

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

**SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION
&
SPECIAL MEETING OF THE BULLITT COUNTY
SCHOOL DISTRICT FINANCE CORPORATION**

**November 23, 2020
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met virtually via telecommunication at 5:00 PM on November 23, 2020, with the following members present:

Attendance Taken at 4:59 PM

- | | | |
|---------------------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Diane Thompson | (3) Mrs. Debby Atherton |
| (4) Mr. Steve Hornback (Absent) | (5) Mr. Darrell Coleman | |

CALL TO ORDER

The November 23, 2020 special meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton.

On March 6, 2020, the Governor issued Executive Order 2020-215, declaring a state of emergency throughout Kentucky pursuant to his power under the Kentucky Constitution and KRS Chapter 39A regarding the threats to public health presented by the Novel Coronavirus (COVID-19) pandemic.

In an Opinion issued on March 18, 2020, issued as OAG 20-05, the Kentucky Attorney General opined that at this time during the present state of emergency it is not "feasible" under KRS 61.840 to precisely identify and provide a primary physical location for a video teleconference under the Open Meetings Act at which the public may attend and view a meeting held via video teleconference, and that various other technological means by which the public may view a meeting should be provided instead until the conclusion of the state of emergency.

As a result, the Board adopted a Resolution on March 23, 2020, (see Board Order Number 2020-060) providing for all future Board meetings to proceed by video teleconference until such time as social distancing restrictions for public meetings are lifted.

ADOPT THE AGENDA

- 2020-190- Motion made by Diane Thompson, seconded by Darrell Coleman, to adopt the agenda as presented. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

PRESENTATIONS

Board member Diane Thompson led the Board in The Pledge of Allegiance and reviewed the Board Team Commitments.

The following student and district employees were congratulated for their recent recognitions:

- **HUNTER DIXON**, Bullitt Advanced Math and Science (BAMS) Cohort 8 Student, named a National Merit Scholarship semifinalist
- **LINDA NASON**, District Supervisor of Social Services/McKinney-Vento Homeless Education Assistance Program Coordinator, recipient of the 2020 BCPS FRED Award

- **LESLIE DeWITT** was presented the OVEC Regional School Psychology Award during the annual Kentucky Association of School Psychologists (KAPS) Conference Awards presentation. Director of Special Education Troy Kolb honored Leslie with some additional words of praise.

Linda Belcher is also a board member for the Bullitt County Education Foundation and awarded several grants to the following schools and programs:

- Eastside Middle School, The Show Must Go On (\$975), Christina Stidom
- Bullitt East High School, PBIS School-wide Rewards (\$1,500), Carrie Gary
- Pleasant Grove Elem., Meeting the Needs of All Readers (\$1,000), Anna Schneider
- North Bullitt High School, Rebuild the Arts (\$1,500), Brandon McKinley
- Nichols Elementary School, People are People (\$1,500), Anne Marie Landry
- Bullitt Central High School, Student Store (\$1,000), Julie Hart

Mrs. Cate Noble Ward of Studio Kremer Architects answered questions regarding the items and status of the construction of the New East End Elementary School (OMES).

COMMUNICATIONS

Superintendent's Report

Superintendent Jesse Bacon mentioned the Governor's Executive Order to pause all in-person classes.

Dr. Bacon updated the Board on the disappointing news that no funds will be reimbursed by FEMA as once communicated. The district office has trimmed back 6.5% from each budget to off-set that loss of reimbursements.

Other Items from the Board

(None)

RESOLUTION

Presented for consideration and approval was a Resolution authorizing a lease agreement with the Bullitt County School District Finance Corporation, and approval of all other documents in connection with the proposed Bullitt County School District Finance Corporation Series of 2020 bond issue.

2020-191- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the Resolution as presented. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

RECESS MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

2020-192- Motion made by Diane Thompson, seconded by Linda Belcher, to recess the meeting of the Bullitt County Board of Education. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION

CALL TO ORDER

The special meeting of the Bullitt County School District Finance Corporation was called to order by Board President Debby Atherton.

