



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

03/09/2018

AGENDA ITEM (ACTION ITEM):

Consider/Approve NOCTI Testing Agreement for the Kenton County Academies of Innovation and Technology (KCAIT) to become a testing site.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

The NOCTI Testing Agreement will allow The Academy to be a testing site for the NOCTI Exams. NOCTI Exams are required by KDE for students to earn industrial certifications.

FISCAL/BUDGETARY IMPACT:

Approximately \$500.00

RECOMMENDATION:

To approve the NOCTI Testing Agreement to allow The Academy to become a testing site, so students can earn industrial certifications.

CONTACT PERSON:

Amanda Knochelmann, Building Assessment Coordinator

A blue ink signature of the Principal, appearing to be "L. V. OK".

Principal

A blue ink signature of the District Administrator, appearing to be "K. Bate".

District Administrator

A blue ink signature of the Superintendent, appearing to be "H. Webb".

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal -complete, print, sign and send to your Director. Director - if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan
Jesica Jehn "The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"



Testing Agreement

Check one: ☒ New Customer ☐ Coordinator Change ☐ Account Update

Check all that apply: ☒ Secondary Testing (high school) ☐ Post-Secondary Testing (college/university)

NOCTI Site Code: _____ (Site Coordinator changes and account updates only. New customers will be issued a site code by NOCTI.)

Review the NOCTI Security Policy (Page 2) prior to completing this document.

By signing below and submitting the Testing Agreement to NOCTI, we acknowledge:

- ✓ NOCTI assessments are proprietary, confidential, and copyrighted material of NOCTI.
- ✓ Enforcement of NOCTI's Security Policy, including ensuring security of testing materials from loss, unauthorized access, and reproduction is the responsibility of our organization.
- ✓ Our organization is liable for Security Policy violations by anyone involved in the testing program.

Site Coordinator/Shipping Information	Billing Information
Organization Name: <u>Kenton County Academies of Innovation Technology</u>	Organization Name: <u>Kenton County Schools</u>
Shipping Address: (No P.O. Box) <u>3234 Turkeyfoot Rd</u>	Billing Address: <u>1055 Eaton Drive</u>
City/State/Zip: <u>Edgewood Ky 41017</u>	City/State/Zip: <u>Fort Wnight, Ky 41017</u>
Organization Website: <u>www.kenton.k12.ky.us/41/home</u>	Organization Federal ID Number:*** (ex: 12-3456789) <u>61-6001301</u>
Site Coordinator:* <u>Amanda Knochelmann</u>	Billing Contact Person: <u>Misty Jones</u>
Telephone: <u>859-341-2266</u> Ext: <u>23</u>	Billing Telephone: <u>859-957-2602</u> Ext: <u>-</u>
Fax: <u>(859) 341-6486</u>	Billing Fax:
Email Address:** <u>Amanda.Knochelmann@kenton.kyschools.us</u>	Billing Email Address:** (Invoices are emailed) <u>Misty.Jones@kenton.kyschools.us</u>
<input type="checkbox"/> YES! We have multiple campuses/shipping addresses. (Please attach a list of campuses/shipping addresses if applicable)	Notes:

*Instructors, teaching assistants, and paraprofessionals are restricted from serving in this role.

** Email address provided must be issued by the organization submitting the Testing Agreement. Email addresses from free web-based services (e.g., Gmail, Yahoo!, Hotmail) or Internet Service Providers (e.g., Verizon, Comcast) will not be accepted.

***Federal ID Number is required in order to process this form. The Federal ID is a 9-digit number (example: 12-3456789).

Signature of Site Coordinator: <u>A. Knochelmann</u>	Print Name: <u>Amanda Knochelmann</u>	Job Title: <u>Career Counselor</u>	Date: <u>3/1/18</u>
Signature of Organization/District Administrator: (Other than the Site Coordinator) <u>F. O'Hara</u>	Print Name: <u>Francis O'Hara</u>	Job Title: <u>Director</u>	Date: <u>3-7-18</u>
	Email Address:**: <u>FRANCIS.O'HARA@KENTON.KYSCHOOLS.US</u>		

- **Avoid Delays in Processing!** The Security and Testing Agreement form requires all information to be filled out completely, including two separate signatures. NOCTI reserves the right to delay processing if signatures or contact information is missing or is incorrect.
- Retain a copy of the Security Policy and the signed Testing Agreement for your records.
- Scan and email completed Testing Agreement to nocti@nocti.org or fax to 231.796.4699.
- Site Coordinators will receive a welcome email from NOCTI.

NOCTI Office use only

BO _____ SAGE _____ ACT _____ Email _____ Initials _____