



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF EDUCATION**

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Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

12/18/2020

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the Memorandum of Understanding with Lakeside Christian Church (LCC) as the Family Relocation Site (FRS) effective January 4, 2021.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

This agreement with Lakeside Christian Church provides a location where school occupants can relocate in the event that an emergency requires a school to be evacuated. The District seeks to make use of all rooms, restrooms, lobbies, and parking lots for the sole purpose of re-unifying students with their families/guardians in the event of a mass casualty incident, or incident of a similar scope.

**FISCAL/BUDGETARY IMPACT:**

None

**RECOMMENDATION:**

Approve the Memorandum of Understanding with Lakeside Christian Church as the Family Relocation Site (FRS) effective January 4, 2021.

**CONTACT PERSON:**

Rob Haney

\_\_\_\_\_  
Principal

*Rob Haney*  
\_\_\_\_\_  
District Administrator

*[Signature]*  
\_\_\_\_\_  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn

"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

## ***Memorandum of Understanding***

**Kenton County School District (KCS D), and its Schools therein**

and

**Lakeside Christian Church (LCC), Lakeside Park, KY**

Family Relocation Site (FRS) Provider

### **Terms & Conditions:**

This agreement is between **KCS D** and its Schools therein and **LCC**, Lakeside Park, KY to provide a location where school occupants can relocate in the event an emergency requires a/the school(s) to be evacuated. **LCC** acting as an FRS site agrees to temporarily house school occupants. If feasible, a representative from the school agrees to call the relocation site prior to relocating students to the site to confirm the site can be utilized.

### **Please briefly state what part of the facility the school can use and the capacity of the usable space:**

The School District seeks to make use of all rooms, restrooms, lobbies and parking lots for the sole purpose of re-unifying students with their families/guardians in the event of a mass casualty incident, or incident of a similar scope. The facility can hold up to \_\_\_\_\_ persons.

### **Please list any restrictions for this facility's use:**

### **Please list specific instructions for entry into the facility and parking, if any:**

Per the district Incident Action Plan (IAP), students being transported to this facility will enter the rear of this building by way of \_\_\_\_\_. Families seeking to reunify with their children will park in the main parking lot off of \_\_\_\_\_ Road.

### **Termination:**

This agreement will remain in effect unless terminated by either party after a 60-day written notice.

### **Implementation:**

Insurance and Release of Liability: The \_\_\_\_\_ School System agrees to identify LCC as an additional insured on any applicable liability insurance policy.

**Whereunto**, the parties hereto have affixed their signatures on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, this agreement is effective immediately.

Signature: \_\_\_\_\_ School District Administrator

Signature: \_\_\_\_\_ Relocation Site Manager