RESOLUTION

Presented for consideration and approval was a Resolution of the Bullitt County School District Finance Corporation, and advertising for bond sale and all other documents in connection with the bond issue.

Motion made by Darrell Coleman, seconded by Diane Thompson, to approve the Resolution and advertising for bond sale and all other documents in connection with the bond issue as presented. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

ADJOURN SPECIAL MEETING OF THE BULLITT COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Motion made by Diane Thompson, seconded by Linda Belcher, to adjourn the special meeting of the Bullitt County School District Finance Corporation. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

RECONVENE SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

2020-193- Motion made by Darrell Coleman, seconded by Diane Thompson, to resume the special meeting of the Bullitt County Board of Education. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

CONSENT ITEMS

2020-194- Motion made by Linda Belcher, seconded by Darrell Coleman, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on November 16, 2020, which is available online. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 4
3. AP Check Reconciliation Register
4. Detailed Paid Warrant Report

Travel

*All travel by commercial carrier is due to schedule/cost.

School	Group	Date	Event	Location	\$	Travel by:	TRIP#
BCHS	Cheerleading	12/12/20	UCA Regional Competition	Louisville, KY	-0-	Parents	11394
		2/4-9/21	UCA National Competition	Orlando, FL			11395
EMS	Cheerleading	2/4-9/21	National Competition	Reunion, FL	-0-	Southwest Airlines	11439

Minutes

October 26, 2020 - Monthly Meeting
November 9, 2020 - Work Session

Construction Items

1. Commissioning Services, New 800-Student Elementary School, BG# 20-142

It was requested that the Board accept the Commissioning Services proposal from CMTA in the amount of \$64,250.00. Although CMTA does not have the lowest bid, their fee falls below the estimated amount included on the Revised BG-1. In addition, they are providing services beyond the basic code requirements, which include a seven-day trending analysis, scheduled assistance, and energy usage analysis. Three proposals were sent with only two received by the deadline. Board Attorney Eric Farris reviewed the agreement as submitted by CMTA.

2. Special Inspection Services, New 800-Student Elementary School -BG #20-142

Requested was the Board's acceptance of the proposal for Special Inspection Services from ECS Southeast LLP in the amount of \$131,710.43. The proposal submitted includes a 5% contingency above the assumed number of site visits listed in their proposal- with the 5% contingency not included, they provided the second lowest proposal sum. The fee provided is an assumed amount; however, billing to the District will be based on actual time expended and material testing that is required during construction. Three proposals were sent. Board Attorney Eric Farris reviewed the submitted proposal.

3. Request to Cancel Initial BG-1 for BG# 17-022 Transportation/Bus Garage Addition

Requested was the cancellation of the BG-1 for the Transportation/Bus Garage Addition, BG 17-022, in order to close out the project in FACPAC. After cost estimates were received from Sherman Carter Barnhart in 2016-2017, it was decided to cancel the project.

4. Request to Cancel Initial BG-1 for BG# 19-352 Old Mill Roof Replacement

Requested was the cancellation of the BG-1 for the Old Mill Roof Replacement Project, BG 19-352, in order to close out the project in FACPAC. After bid information was received, it was decided to cancel the project due to being over budget.

Human Resources

1. Leaves of Absence Requests

Lora Anderson - Teacher - Hebron Middle School - Ms. Anderson requested leave without pay for the dates of 12/16-18/2020. She is using 6 weeks of FMLA.

Ada Nicki Exely - Instructional Assistant - Zoneton Middle School - Ms. Exely is being placed on an indefinite leave of absence beginning 11/1/2020 due to the Coronavirus Pandemic.

Holly Goff - Sweeper - Lebanon Junction Elementary School - Ms. Goff requested an indefinite leave of absence beginning 10/7/2020. She does not qualify for FMLA.

