

Memorandum of Agreement

*Between the Ohio Valley Educational Cooperative
100 Alpine Drive, Shelbyville, KY 40065*

and

*Jefferson County Public Schools
3332 Newburg Road
Louisville, KY 40218*

This is a Memorandum of Agreement between the Ohio Valley Educational Cooperative (OVEC) and the Jefferson County Public School District (JCPS), for the purpose of establishing terms and conditions for completing reviews of Special Education records for students with Autism in the Jefferson County Public School District in compliance the findings and corrective action plan for Complaint #1920-C-28 issued by the Kentucky Department of Education Office of Special Education and Early Learning. The reviews of these records will occur between March 10, 2021 and June 30, 2021.

OVEC agrees to:

- Provide highly qualified certified staff to complete thorough reviews of approximately 200 records of students in JCPS identified with Autism.
- Compensate reviewers at a flat rate of \$75.00 per record reviewed according to the OVEC regular payroll schedule.
- Provide an invoice to JCPS upon completion of all record reviews based on the final number of records reviewed and including a 6% service charge for the management of the reviews.
- Require all staff with access to JCPS student records to sign a confidentiality agreement, which shall be provided by JCPS.

JCPS agrees to:

- Provide access to all records to be reviewed by OVEC staff via Infinite Campus.
- Provide adequate training for reviewers prior to the beginning of reviews to ensure compliance with the requirements of corrective action plan.
- Provide consultation, as needed, for specific questions regarding individual records being reviewed by OVEC staff.
- Provide confidentiality agreement for OVEC staff to sign.
- Compensate OVEC for the total number of records reviewed at a flat rate of \$75.00 per record plus a service charge of 6% of the final invoice for management of the record reviews, not to exceed a total cost of \$20,000.00.

Either Party may:

Cancel this agreement at any time for cause or may cancel without cause on 30 days' written notice.

Agreement:

By signature of the parties below, this agreement shall become effective.

Dr. Marty Pollio, Superintendent, JCPS

Leon Mooneyhan
Dr. Leon Mooneyhan, Chief Executive Officer,
Ohio Valley Educational Cooperative

Date

2-22-21
Date