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| **ESTILL COUNTY BOARD OF EDUCATION RECORD OF BOARD PROCEEDINGS (MINUTES)**  **Regular Board Meeting  January 21, 2021, 6:00 PM Estill County Board of Education Boardroom 253 Main Street Irvine, KY 40336** |
| **Attendance Taken at 6:04 PM** |
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**Present Board Members:**

Mr. Bryan Covey

Ms. Tammy Hardy

Mrs. Donna Isfort

Ms. Shiela Samples

Ms. Carrie Smallwood attended virtual and voting was documented

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| **Visitors Present:** Jeremy Simpson, Rebecca Lee, Tonya Isaacs, Artie White,  Stephen Willis, Jeremy Faulkner, Peter Fisher, and Felicia Campbell  **I.** Call to Order |
| Chairperson Ms. Donna Isfort called the meeting to order at 6:04 P.M. |
| **A.** Welcome/Pledge |
| Chairperson Ms. Donna Isfort welcomed the audience and led the  Pledge of Allegiance. |
| **B.** Reminder to Sign In |
| **C.** Revisions |
| There were no revisions to the agenda. |
| **II.** Recognitions |
| **A.** School Board Recognition Month |
| Superintendent Saylor recognized the Board members and presented them with a certificate and spoke about the hard work and dedication of a board member. Superintendent Saylor also took this time to recognized Felicia F. Campbell and presented her with a plaque for her many years of service. Ms. Campbell’s retirement will be official at the end of the month. |
| **III.** School Nutrition & Activity Report |
| Estill County Schools are dedicated to serving nutritious meals and providing multiple  physical activity opportunities as a means of helping students reach proficiency. Estill County School lunch meals are planned on a four-week menu cycle and meet all state and federal guidelines. |
| |  |  | | --- | --- | | **Order #14479- Motion Passed:** The school nutrition & activity report was passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy | | | **5 Yeas - 0 Nays** | | | Mr. Bryan Covey, Yes  Ms. Tammy Hardy, Yes  Mrs. Donna Isfort, Yes  Ms. Shiela Samples, Yes  Ms. Carrie Smallwood, Yes |   **IV.** Facilities/ Construction Update |
| **A.** Area Technology Center |
| **1.** Update Jeremy Faulkner, with Codell Construction, gave an update on areas A & B. The Cornerstone ceremony will take place on March 14, 2021. Final completion is expected July 7, 2021. Mr. Saylor spoke about the recent meeting discussing the memorandum of agreement with Bluegrass Community and Technical College for adult learners and displaced workers. |
| **2.** Approve Pay Application #017 |
| **Order #14480 - Motion Passed:** Pay application# 017, in the amount of $767,205.44 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy. |
| **5 Yeas - 0 Nays** |
| Mr. Bryan Covey, Yes  Ms. Tammy Hardy, Yes  Mrs. Donna Isfort, Yes  Ms. Shiela Samples, Yes  Ms. Carrie Smallwood, Yes |

**3.** Approve Change Order #9-6, #14-4, #901-4

**Order #14481 - Motion Passed:** Change Order: # 9-6 for $520.00 paint, # 14-4 for $9,019.00 plumbing, and #901-4 for $13,598.74 electrical work passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey, Yes

Ms. Tammy Hardy, Yes

Mrs. Donna Isfort, Yes

Ms. Shiela Samples, Yes  
Ms. Carrie Smallwood, Yes

**B.** Bus Garage

**1**.Update

Peter Fisher, with Ross Tarrant Architects, gave an update on the Bus Garage Project.

Mr. Fisher reported work on the entrance gate installation at the bus garage is scheduled for early March.

**2.** Approve Pay Application #12

**Order #14482 - Motion Passed:** Pay application #012 for $5,861.01 was passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey, Yes

Ms. Tammy Hardy, Yes

Mrs. Donna Isfort, Yes

Ms. Shiela Samples, Yes

Ms. Carrie Smallwood, Yes

**3.** Approve Change Order #3

**Order #14483- Motion Passed:** Change order #003 for data and electrical outlets in the amount of $3,478.80 passed with a motion by Ms. Tammy Hardy and a second by  
Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey, Yes

Ms. Tammy Hardy, Yes

Mrs. Donna Isfort, Yes

Ms. Shiela Samples, Yes

Ms. Carrie Smallwood, Yes

**C.** High School Phase 7  
**1.** Update

The High School design/development documents will be provided at a later date.

Ms. Donna Isfort asked about cosmetics on the gym concession stand.

Mr. Saylor said the maintenance department would upgrade the concession stand with paint and new cabinets.

