

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

Susanne Wolford, Chairman, called the meeting to order.

A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.

MNHHS FFA Students led the pledge to the flag.

Community Input

If you wish to address the Board under item 4B, please complete and submit to the Superintendent a community input sheet located on the side table. **(No one signed to speak)**

C. Adoption of Agenda

Order #71 - Motion Passed: Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes	
Dr. J.W. Durst	Yes	
Ms. Susanne Wolford	Yes	
Mr. John Osborne	Yes	
Mr. Bobby Fox	Yes	

STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION

A. Superintendent and Staff

Dr. Deanna Ashby, Superintendent - Presented #LionChaser/#GiantSlayer Award to Mr. Brian Welch, MNHHS Agriculture Teacher

SBDM Reports

GES - Kelcey Postlewait
JSES - Brandon McClain
WBES - Wendy Eaves
WHS - Eric Stone

Jennifer Luttrell, Director of Elementary Instruction & Early Childhood - Presented CDIP Report

Dr. Deanna Ashby, Superintendent - COVID-19 Update

STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)

A. School Calendar

NO SCHOOL

December 21, 2020 - January 1, 2021, Christmas Break
January 18, 2021, Martin Luther King, Jr. Day

CENTRAL OFFICE CLOSED

December 22-25, 2020, Christmas Break
December 31, 2020 - January 1, 2021, New Year's Day
January 18, 2021, Martin Luther King, Jr. Day

COMMUNICATION

A. Public Comment

None

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)

Order #72 - Motion Passed: Approval of the listed consent items passed with a motion by Dr. J.W. Durst and a second by Mr. Bobby Fox.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

A. Approval of Minutes, Bills, and Salaries

The Board approved the minutes of November 16, 2020 board meeting and Special Called board meeting minutes of November 21, 2020, and the bills and salaries for the month of January 2021.

B. Approval of Treasurer's Report

The Board approved the Treasurer's report for the month of November 2020.

C. Approval of Leaves of Absence

The Board approved the following leaves of absence.

Employee #687, CIA, JMMS, four (4) days paid FFCRA leave November 9-13, 2020.
 Employee #6875, Bus Driver, seven (7) days paid FFCRA leave November 10-18, 2020.
 Employee #5158, Cook/Baker, JSES, seven (7) days paid FFCRA leave November 16-24, 2020.
 Employee #4987, Cook/Baker, JSES, six and one half days (6.5) paid FFCRA leave November 16-24, 2020.
 Employee #7824, Cook/Baker, JSES, six and one half days (6.5) paid FFCRA leave November 16-24, 2020.
 Employee #4863, Food Service Manager, JSES, six and one half days (6.5) paid FFCRA leave November 16-24, 2020.
 Employee #4516, Cook/Baker, JSES, six and one half days (6.5) paid FFCRA leave November 16-24, 2020.
 Employee #5394, Maintenance, CO, nine (9) days paid FFCRA leave November 16-30, 2020.
 Employee #4349, CIA, JSES, five (5) days paid FFCRA leave November 18-24, 2020.
 Employee #5922, Cook/Baker, EES, five and one half days (5.5) paid FFCRA leave November 19-December 1, 2020.
 Employee #3635, Grounds Worker, MNHHS, nine (9) days paid FFCRA leave November 19-December 3, 2020.
 Employee #7318, CIA, SES, two (2) days paid FFCRA leave November 20-23, 2020.
 Employee #4855, CIA, HCCHS, one half day (½) paid FFCRA leave on November 21, 2020.
 Employee #6221, CIA, HCCHS, five (5) days paid FFCRA leave November 22-December 2, 2020.
 Employee #7410, Bus Monitor, Transportation, three (3) days paid FFCRA leave November 24 - December 1, 2020.
 Employee #7640, Bus Monitor, Transportation, five (5) days paid FFCRA leave November 23-December 2, 2020.
 Employee #7095, Bus Driver, Transportation, ten (10) days paid FFCRA leave November 28-December 11, 2020.
 Employee #7842, Bus Monitor, Transportation, five (5) days paid FFCRA leave November 25-December 4, 2020.
 Employee #6014, CIA, MNHHS, five (5) days paid FFCRA leave November 28-December 6, 2020.
 Employee #7558, Custodian, HCCHS, six (6) days paid FFCRA leave November 29-December 7, 2020.
 Employee #4676, CIA, MNHHS, seven (7) days paid FFCRA leave November 29-December 8, 2020.
 Employee #7006, CIA, Preschool, three (3) days paid FFCRA leave November 30-December 2, 2020.
 Employee #5761, Custodial Supervisor, HCCHS, ten (10) days paid FFCRA leave November 30-December 13, 2020.
 Employee #6677, Custodian, HCCHS, five (5) days paid FFCRA leave November 30-December 4, 2020.
 Employee #7672, Custodian, HCCHS, ten, (10) days paid FFCRA leave November 30, 2020-December 13, 2020.
 Employee #7287, Cook/Baker, HES, six (6) days paid FFCRA leave November 30-December 7, 2020.
 Employee #7969, Custodian, SHMS, ten (10) days paid FFCRA leave November 30-December 13, 2020.

