Bid		57.00	399.00	55.00	385.00	73.00	511.00
12	PAP-10750	11	Xerographic Paper, 8 1/2" x 11", 20#, for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, <b>Orange (Pumkin) - (Salmon is not allowable)</b> , 500 sheets/ream, 10 reams/carton	carton	38.00	418.00	37.38	411.18	47.80	525.80	36.00	396.00	38.95	428.45
13	PAP-10300	7	Xerographic Paper, 8 1/2" x 11", for Copy Machines, Duplicators, Ink Jet Printers & Laser Printers, No. 4 Sulphite, Cutting Tolerance Plus/Minus 1/64", Long Grain, Moisture Proof Outside Wrap, 20#, <b>Yellow (Canary)</b> , 500 sheets/ream, 10 reams/carton	carton	36.70	256.90	35.65	249.55	43.70	305.90	36.00	252.00	37.66	263.62
<b>Totals</b>						<u>76,566.60</u>		<u>110,099.93</u>		<u>78,208.73</u>		<u>69,746.00</u>		<u>73,317.24</u>

  - Recommended as the lowest and/or best evaluated bid

*Note: The estimated quantities column does not constitute an order. It is meant to be an estimate of past usage only.*

*The Board of Education shall order a minimum of one skid (40 cartons) of 8 1/2" x 11" white copy paper per order when ordering lines 1-13.*

*Additional individual cartons of any other item lines 2-13 may be ordered in conjunction with the one skid of line item #1.*

*Orders shall be placed on an as needed basis only.*