**D.** Mr. Saylor reported that the BG5 on the Estill Spring Renovation Project, Estill Springs, and Middle School Roof Project, and the Land Project will be completed soon.

**V.** Finance and Budget

1. Review and approve FY20 Financial Audit - White and Associates

Mr. Artie White of White & Associates reviewed the FY 20 audit report  
Mr. White reviewed the “findings” and gave the district a good report.

**Order #14484 - Motion Passed:** The FY20 Financial Audit was passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey, Yes

Ms. Tammy Hardy, Yes

Mrs. Donna Isfort, Yes

Ms. Shiela Samples, Yes

Ms. Carrie Smallwood, Yes

1. Review FY21 Working Budget

The board discussed the current FY21 budget and reviewed changes brought about by the placement of SEEK money with ESSER 1 (Cares Act) funds. The change was necessary due to the financial issues brought about by the pandemic.

**C.** Approve FY22 Draft Budget

**Order #14484 - Motion Passed:** The approval of the FY 22 draft budget was passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey, Yes

Ms. Tammy Hardy, Yes

Mrs. Donna Isfort, Yes

Ms. Shiela Samples, Yes

Ms. Carrie Smallwood, Yes

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| **D.** Review Federal and State Grant Programs  Mr. Saylor reviewed with new board members the uncertainty of future local, state, and federal funding. A review of our current funding sources is necessary for the Board to be able to provide proper financial oversite for our district. Mr. Saylor reviewed. the following grants: State Level Grants-Math Achievement, Community Education, Extended School Services (ESS), Family Resource Youth Service Centers (FRYSC), Gifted Talented (GTP), State Pre-school, Industry Certification, Safe School, Read to Achieve (RTA), and Adult Education Core. Mr. Saylor also reviewed the Federal Grants Individuals with Disabilities Education Act (IDEA-B), Individuals with Disabilities Education Act Early Childhood (IDEA-B-RC) Perkins Vocational, Title V, Federal Supplement- Adult Education, Adult Education-Core, Gear Up, Jobs for Kentucky Graduates (JKG), Title II, Part A, Career Navigator- Adult Education, Title IV, Elementary & Secondary School Emergency Relief Fund (FSSR), Governors Emergency Education Relief Funds (GEERS) and the Last Mile Internet. Mr. Saylor gave an update concerning Cares Act II funding and will present a detailed spending plan to the Board at the April meeting. |

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| **VI.** Consent (Action) Items  **Order #14485 - Motion Passed:** Approval of the following consent items passed with a motion by Mr.Bryan Covey and second by Ms. Shiela Samples.   |  |  | | --- | --- | | **5 Yeas - 0 Nays** | | | |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | | |
| 1. Approve special board meeting minutes of December 17, 2020, and   January 5, 2021. |
| **B.** Approve Treasurer's Report and payment of bills totaling $1,057,806.69. |
| **C.** Project Defender and Work-based Learning - Estill County Schools and Kentucky Career Center. This program is through the KY Career Center funded by the CARES Act that allows us to enroll individuals who have been laid off from work into our WIOA services and place them into an internship/temporary work placement to help with the COVID-19. |
| 1. Approve 2021-2022 School Calendar reflecting 08/05 as the 1st day for students and 05/13 as the last day for students. (see insert) |
| **VII.** Superintendent's Report |
| **A.** Notification of Personnel Actions (See insert) |
| 1. KSBA Annual Conference April 23-25 Mr. Saylor encouraged the Board members to attend the conference. Mr. Saylor said possible for members to get all required credits at this conference. |
| 1. School Update & Concern  Mr. Saylor spoke about the COVID-19 guidelines and how he felt it would be best to wait on the call of in-person school on Saturday. Mr. Saylor also addressed the sports ’guidelines with COVID 19. Mr. Saylor stated that approximately 250 COVID-19 vaccines were given to Estill County School District employees by the Health Department and the district nursing staff. The second round of vaccines will be in February. |

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| **VIII.** Board Member Forum  The Board members took this time to again thank Ms. Felicia Campbell for her dedicated service to the school system. Ms. Shiela Samples commented that her Covid -19 vaccine was a positive experience. The process was well organized and the vaccine was painless. |
| **IX.** Public Comments  Mr. Kevin Williams commented virtually on how much he enjoyed the NFHS network.  He enjoyed watching the games and it was well worth the money. | |

**X**. Adjourn

Order #14486- Adjournment of the board meeting at 8:35 P.M. passed with a motion by   
Ms. Shiela Samples and a second by Mr. Bryan Covey

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| **5 Yeas - 0 Nays** | |
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Jeff Saylor, Secretary

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Donna Isfort, Chairperson