

2020-21 Phase Two: District School Safety Report_08252020_11:24

2020-21 Phase Two: District School Safety Report

Todd County
Mark Thomas
205 Airport Rd
Elkton, Kentucky, 42220
United States of America

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TABLE OF CONTENTS

2020-21 Phase Two: District School Safety Report 3
District School Safety Report 4
Questions Related to the Adoption and Implementation of the Emergency Plan..... 5
Attachment Summary 8

2020-21 Phase Two: District School Safety Report

2020-21 Phase Two: District School Safety Report

District School Safety Report

Pursuant to KRS 158.162, the local board of education shall require the school council or, if none exists, the principal in each school to adopt an emergency plan that must be utilized in case of fire, severe weather, earthquake, or a building lockdown and that: establishes evacuation routes; identifies the best available severe weather zones; develops earthquake protocols for students; and, develops and adheres to practices controlling access to the school building. The emergency plan shall be annually reviewed by the council, principal, and first responders and revised as needed.

In addition to the emergency plan requirements in KRS 158.162, KRS 158.164 requires the local board of education to direct the school council or, if none exists, the principal in each school to establish procedures to perform a building lockdown and to invite local law enforcement to assist in establishing lockdown procedures.

KRS 158.162 also requires the emergency plan be discussed with all school staff prior to the first instructional day of the school year and provided, along with a diagram of the facility, to appropriate first responders. Further, the principal in each school shall conduct, at a minimum, the following emergency response drills within the first 30 instructional days of the school year and again during the month of January: one severe weather drill, one earthquake drill, and one lockdown drill. In addition, required fire drills shall be conducted according to administrative regulations promulgated by the Department of Housing, Buildings and Construction.

Finally, pursuant to KRS 158.162, local Superintendents must submit verification to the Kentucky Department of Education that all schools are in compliance by November 1 each year. This diagnostic is the means by which this reporting requirement is fulfilled.

Questions Related to the Adoption and Implementation of the Emergency Plan

1. Has the local board adopted a policy requiring the school council or, if none exists, the principal in each school to adopt and implement an emergency plan as required by KRS 158.162?

Please reference the appropriate board policy number(s) and/or title(s) in the comment box.

Yes, the board required each school council and principal to adopt an emergency plan to include procedures to be followed in case of fire, severe weather and/or earthquake, and lockdown type of emergency.5.4 Safety (facilities)5.42 Severe Weather/Tornado Drills6.21 Inclement Weather8.33 Emergency Closings

2. Has each school council or, where applicable, principal adopted an emergency plan in accordance with local board policy and in compliance with the specifications in KRS 158.162(3)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box. Please note that Senate Bill 1 (2019) amended KRS 158.162(3)(d) to require, for example, classroom doors remain closed and locked during instructional time as well as classroom doors with windows be equipped with material to quickly cover the window during a building lockdown. Schools are encouraged to comply with these changes as soon as practicable but, if needed, have until July 1, 2022 to fully implement. Accordingly, failure to comply with KRS 158.162(3)(d), as amended, should not be reported herein until the 2022-2023 school year and beyond.

Each public school building, in Todd County, has a written Emergency Management Plan.

3. Has each school provided local first responders with a copy of the school's emergency plan along with a diagram of the school as required by KRS 158.162(2)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Yes, all local first responders and emergency personnel (Sheriff's office, County Police, State Police) have a copy of the building Emergency Procedures Plan, copy of the building floor plans, a copy of the daily schedule, and after school event schedules. Plans are in place with Athletic Director, Principal, Assistant Principal, and Auditorium Facility Coordinator to ensure after school events and emergency plans are reviewed with after school activities and events. Annual Review was January 2020.

ATTACHMENTS

Attachment Name

 [Evacuation Route Floor Plans 2020-2021](#)

4. Has each school posted primary and secondary evacuation routes in each room by any doorway used for evacuation as required by KRS 158.162(3)(a)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further in the comment box.

Evacuation routes are visibly posted in each classroom and have both primary and secondary routes indicated

ATTACHMENTS

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 [Evacuation Route Floor Plans 2020-2021](#)

5. Has each school posted the location of severe weather safe zones in each room as required by KRS 158.162(3)(b)?

If all schools in the district have NOT met the requirement, respond “no” and please explain further in the comment box.

The local fire marshal has not reviewed each public school building's designated safe zones; however, the Kentucky State Police has reviewed the designated safe zones. The severe weather safe zones are posted in each room.

6. Was each school's emergency plan reviewed following the end of the prior school year by the school council, principal, and first responders and revised as needed as required by KRS 158.162(2)(c)?

Please provide the most recent date of review/revision of the emergency plan for each school in the district in the comment box. If all schools in the district did NOT meet the requirement, respond “no” and please explain further in the comment box. .

YesNorth Todd Elementary School Review/Revision: August 3, 2020South Todd Elementary School Review/Revision: July 21, 2020Todd County Middle School Review/Revision: July 27, 2020Todd County Central High School Review/Revision: August 5, 2020

7. Did each principal discuss the emergency plan with **all** school staff prior to the first instructional day of the current school year and appropriately document the time and date of such discussion as required by KRS 158.162(2)(d)?

Please provide the date each school in the district completed this discussion in the comment box. If all schools in the district have NOT met the requirement, respond “no” and please explain further in the comment box.

Each school discussed all emergency plans with all school staff prior to the first instructional day of the current school year.North Todd Elementary School: August 25, 2020South Todd Elementary School: August 11, 2020Todd County Middle School: August 25, 2020Todd County Central High School: August 6, 2020

8. During the first 30 instructional days of the current school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond “no” and please explain further in the comment box.

Each public school building completed all four emergency response drills during the first 30 days of the school year. In Person Instruction began on September 28, 2019, and emergency response drills were completed after this time.

9. During the month of January during the prior school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.


Yes, at least one severe weather drill, one earthquake drill, and one lockdown drill was completed in each school.

10. Over the immediately preceding twelve months, did each school within the district conduct fire drills in accordance with administrative regulations promulgated by the Department of Housing, Buildings and Construction as required by KRS 158.162(5)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further in the comment box.

No; All drills were completed on time, monthly and in accordance to law, prior to March 12. Following March 12, all schools were not in physical session, and remained out with virtual instruction. Drills were not completed from March 12 - May 15, 2020.

Attachment Summary

Attachment Name	Description	Associated Item(s)
 Evacuation Route Floor Plans 2020-2021	Todd County Schools Evacuation Route Floor Plans 2020-2021; Primary and Secondary evacuation routes, and severe weather locations for all school buildings	<ul style="list-style-type: none">• 3• 4