

Board of Education Special Meeting
January 19, 2021 6:00 PM
Conducted via Video Teleconference
with alternate physical location being
Professional Development Center
631 North Green Street
Henderson, KY 42420

Attendance Taken at : 6:05 PM

Present Board Members:

Mr. Thomas Alves

Mr. Kirk Haynes via Video Teleconference

Mr. Wesley Smith

Mr. Michael Waller

Absent Board Members:

Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

After a moment of silence, Mr. Michael Waller led the Pledge of Allegiance.

B. Board Officers

Mr. Michael Waller announced the results of the election of Board Officers at the January 19th 5:15 p.m. special meeting. The election was held earlier per Board Policy 01.41 which states that the first meeting in January following a regular election of board members, the Board shall elect Board Officers

Chairperson - Mr. Michael Waller

Vice-Chairperson - Mrs. Tracey Williams

Secretary - Dr. Bob Lawson

Treasurer - Ms. Cindy Cloutier

II. Approval of Agenda

Order #101 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

III. Students & Staff Recognition

A. Acknowledge HCHS Student Ambassadors Attending Board Meeting Virtually

Caitlyn Honeycutt

Blaine Krampe

Caroline Galbraith

B. School Board Recognition Month

The Board was recognized in appreciation of their dedication and service as a School Board Member.

IV. Community Partner Spotlight

The Board recognized Community Partner, First Care, for being a team player and administering COVID tests for our athletes and coaches.

V. Approve Minutes from Prior Meetings

Order #102 - Motion Passed: A motion to approve the Minutes from the December 21, 2020 Regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

VI. Reports

A. New Jefferson Elementary School Project Update

Mr. John Hagan Codell updated the Board on the New Jefferson Elementary School Project. Mr. Codell presented Change Order 13-1 for board approval.

1. Approve Change Order for the New Jefferson Elementary School Project

Order #103 - Motion Passed: A motion to approve Change Order 13-1 in the amount of \$1,782.92 to C&T Design & Equipment to modify serving line to accommodate two cashiers; change student tray slide to 28" above finish floor elevation; counter height to 30" above finished floor elevation; and to add cutlery dispensers at checkout area passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

B. Miscellaneous Capital Projects

1. BG 21-073 - Softball Lighting Replacement Project

Ms. Alisa Payne from RBS Design Group presented for Board approval the contract documents for bidding and BG-3 for the Softball Lighting Replacement Project.

1. Approval of the Contract Documents for Bidding for the Softball Lighting Replacement Project

Order #104 - Motion Passed: A motion to approve the contract documents for bidding for BG 21-073 - Softball Lighting Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

2. Approve BG-3 for the Softball Lighting Replacement Project

Order #105 - Motion Passed: A motion to approve the BG-3 Statement of Probable Cost for BG 21-073 - Softball Lighting Replacement Project as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Thomas Alves.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

2. Approve BG-4 for BG 20-150 - HCHS Chiller Replacement Project

Ms. Alisa Payne presented for Board approval the BG-4 for the HCHS Chiller Replacement Project.

Order #106 - Motion Passed: A motion to approve FACPAC BG4 Form (Ref# 29336) for BG 20-150 - HCHS Chiller Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

3. Approve BG-4 for BG 19-049 - North Middle School Roofing Project

Ms. Alisa Payne presented for Board approval the BG-4 for the North Middle School Roofing Project.

Order #107 - Motion Passed: A motion to approve FACPAC BG4 Form (Ref# 28987) for BG 19-049 - North Middle School Roofing Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

C. December 1 Count

Mrs. Kris Mayes presented the December 1 Child Count for Special Education 2020-2021.

D. Standard 4 - Human Resource Leadership

Dr. Bob Lawson gave a brief summary of Standard 4: Human Resource Leadership of the Next Generation Effectiveness Standards for Kentucky School Superintendents along with a list of artifacts/evidence that have been completed, are in progress, or will be completed to meet that standard.

VII. Old Business

A. Approve Second Reading of the 2021-2022 School Calendars

Mrs. Kasey Wolfe presented for Board approval the second reading of the 2021-2022 School Calendars. Mrs. Wolfe stated that there was an error in the first reading on December 21, 2020 for May 17 Election Day with no students and that staff will work. It should have read on May 17 Election Day that there would be no school for students and staff. Due to the changes, approval of the calendars would constitute a first reading and that the second reading will be presented at the February 16th Board meeting.

Order #108 - Motion Passed: Due to the change on May 17 Election Day, a motion to approve the first reading of the 2021-2022 School Calendars as presented passed with a motion by Mr. Michael Waller and a second by Mr. Thomas Alves.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

VIII. New Business

A. Superintendent Mid-Year Review

Mr. Michael Waller stated that the Board met earlier tonight to go through the Superintendent's Mid-Year Review

1. Superintendent Comments

Dr. Bob Lawson thanked the Board for their time earlier to go through the Superintendent's Mid-Year Review and expressed his appreciation for all that they do for our entire organization and looks forward to continuing their work together.

B. Approval of 2021 Regular Board of Education Meeting Dates

Dr. Bob Lawson presented for Board approval the 2021 Regular Board of Education meeting dates.

Order #109 - Motion Passed: A motion to approve the 2021 Regular Board of Education Meeting dates as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

C. Approval of the Local Planning Committee (LPC) Community Leaders

Mr. Steve Steiner presented for Board approval the following three community leaders to serve on the Local Planning Committee (LPC):

Brian Williams
Chris Trammel
Eric Shappell

Order #110 - Motion Passed: A motion to approve the three (3) community leaders to serve on the Local Planning Committee (LPC) as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

D. Consent Agenda

Order #111 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

1. Approve the Purchase of Five (5) School Buses

2. Approve Second Reading of the District Improvement Plan

3. Approve Technology Surplus

IX. Financial

A. 2021-2022 Draft Budget

Ms. Cindy Cloutier presented for Board review the 2021-2022 Draft Budget.

B. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending December 31, 2020. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #112 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 31, 2020 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

C. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between December 22, 2020 and January 19, 2021. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #113 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 22, 2020 and January 19, 2021 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

X. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

XI. Adjourn

Order #114 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:49 p.m. passed with a motion by Mr. Kirk Haynes and a second by Mr. Michael Waller.

4 Yeas - 0 Nays

| | |
|----------------------|--------|
| Mr. Thomas Alves | Yes |
| Mr. Kirk Haynes | Yes |
| Mr. Wesley Smith | Yes |
| Mr. Michael Waller | Yes |
| Mrs. Tracey Williams | Absent |

Chairperson

Secretary