M E M O R A N D U M

**TO: Board Members, BCBOE**

**Mr. Matthew Turner, Superintendent**

**FROM: Jehan M. Ghouse Purchasing Administrator**

**DATE: January 4, 2021**

**RE: Food Service Sanitation Contract Renewal – Smart Systems, Inc.**

**Smart Systems, Inc., was awarded the contract for sanitation services for Food Services effective January 1, 2017 with an option to renew for four additional years.**

**Smart Systems, Inc., has proposed to continue providing sanitation services under the present terms.**

**Food Services agrees to the terms of the renewal. Therefore, it is recommended that the service agreement for sanitation for Food Services be renewed with Smart Systems, Inc.**

**This renewal is retroactive to January 1, 2021 and will be valid through June 30, 2021.**

**Funding will be out of the Food Services Fund.**

**I recommend approval of this renewal option, as presented.**