

Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY

41017

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Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE

March 22, 2018

AGENDA ITEM (ACTION ITEM):

Consider/Approve Bid Proposal for Commissioning Service For Scott Phase IV Enc.

APPLICABLE BOARD POLICY:

Capital Construction Process – 702 KAR-4:160; KRS 45A.380

HISTORY/BACKGROUND:

Pursuant to KRS 45A.380 the following item should be obtained by Non-Competitive Negotiation Methods; since competition is not feasible. This is a continuation of previous phases of construction.

FISCAL/BUDGETARY IMPACT:

The cost for the scope of commissioning service is outlined in the enclosure.

RECOMMENDATION:

It is recommended that the Board approve the proposal from the Facility Commissioning Group for \$55,500.00 commissioning fee for Scott Phase IV.


CONTACT PERSON:

Rob Haney, Executive Director for Support Operations and Finance

Principal



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

January 19, 2018

Mr. Danny Mann
Project Manager
Kenton County School District
1055 Eaton Drive
Fort Wright, KY 41017

RE: Scott High School Phase 4 Renovation
Commissioning Proposal

Mr. Mann:

We have prepared a scope of work and associated fee based on the request for proposal issued by email on December 19, 2017 on regarding the commissioning scope. A fee breakdown for commissioning is shown at the end of this document.

This project consists of work areas consisting of three phases encompassing approximately 37,250 SF in the base bid, 10,140 SF in Alternate #1, and 7,099 SF in Alternate #2 for a total of 54,375 SF. We used system information from bid package construction drawings and specifications dated January 2, 2018.

Facility Commissioning Group (FCG) appreciates the opportunity to provide this HVAC, Domestic Hot Water, Lighting Controls, Electrical (main distribution, sub-panelboards, emergency generator, transfer switches, and power monitoring), Low Voltage (security, communications and data systems) Commissioning Proposal for the Scott High School Phase 4 Renovation project. Alternates #1 and #2 are included as Additive Alternates for your consideration.

Facility Commissioning Group has provided breakdown details for the enclosed Commissioning Fee Proposal. The Commissioning Fee Proposal provided below reflects Facility Commissioning Group's preferred customer status of The Kenton County School District construction projects and the current availability and mobilization of our personnel executing the Scott County High School Phase 4 Renovation project.

Please contact FCG with questions and concerns regarding this proposal or your commissioning initiatives.

Sincerely,



FACILITY COMMISSIONING GROUP
James I. Magee, President

Scott County High School Phase 4 Renovation

Taylor Mill, Kentucky

Commissioning Fee Proposal

January 19, 2018

Commissioning Fee Breakdown

1. HVAC and HVAC Controls Commissioning.....	\$ 20,500.00
2. Domestic Hot Water Commissioning.....	\$ 6,750.00
3. Lighting Controls	\$ 7,000.00
4. Low Voltage Commissioning*	\$ 7,500.00
5. Electrical Systems**	\$ 4,875.00
 Total Base Commissioning Cost.....	 \$ 46,625.00

ADDITIVE ALTERNATES

6. Alternate #1 – Upper Level Buildout.....	\$ 8,875.00
7. Alternate #2 – Add HVAC to Gymnasium	\$ 1,500.00

NOTE:

* Low Voltage Commissioning includes the following scopes of work: security, communications and data systems

** Electrical Systems Commissioning includes the following scopes of work: main distribution, sub-panelboards, emergency generator, transfer switches, and power monitoring, as applicable.

Hourly Rates for Additional Services Agreed to in Advance in Writing as follows:

Commissioning Principal.....	\$125.00
Commissioning Authority	\$100.00
Senior Project Manager.....	\$75.00
Commissioning Technicians	\$60.00
Administrative Associates.....	\$40.00

DETERMINATION AND FINDING

I have determined that pursuant to K.R.S. 45A.380, the following item(s) should be obtained by Non-Competitive Negotiation Methods; since competition is not feasible.

All Emergencies (An emergency exists which will cause public harm as a result of the delay. Only the Superintendent shall declare an emergency.)

State Date Emergency Filed _____

All Single Source Item(s) (These are item(s) that cannot be purchased from any other vendor/source within a logical geographical area.)

Explanation of Single Source: I determine that _____

A Service of Licensed Professional or Technician

State Type of Service Commissioning for HVAC, Lighting, Low Voltage, water, Electrical

Perishable Item(s) (These are items that are subject to natural decay or deterioration, if not put to their intended use within a reasonable period of time.)

State item(s) _____

Resale Item(s) (This would include the buying or selling by students when it is part of the Educational Experience.)

State type of item(s) _____

Replacement Parts (Where the need cannot be reasonably anticipated.)

State item(s) _____

Item(s) that will afford the District a significant savings.

Explanation of logic _____

This is a continuation of previous Phases

Facility Commissions Group

Vendor Name

Commissioning

Description of Purchase

Danny Mann

Individual Submitting Requisition

Scott High School

School

Principal

Purchasing Agent

Explanation of Non-Competitive methods can be found under K.R.S. 45A.380.