M E M O R A N D U M

**TO: Mr. Matt McIntire, Chairperson**

**Dr. Maria Brown**

**Ms. Karen Byrd**

**Ms. Julia Pyle**

**Mr. Troy Fryman**

**Mr. Matthew Turner, Superintendent**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: November 20, 2020**

**RE: Declaration as Surplus - Soccer Uniform: Ryle High School (RHS)**

**RHS has requested that the following soccer uniforms be declared as surplus due to obsolescence.**

**- 42 Jersey Shorts**

**- 23 Long Sleeve Jerseys**

**RHS intends to sell these items as a fund raiser.**

**I request the Board declare these obsolete uniforms as surplus, and approve their disposal, as presented.**