

DATE:

1/19/2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Memorandum of Agreement between University of Cincinnati (UC) and the Kenton County School District (KCS D) for UC student teachers, practicum students, and interns to perform clinical experiences in KCS D schools through the 2021 school year.

APPLICABLE BOARD POLICY:

03.3 Student Teachers

HISTORY/BACKGROUND:

The Kenton County School District and University of Cincinnati have previously partnered to allow UC's School of Education students to serve as student teachers and practicum students within our district. Not only will the continued partnership grow the education profession, it will serve as a first-hand recruiting tool for administrators who have the opportunity to observe the potential of the student teachers while under their supervision.

FISCAL/BUDGETARY IMPACT:

\$0 cost to the district

RECOMMENDATION:

Approval to the Memorandum of Agreement between University of Cincinnati (UC) and the Kenton County School District (KCS D) for UC student teachers, practicum students, and interns to perform clinical experiences in KCS D schools through the 2021 school year.


CONTACT PERSON:

Malina Owens

Principal/Administrator



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Field and Clinical Experiences Agreement

What follows below are agreements between the School of Education's Office of Field Experiences and the school district:

1. Placements are requested by the Office of Field Experiences for pre-student teaching placements and clinical student teaching and internship experiences. Those requests are directed to the office which the school district has selected to receive and confirm placements, i.e., building administrator/coordinator or central office personnel.
2. Mentor teachers who have a minimum of three years teaching experience and who are licensed in their content area and age level are selected collaboratively by the program and the school.
3. Mentor teachers and university supervisors will provide appropriate supervision of the candidate during the assignment and participate in the completion of required documents.
4. All UC students complete background check reports (BCI and FBI) for the School of Education on an annual basis in order to be eligible for placement in field experiences. The School of Education will direct all UC students to provide their background reports to placement sites upon request and by their established deadline.
5. At the end of the university's Spring Semester, the Office of Field Experiences will send your designees a list of the mentor teachers in your district with a compensation amount indicated based on the type of field placement and duration. The district will be responsible for disbursing the funds.
6. Placements may be terminated by the school district at any time if issues arise which indicate the assignment is not in the best interest of the students with whom the pre-service teacher is working.
7. All University of Cincinnati students are covered by University of Cincinnati insurance during field and clinical experiences.

Please indicate the contact personnel your district requires for placement requests:

- ☐ Superintendent for District
- ☐ Human Resources or Central Office Representative for District
- ☒ Building Principal or Resource Coordinators
- ☐ Building Department Chairs or Individual Teachers

If selecting Superintendent, Human Resources, or Central Office Representative, please identify contact information below:

First and Last Name (please print)

Title (please print)

Phone Number

Email Address (please print)

Please provide contact information for the office or personnel who will be responsible for distributing mentor payments from the university to individual mentors:

Susan Bentle

First and Last Name (please print)

Executive Director - Finance

Title (please print)

859-344-8888

Phone Number

Susan.bentle@kenton.kyschools.us

Email Address (please print)

1055 Eaton Dr.

Street Address (please print)

Street Address Line 2 (please print)

Ft. Wright

City (please print)

Ky, 41017

State and Zip Code (please print)

Feel free to direct any questions to:

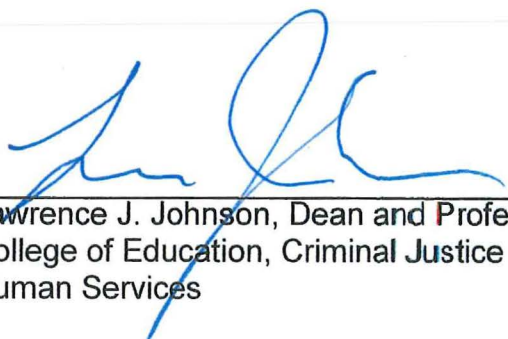
Dianna Greivenkamp
Office of Field Experiences Director
greivedf@ucmail.uc.edu
(513) 556-9136

District Superintendent (or designee)

Kenton County School District

District Name

Date



Lawrence J. Johnson, Dean and Professor
College of Education, Criminal Justice and
Human Services

Date