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

Employee #453 – Custodial Supervisor, BSMS, nine (9) days paid FFCRA leave December 3-15, 2020.
 Employee #7797, Mechanic, Transportation, nine (9) days paid FFCRA leave December 4-December 16, 2020.
 Employee #6847, CIA, WBES, FFCRA Expanded Family Medical Leave November 23-December 31, 2020.
 Employee #3899, Cook/Baker, GES, non-paid Extended Disability Leave beginning November 24, 2020, not to exceed the remainder of the 2020-2021 school year.

D. Approval of KETS Payment of Invoice(s)

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1. Extreme Networks, Inc, \$25,669.08, Wireless Access Points and License.

E. Approval of Payment of Invoice(s)

The Board approved to pay the following invoice(s).

1. Ronald Johnson & Associates, \$676.00, Engineer Services for new Hanson Elementary School, to be paid from BG20-129.

F. Approval of School Activity Fundraiser(s)

The Board approved the following activity fundraiser(s).

1. GES, Library, Spring Book Fair, proceeds will be used to purchase new book, posters, and supplies for library.

G. Approval for Schools to Apply for Grants

The Board approved for schools to apply for the following grant(s).

1. HES, Laura Bush Foundation for America's Libraries, Amount to be determined, Grant can be used to purchase books, periodicals, eBooks, reference materials, and magazine/newspaper subscriptions.

H. Approval of the 2021 Board Meeting Dates

The Board approved the 2021 Board meeting dates as presented.

**I. Approval of the 2020-2021 Comprehensive District Improvement Plan (CDIP) and Diagnostics
A copy may be found in Abstract File #74**

The Board approved the 2020-2021 Comprehensive District Improvement Plan (CDIP) and Diagnostics.

**J. Approval of the 2020-2021 Full Utilization Agreement with Audubon Area Head Start
A copy may be found in Abstract File #75**

The Board approved the 2020-2021 Full Utilization Agreement with Audubon Area Head Start.

**K. Approval of AIA Owner and Architect Agreement with SKY Engineering for the Replacement Cooling Tower Project at James Madison Middle School
A copy may be found in Abstract File #76**

The Board approved the AIA Owner and Architect Agreement with SKY Engineering for the replacement cooling tower project at James Madison Middle School BG21-136.

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

**L. Approval of BG-2 for the Replacement Cooling Tower Project at James Madison Middle School
A copy may be found in Abstract File #77**

The Board approved the BG-2 for the replacement cooling tower project at James Madison Middle School BG21-136.

**M. Approval of BG-3 for the Replacement Cooling Tower Project at James Madison Middle School
A copy may be found in Abstract File #78**

The Board approved the BG-3 for the replacement cooling tower project at James Madison Middle School BG21-136.

**N. Approval of Construction Documents for the Replacement Cooling Tower Project at James Madison Middle School
A copy may be found in Abstract File #79**

The Board approved the construction documents for the replacement cooling tower project at James Madison Middle School BG21-136.

**O. Approval to Advertise for Bids for the Replacement Cooling Tower Project at James Madison Middle School
A copy may be found in Abstract File #80**

The Board approved to advertise for bids for the replacement cooling tower project at James Madison Middle School BG21-136.

**P. Approval to Accept Competitive Negotiation Bid and Approved Alternates for the New Hanson Elementary School
A copy may be found in Abstract File #81**

The Board approved to accept the competitive negotiation bid and approved alternates for the new Hanson Elementary School project BG20-129.

**Q. Approval of the Draft AIA Owner Contractor Agreement for the New Hanson Elementary School
A copy may be found in Abstract File #82**

The Board approved the draft AIA Owner Contractor Agreement for the new Hanson Elementary School project BG20-129.

**R. Approval of Proposal and to Enter into Contract with the Recommended Commissioning Authority for the New Hanson Elementary School Project
A copy may be found in Abstract File #83**

The Board approved the proposal and enter into a contract with the recommended Commissioning Authority for the New Hanson Elementary School project BG 20-129.

**S. Approval of Proposal and to Enter into Contract with the Recommended Testing, Adjusting and Balancing (TAB) Contractor for the New Hanson Elementary School Project
A copy may be found in Abstract File #84**

The Board approved the proposal and enter into a contract with the recommended Testing, Adjusting and Balancing Contractor for the New Hanson Elementary School project BG 20-129.

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

**T. Approval of the Post-bid Revised BG-1 for the New Hanson Elementary School Project
A copy may be found in Abstract File #85**

The Board approved the Post-bid Revised BG-1 for the new Hanson Elementary School Project BG20-129.

**U. Approval to Request KDE Waiver for Installation of Volleyball Standards for the New Hanson Elementary School
A Copy may be found in Abstract File #86**

The Board approved to request from KDE a waiver for installation of volleyball standards for the new Hanson Elementary School project BG20-129.

STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)

A. Personnel

The following personnel changes have been made by the Superintendent since November 16, 2020.