Susan Smith - Cook/Baker - Crossroads Elementary School - Ms. Smith requested an indefinite leave of absence beginning 10/7/2020. She does not qualify for FMLA.

April Walker - Guidance Counselor - North Bullitt High School - Ms. Walker requested leave without pay for the dates of November 19th - December 18th, 2020. She is using 7 weeks of FMLA.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **October 2020** through **November 2020** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. Blairwood Pool Rental Agreement

BCPS has a swim team composed of all three high schools. Currently the district provides one head coach and one assistant coach who are both "housed" at North Bullitt High School and report to Ronnie Bryson, NBHS Athletic Director. In previous years, the district had an MOA for the Ralph Wright

Natatorium at the University of Louisville. Due to the pandemic, U of L is not allowing any outside agencies to rent its facilities. This MOA for Blairwood Pool concludes on January 31, 2021 for three days per week of practice, (Tuesday, Thursday, and Sunday), and a minimum of two 25-yard lanes. The swim team will pay \$25 per lane per hour. Eric Farris reviewed the agreement.

2. CF Educational Solutions MOU - Supt. Advisory Groups

Superintendent Jesse Bacon would like to work with Dr. Robert Sommers of CF Educational Solutions to establish various level advisory groups for improved feedback and general communication among stakeholders on district operations. Presented was an MOU with additional details. The cost of this service is \$5,000 plus approved expenses and travel. This agreement shall be effective November 2020 through June 30, 2021. Additional information was provided.

3. Contracts with SWC & Business Cabling - PA Systems - BAC/ROC/EMS

Requested was approval of the contractual agreements with SWC and Business Cabling for the replacement of the PA systems at the Bullitt Alternative Center, Riverview Opportunity Center, and Eastside Middle School. The total for all three schools is \$153,685.27 and will be funded with remaining LIBR funds.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
North Bullitt High School Jennifer Lowe	Deanna Boone	Donation Product	Water Bottles for students and staff	\$1,213.00
Bullitt Lick and Bernheim Middle School Youth Service Center	Louisville Water Company	Donation Product	Water Bottles will be provided for students in need at BLMS, BMS, PGES, MWES, MWMS, BEHS, ZMS, HMS, CGES, LJES, BES, FES, EMS, NBHS, BCHS	\$925.00
North Bullitt High School	Band Boosters	Donation Check	Check For instrument	\$1,100.00
Bullitt Central High School - YSC, Christy Hardin	Limestone Bank	Donation Check	Holiday Assistance	\$500.00
Bullitt Lick Middle School YSC	KY ASAP	Grant Monetary	For Bobcats Grades 6-8 Projects to help students be active in the community	\$3,000.00
All BCPS Schools Tiffany Jenkins & Ed Oyler	Castle and Key	Donation Product	Sanitizers will be given to local schools	\$5,350.00
FRYSC Programs - Susan Bibelhauser	Scottish Rite/Glenn Gray	Donation Monetary	Each elementary will be allocated \$500.00 for Students Christmas needs	\$6,500.00
North Bullitt High School - Computer Science - Angela Holland	Advance KY	Donation	Donated MacBook For the teacher to learn in code for Apple Products to teach a course next year	\$1,200.00
Old Mill/Crossroads FRC Lee Ann Lowery	Nes S. Morrison Trust	Donation Monetary	To supplement loss of FRYSC Grant Funds	\$5,000.00
Mt. Washington Middle//	Eastside Middle School	Grant Program	Grant for art Program A Nation in Crises	\$2,400.00
Overdale Elementary	Texas Road House	Donation	Free Kids Meals for Participating in Literacy Night	\$1,625.00
Nichols Elementary Anne Marie Landry	BC Education Foundation	Grant	People are People -To buy books for students	\$1,500.00
Eastside Middle School, Christina Stidom	BC Education Foundation	Grant	The Show Must Go On (pending ability to do the production in the fall)	\$975.00
Bullitt East High School, Carrie Gary	BC Education Foundation	Grant	PBIS School-wide Rewards	\$1,500.00
Pleasant Grove Elementary, Anna Schneider	BC Education Foundation	Grant	Meeting the Needs of All Readers	\$1,000.00
North Bullitt High School, Brandon McKinley	BC Education Foundation	Grant	Rebuild the Arts	\$1,500.00
Bullitt Central High School, Julie Hart	BC Education Foundation	Grant	Student Store (She has money left over from a project her students did last year so she can purchase shirts and some of the other items she will need for this store.)	\$1,000.00

