



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

February 19, 2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Fuel and Fuel Oil Bid to R.D. Holder Oil Co., INC. as indicated on the attached tabulation for the period of March 2, 2021, through February 28, 2022, with three (3) optional mutually agreed upon annual renewals.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed bids for Fuel and Fuel Oil was posted on the district website on January 28, 2021. Bids were publically opened and read via a Google Meets meeting on February 11, 2021, at 2:00 PM EST.

FISCAL/BUDGETARY IMPACT:

Fuel Prices fluctuate based on the petroleum market. The vendor's mark-up is in addition to the OPIS price and includes all costs for delivery, bidder's profit, etc. R.D. Holder pricing is for one cent less per gallon on diesel compared to the Fuel and Fuel Oil Bid awarded in 2018 for a savings of \$3,800.00 per year. Gasoline, home heating oil and back-up generator fuel will remain the same as the Fuel and Fuel Oil Bid awarded in 2018.

RECOMMENDATION:

Approval to award the Fuel and Fuel Oil Bid to R.D. Holder Oil Co., INC. as indicated on the attached tabulation for the period of March 2, 2021, through February 28, 2022, with three (3) optional mutually agreed upon annual renewals.

CONTACT PERSON:

Cinda Roberts, Purchasing Agent


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

**THE KENTON COUNTY SCHOOL DISTRICT
FUEL AND FUEL OIL 2021-2022**

ITEM DESCRIPTION	Quantity	JAMES RIVER Unit Price	Total	Lykins Oil Company Unit Price	Total	Petroleum Traders Unit Price	Total	R.D. Holder Unit Price	Total
Option #1A		+		+		MINUS		+	
NO 2 DIESEL FUEL (ULSD) MARK-UP OVER OPIS	380,000	0.025	9,500.00	0.0664	25,232.00	0.0019	-722.00	0	0.00
MID GRADE UNLEADED GAS 89 OCTANE - REFORMULATED WITH 10% ETHANOL MARK-UP OVER OPIS	25,000	0.1	2,500.00	0.01	250.00	MINUS .0126	-315.00	0.12	3,000.00
Total for Option #1A			12,000.00		25,482.00		-1,037.00		3,000.00
Option #1B - Erlanger Service		+							
NO 2 DIESEL FUEL (ULSD) MARK-UP OVER OPIS	1,200	0.25	300.00	No Bid		No Bid		No Bid	
Option #2- Home Heating Oil and Back-Up Generator									
HOME HEATING OIL-CONTRACT DELIVERY COST (I.E. THE BIDDERS MARK-UP OVER THE OPIS PAD PRICE STAGTED IN A (THIS INCLUDES ALL COSTS FOR DELIVERY, BIDDER'S PROFIT, ETC.)	3,000	1.8082	5,424.60	2.4059	7,217.70	1.8834	5,650.20	1.8006	5,401.80
BACK-UP GENERATOR-CONTRACT DELIVERY COST (I.E. THE BIDDERS MARK-UP OVER THE OPIS PAD PRICE STATED IN D (THIS INCLUDES ALL COSTS FOR DELIVERY , BIDDER'S PROFIT, ETC.)	140	1.8906	264.68	2.4059	336.83	1.8834	263.68	1.8006	252.08
Total for Option 2			5,689.28		7,554.53		5,913.88		5,653.88
Additional Charges:									
Gasoline Tank Monitor*	1	No Addendum		0.00	0.00	1500.00	1,500.00	0.00	0.00
Diesel Tank Monitor*	3			0.00	0.00	700.00	2,100.00	0.00	0.00
Monthly Service Fee Per Unit X 12*	12			14.00	168.00	15.00	180.00	0.00	0.00
Installation of Units*	4			250.00	1,000.00	800.00	800.00	0.00	0.00
Batteries Per Unit X 2 Per Year*	8				0.00	70.00	560.00	0.00	0.00
Total for Tank Monitors*					1,168.00		5,140.00		0.00
Minimum # of Gallons per Delivery		3,000		5,000		5,000		0	
Split Delivery Charge		\$50.00		\$75.00		\$50.00		\$0.00	
Additional Charges for Deliveries Less than Minimum QTY.		\$75.00		\$150.00		\$100.00		\$0.00	
Total Tabulation			Unable to tab due to missing addendum #1		\$34,708.53		\$10,016.88		\$8,653.88

Recommended as the lowest and/or best evaluated bid -

Notes: James River is non-compliant on a portion of the bid due to a missing bid document: Addendum #1. Addendum # 1 was necessary for tabulating the unleaded gasoline and evaluating the tank monitoring system. IRS is the only bidder for option #1B. However, several locations were investigated and no acceptable locations were located.

*The current vendor installed tank monitors at no cost to the district and there are no monthly charges associated with the monitors.