CERTIFIED EMPLOY

Alexandra Gipson, Sub. Teacher, eff. 12-11-20
Carol Niswonger, Sub. Teacher, eff. 11-30-20

CERTIFIED RESIGN

Peggy Coomes, Sub. Teacher, eff. 11-12-20
Tara Kolodey, Sub. Teacher, eff. 11-12-20
Sara Lutz, Sub. Teacher, eff. 2-21-20
Daniel Sandefur, Sub. Teacher, eff. 11-16-20
Kathleen Wilding, Sub. Teacher, eff. 12-7-20

CERTIFIED RESIGN FOR RETIREMENT

Susan Weatherford, Sub. Teacher, eff. 9-30-20

CLASSIFIED EMPLOY

Aaron Downs, Bus Driver Trainee, eff. 11-30-20
Michael Fleming, Driver Trainee, eff. 12-2-20
Kristin Mackey, Family Youth Resource Service Coordinator, SHMS, eff. 11-19-20
Lori Melton, Custodian, MNHHS, eff. 11-23-20
Aden Satterfield, Custodian, HCCHS, eff. 11-23-20

CLASSIFIED TRANSFER

Kelly Bradley, CIA I, MNHHS to School Attendance Secretary, MNHHS, eff. 1-1-21
Stephanie Hughlett, Sub. Bus Driver to Bus Driver, eff. 11-30-20
Tracy Lasch, Custodian, MNHHS, to Custodial Supervisor, MNHHS, eff. 1-1-21

CLASSIFIED RESIGN

Kerry Burton, Bus Driver, eff. 11-6-20
Tiffany Burton, Sub. CIA, eff. 11-5-20
Kayla Mitchell, Sub. CIA, eff. 10-30-20

CLASSIFIED TERMINATED

Misty Embrey, Cook/Baker, WBES, eff. 12-3-20

COACH EMPLOY

JeVonte Hughes, Assistant Boys Basketball Coach, SHMS, eff. 11-12-20
Doug Mullins, Head Boys 6th grade Basketball Coach, SHMS, eff. 11-12-20

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

Caleb Nelson, Assistant Boys Basketball Coach, MNHHS, eff. 11-24-20
Mason Roland, Volunteer Assistant Boys Basketball Coach, MNHHS, eff. 11-9-20

COACH TRANSFER

Denzel Johnson, Volunteer Boys Assistant Basketball Coach, MNHHS to Volunteer Girls Assistant Basketball Coach, MNHHS, eff. 11-9-20

Brice Littlepage, Volunteer Boys Assistant Basketball Coach, MNHHS to Volunteer Girls Assistant Basketball Coach, MNHHS, eff. 11-20-20

COACH RESIGN

Patrick Sparks, Assistant Boys Basketball Coach, MNHHS, eff. 11-4-20

B. Any Other Old/or New Business

B.1. Discussion of Athletics with Possible Action Taken

Order #73 - Motion Passed: Approval to follow KHSAA rules for all high school winter sports and with restrictions that all practices must be monitored and mitigation strategies implemented and teams that do not follow the guidelines will not be allowed to continue, passed with a motion by Mr. Steven Faulk and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	No
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

B.2 The Board recommended a motion be made to approve that middle school winter sports to include Dance, Cheer, and Basketball, will not have a season. Archery and Swim will have a season at the middle school level.

Order #74 - Motion Passed: Approval that middle school winter sports to include Dance, Cheer, and Basketball, will not have a season. Archery and Swim will have a season at the middle school level, passed with a motion by Mr. John Osborne and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

B.3. Discussion of Return to School Options for after Christmas Break with Possible Action Taken

Order #75 - Motion Passed: Approval to remain on Non-Traditional Instructional Days until January 11, 2020, passed with a motion by Ms. Susanne Wolford and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

CLOSED SESSION PER KRS 61-810

Order #76 - Motion Passed: Approval to enter into CLOSED SESSION per KRS 61.815, which meets the requirements for holding CLOSED SESSION and the exceptions to Open Meetings, according to KRS 61.810, subsection (1)c, discussion of proposed or pending litigation, passed with a motion by Mr. John Osborne and a second by Mr. Steven Faulk.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

OPEN SESSION

Order #77 - Motion Passed: Motion to return to OPEN SESSION, passed with a motion by Mr. Bobby Fox and a second by Mr. John Osborne.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

BOARD CALENDAR

Review Board Meeting Dates

Monday, January 11, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Tuesday, February 16, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, March 1, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, March 15, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, April 19, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, May 3, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, May 17, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, June 7, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.
 Monday, June 21, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 pm.

ADJOURNMENT

Order #78 - Motion Passed: Motion to adjourn until the next scheduled meeting on January 11, 2021, passed with a motion by Dr. J.W. Durst and a second by Ms. Susanne Wolford.

Mr. Steven Faulk	Yes
Dr. J.W. Durst	Yes
Ms. Susanne Wolford	Yes
Mr. John Osborne	Yes
Mr. Bobby Fox	Yes

**RECORD OF BOARD PROCEEDINGS
MINUTES**

HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER

The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 14th day of December 2020, with the following members present:

(1) Susanne Wolford, Chairman	(2) John Osborne, Vice Chairman	(3) Bobby Fox
(4) Steven Faulk	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

Susanne Wolford, Chairman

Dr. Deanna D. Ashby, Superintendent