

October 8, 2009
Progress Meeting #1

RE: Gallatin County Upper Elementary Addition
Gallatin County, Kentucky
BG 09-263
RTA 0913

Attendees

Dorothy Perkins
Tripp Mullins
Tom Wessling
Brian Roomes
Guy Oehler

Representing

Gallatin County Schools
Rosstarrant Architects, Inc
CTMA, Inc
Century Construction
Century Construction

A progress meeting was held on October 8, 2009, at the Gallatin County Upper Elementary School, Warsaw, Kentucky, at 10:00 AM EST. During the meeting the following items were discussed:

1. OUTSTANDING ISSUES
 - a) None at this time.
2. CONSTRUCTION PROGRESS (Schedule)
 - a) Work completed over the past month includes the following:
 - i) Construction area has been gated off.
 - ii) Existing masonry veneer and insulation has been demolished.
 - iii) The waterline has been relocated.
 - iv) The storm lines have been relocated.
 - v) The aggregate piers have been installed.
 - b) Work for the next month includes the following:
 - i) Footings will be installed.
 - ii) Slab will be installed.
 - iii) Masonry walls will have begun.
3. SHOP DRAWINGS/SUBMITTALS
 - a) A list of shop drawings submitted to date is attached.
 - b) Brian Roomes requested the footing rebar drawings be expedited to get the footing work started. Tripp Mullins didn't see any issue with this and would check with Structural Design Group upon returning to the office.
4. PROPOSED CHANGE ORDER ITEMS
 - a) Tripp Mullins inquired about PR#1 for the additional lockers. Brian Roomes is waiting for the costs from the locker manufacturer.

- b) Change Order Request # 1 was presented for the drain pipe modification. The cost was for \$1,081.00, which is more than the verbal \$500-\$600 given on the phone. The breakout will be reviewed by Ross-Tarrant.
- 5. FIELD ORDER ITEMS
 - a) None at this time.
- 6. CONTRACTOR'S APPLICATION FOR PAYMENT
 - a) A revised Schedule of Values was provided by Century Construction (attached) for review.
- 7. REQUESTS FOR INFORMATION / CLARIFICATION
 - a) None at this time.
- 8. RECORD DRAWINGS
 - a) Tripp Mullins reminded Century Construction to record any changes to their field drawings, such as the changes to the storm lines.
- 9. ADDITIONAL ITEMS
 - a) None at this time.
- 10. NEXT MEETING DATE AND TIME
 - a) November 12, 2009 at 10:00 AM EST.

The above narrative represents **my** understanding of the major events that occurred at this meeting. Should there be any additions, clarifications or deletions to these minutes, please notify my office in writing within ten days.

Prepared By:

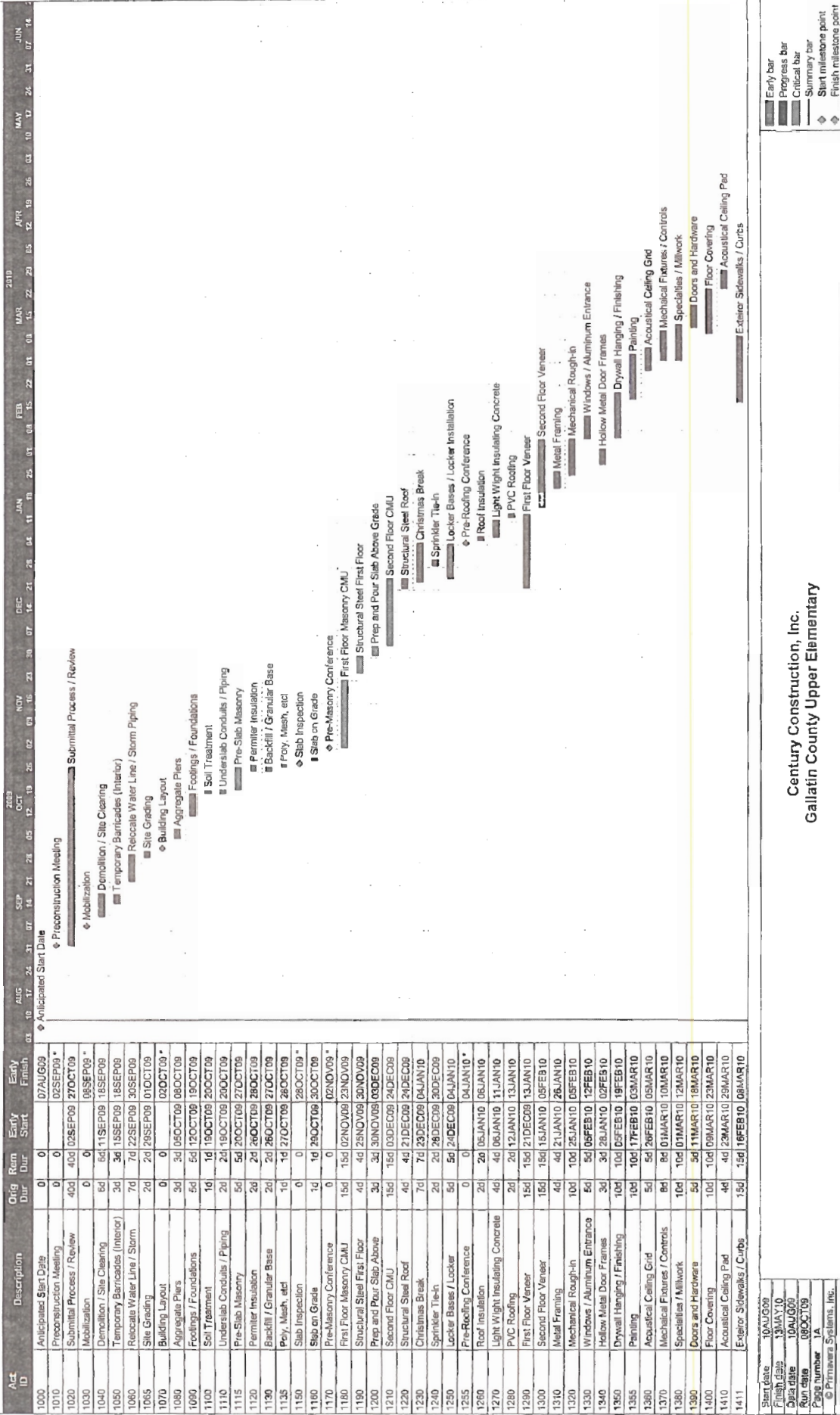


William Mullins III, AIA, LEED AP

/wpm

c: Ronald E. Murrell, Jr., AIA, LEED AP; William Mullins III, AIA LEED AP; Sarah Johnson, LEED Green Associate, Kelley Parker, RLA, ASLA, LEED AP, Laith M. Ross, PE, LEED AP
File 0913-4C
MM091008ProgressMtg# 1-0913

Gallatin County Upper Elementary
School Addition
Preliminary Schedule



Century Construction, Inc.
Gallatin County Upper Elementary