**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**December 2020**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***District:***

 ***Certified:***

* Donna Burch, Substitute
* Moninda Coyle, Substitute

Elizabethtown High School:

* Samantha Bennett, effective, Jan. 4, 2021
* Katie Bennett, effective, Jan 4, 2021

 Helmwood Heights:

* Cindy Carter, ESS DayWaiver Teacher

 Panther Academy:

* Jill Valentine, retirement effective January 1, 2021

 TK Stone:

* Sue Steffy, retirement effective January 1, 2021

 ***Classified:***

 Panther Academy:

* Sunday Stiles-Guzman

 ***Extra Service Duty***

 Elizabethtown High School:

* Arthur Hendricks, Skills USA

**2. Approved the employment of the following individuals, effective for the 2020-2021 school year:**

 ***Certified***

 District Substitutes:

* Tammy Ledington
* Collin Dobbs

 Panther Academy:

* Kayla Sallee, Kindergarten Teacher, effective January 2021

 ***Classified***

***Extra Service Duty***

 Elizabethtown High School:

* Melissa Mills, Skills USA

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2020- 2021 school year:**

**5. Approved the transfer of the following employees for the 2020-2021 school year:**

 Tiffany Hurley is transferring from Instructional Assistant for Kindergarten to Instructional Assistant for Special Education at Panther Academy, effective January 2021.

**6. Approved the reassignment of the following employees for the 2020-2021 school**

 **Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2020-2021school year:**

**8. Approved the following leave requests as submitted by the following employees:**

EIS District

* Cindy Prahl, EIS Bus Driver - Requesting an Unpaid Medical Leave of Absence November 28, 2020 to December 15, 2020

Helmwood Heights Elementary School

* Christy Woosley, Teacher - Requesting Extention of Family Medical Leave additional 6 months.