Mt. Washington Elementary	MWES PTA	Donation Monetary	For Broadcast equipment	\$1,292.29
Maryville/Overdale Family Resource Center	Meijer	Donation	Boxes of Schools Supplies to be handed out as students need supplies	\$861.74
Maryville/Overdale Family Resource Center	Southeast Christian Church Bullitt	Donation	Canned food and nonperishables to be used as needed for students	\$1,000.00
Bullitt Central High School Youth Service Center	Shepherdsville Police Department	Donation Monetary	To be used for assistance when students need it.	\$3,383.38
Roby Elementary Family Resource Center	Walmart	Donation	Boxes of School Supplies to be given to students as needed	\$700.00
Old Mill Elementary School	Laverne & John McCabe	Donation Monetary	To purchase items needed for Staff and Students	\$1,000.00
Bullitt County Schools - Sarah Smith	Kentucky Harm Reduction Coalition	Donation	Donation of 25 Naloxone Overdose Reversal Kits for schools	\$2,125.00

Kentucky Incentives to Prevention (KIP) Survey Alternative

At the July 2020 meeting, the Board approved the administration of the Kentucky Incentives for Prevention (KIP) Survey to BCPS students. Due to the COVID-19 pandemic, the Cabinet and KIP administrators have decided to postpone the survey for the 2020-2021 school year. BCPS is the fiscal agent of the Drug Free Communities Grant, which requires a bi-annual report of data that shows progress toward the goals of the grant. Data from the KIP survey is a key component to showing the progress. It is requested to administer the same survey via Google forms, a copycat version of the necessary elements of the grant, which focus on alcohol, marijuana, tobacco and prescription drugs. This survey provides the District with valuable information and is often used in presentations, grant applications, and improvement plans. Presented was the survey form that will be administered to all 6th, 8th, 10th, and 12th graders.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

SY 2020-2021 Nutrition and Physical Activity Report and AHG Report

In December 2016, Bullitt County Public Schools partnered with The Alliance for a Healthier Generation (AHG) as part of a Wellness Initiative to create and sustain healthier school environments. In addition, the AHG is using the additional index called the RISE Index to help measure the effectiveness of creating such environment. The RISE Index is The Resilience in School Environments (RISE) Initiative which empowers schools to create safe and supporting learning environments by developing policies and practices that improve the social-emotional health of all students and staff. A key benefit in this collaboration is the opportunity to use the Alliance's assessment tools as an addition to the Nutrition and Physical Activity Report in the evaluation and recommendation relating to KRS 158.856 and the Healthy and Hunger Free Kids Act of 2010. Presented were the preliminary reports from the Alliance for a Healthier Generation and the 2020-2021 Nutrition and Physical Activity Report for review and to post for public comment. No action was required by the Board at this time.

Proposed 2021-2022 School Calendar Option

As per KRS 158.070 (2)(b)(c)(d), the School Calendar Committee, after seeking feedback from school district employees, parents, and community members, presents a school calendar option to the Board. The calendar option must comply with state laws and regulations and consider the economic impact of the school calendar on the community and state. Prior to adopting a school calendar, the Board shall

hear the Committee's recommendation and the recommendation of the Superintendent. At a subsequent meeting on December 14, 2020, the Board shall approve a calendar for the upcoming school year. Presented for review and consideration for approval at the December 14, 2020 Board meeting. No action was required by the Board at this time.

