

Request to Place an Item on the AgendaName: Melanie VincentAddress: TCMS - 515 W. Main St. Elkton, KY 42220Telephone number: 270-265-2511

Name of school children attend, if applicable: _____

Group represented: Todd County Middle SchoolCheck if request was submitted to: ☒ Superintendent ☐ Board ChairpersonConferred with following administrators (names): David Carmichael - principal, TCMSDescription of Issue: Requesting to surplus the attached list of library books from the TCMS library. Books are damaged to the point of needing replacing; not repair.Specific Action Requested: Surplus of library inventoryCheck if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06