

**G.C. BURKHEAD SITE BASED COUNCIL
MEETING MINUTES
January 14, 2021**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Melissa Sallee, Regina Boone, Heather Korrell, and Jennifer White.

Members Absent – Kim Mouser

RECOGNITION OF VISITORS – Josh Johnson, Holly Moberly

Regina Boone made a motion to amend the agenda. Heather Korrell seconded. Motion carried by consensus.

Melissa Sallee made a motion to approve the December minutes. Regina Boone seconded. Motion carried by consensus.

Mr. Johnson presented a revised Safe Schools Policy (14.03) for second reading. See attached. Committee discussed the policy. Mr. Johnson also created a document highlighting the specific changes. Melissa Sallee made a motion to approve the revised policy. Jennifer White seconded. Motion carried by consensus.

Holly Moberly presented the IXL program and the updated price change. The new quote was significantly lower than the one presented at SBDM in December. Ms. Moberly fielded questions about the program. Ms. Boone and Ms. Korrell shared staff input concerning the Scholastic Inventory program. Mr. Bender stated that a final decision on Scholastic Inventory could wait until February. While noting that he did not see the benefit vs. the cost, he would follow up with staff who had concerns. Motion was made to approve spending for the IXL program by Melissa Sallee. Jennifer White seconded. Motion carried by consensus.

Mr. Bender gave the committee an update on the re-start of the hybrid schedule. He also notified them that the school had received 80% of the chromebooks that were loaned out during NTI.

Committee reviewed the budget.

New Business: No new business

ADJOURNMENT – There being no further business Heather Korrell motioned to adjourn the meeting. Regina Boone seconded. Motion carried by consensus.

Signed _____

G.C. Burkhead Elementary School

SBDM Council Policy

Policy Number 14.03

Safe School Policy

To ensure the safety of all G.C. Burkhead students, and to facilitate the dismissal of students at the close of the school day, the following procedures will be implemented, monitored, and enforced.

- All visitors (including parents/guardians of enrolled students) will be required to first report to the office through the front doors and follow sign in procedures.
- All parents/guardians must have an educational interest pertaining to their entry into the school building.
- Students that check out before the final bell must be signed out through the office. This prevents unauthorized persons from picking up students and ensures legal transfer of students to an authorized adult.
- Students who are transported by their parents in the afternoon will be released to the cafeteria for safe after school pick-up procedures.
- Adults seen in a building, other than regular staff, will be asked their purpose for being there, should any direction be needed.
- All doors will be locked and remain locked at all points of entry.
- Visitors for special events such as programs, assemblies, and holiday meals will be checked in through the front office.
- Should any emergency arise, there are plans for appropriate staff response.

January 14th, 2020