Early Graduation Request - N. Karman

Bullitt Central High School student Natasha Karman requested to graduate early. She has overcome many obstacles to continue to earn her high school diploma. She is enrolled in the Early Childcare Pathway. If the Board approves, Natasha will need to pass her classes for the current semester, complete her civics assessment, alternative petition, and Naviance work by the end of school on January 15, 2021 in order to meet the graduation requirements. Natasha wants to continue working to save money and begin her college classes at Jefferson Community and Technical College in the fall of 2021.

2020-195- Motion made by Linda Belcher, seconded by Debby Atherton, to approve Natasha Karman's request for graduating early as presented. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

Request for Suspension of Extracurricular Activities

Since the start of the pandemic, the primary focus has been and will always be student safety. We also realize extracurricular facilities provide bright spots for the community to gather, cheer, and celebrate, even with a limited capacity. Unfortunately, due to the constant rise of COVID-19 cases within the community, BCPS feels it is necessary to suspend extracurricular activities immediately until the week of December 7, 2020, excluding fall sports participating in state tournaments. This is in conjunction with the delay of the Kentucky High School Athletic Association (KHSAA) competition until January 2021. If approved, we will revisit the previous Health at Sports guidelines for winter sports to reintroduce the extracurricular activities allowing optimal preparation for an upcoming season.

2020-196- Motion made by Diane Thompson, seconded by Linda Belcher, to approve the immediate suspension of all extracurricular activities, excluding fall sports participating in state tournaments, until the week of December 7, 2020. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

Board Vacancy District/Division 4

Board member Steve Hornback has submitted a letter of resignation to be presented at the November 23, 2020 Board of Education meeting. It is necessary for the Board to officially accept his letter of resignation, declare a vacancy for his Division 4 seat, and establish an official timeline for filling the vacancy based on the statute and policy from 2019.

Included with this item are the completed procedures that detail the official notices, advertisements and application documents to share with various state officials and the public at large. It will be the applicant's responsibility to verify he/she resides in the vacant division and is qualified to apply for the position.

Below is the proposed timeline for filling the vacancy of Board of Education Member for District/Division 4:

November 23: **Resignation accepted and vacancy declared by BCBE**
 60-day timeline begins
 Board vacancy procedures/forms received by BCBE

Nov. 30–Dec. 11: Advertising and solicitation of applicants via BCPS webpage and two (2) Monday Pioneer News ads, one week apart

Dec. 14: Initial review of applications by Board members

**Dec. 15-Jan.22: Closed Session(s) of BCBE to discuss applications & interview applicants
Open session motion, discussion and vote on applicant.**

January 23: End of 60-day timeline/deadline to select applicant to fill vacancy

2020-197- Motion made by Linda Belcher, seconded by Darrell Coleman, to accept the resignation letter from Steve Hornback, declare a vacancy for Division 4, establish an official timeline for filling the vacancy, and approve the completed procedures for posting/advertising for the seat as presented. Board members Debby Atherton, Darrell Coleman, and Linda Belcher voted YES. (Board member Diane Thompson lost her virtual meeting connection just prior to this vote.)

EXECUTIVE SESSION

2020-198- Motion made by Darrell Coleman, seconded by Debby Atherton, to recess regular session and enter Executive Session as authorized by KRS 61.810(1)(b) to discuss the future sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be sold by a public agency and KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. Board members Debby Atherton, Darrell Coleman, and Linda Belcher voted YES. (Board member Diane Thompson resumed her virtual connection at this point.)

RECONVENE REGULAR SESSION

2020-199- Motion made by Linda Belcher, seconded by Debby Atherton, to exit executive session and resume regular session. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES. No action was taken in executive session.

ADJOURNMENT

2020-200- Motion made by Darrell Coleman, seconded by Diane Thompson, to adjourn at 6:17 p.m. Board members Debby Atherton, Darrell Coleman, Diane Thompson, and Linda Belcher voted YES.

CHAIRPERSON

SECRETARY