

Aramark
5 Paul Brown Stadium

Cincinnati, OH 45202
Phone: 513-455-4900
Fax: 513-455-4901



EVENT CONTRACT

Contract#: 00003594

Randall K. Cooper High School

(Unclassified)

CUSTOMER		EVENT INFORMATION	
Jerlyn Giska Phone: 859/384-5040 Fax: Email: jerilyn.giska@boone.kyschools.us Account Number: 0000000131 Company: Randall K. Cooper High School		Event Date: Saturday, April 27, 2019 Description: Randall K Cooper High Prom 2019 Guest Count: 467 Guarantee Count: 0 Salesperson: Drew Hester Contact Person: Jerilyn Giska Contact Phone: 8593845040 Phone 2: Service Type: Unclassified	
LOCATION AND TIMES			
Location	East Club Lounge	Event Setup	7:00 pm
Setup Style	Unclassified	Start Time	7:00 pm
Source:		End Time	11:00 pm
EVENT TIMES			
SPECIAL INSTRUCTIONS			
<p>**SET UP ON **</p> <p>TIMELINE:</p> <p>6:30 pm- - CHAPERONES ARRIVE</p> <p>7 pm -STUDENTS ARRIVE/REGISTRATION</p> <p>7:30 - 8:30 pm - DOOR BY ATM OPEN FOR STUDENTS TO VISIT FIELD</p> <p>8- 9:30 pm - DINNER BUFFET OPEN</p> <p>11 pm - EVENT ENDS</p> <p>8 - 11 PM - BEVERAGES - 467 GUESTS</p> <p>Pepsi Products from Bar Gun</p> <p>Water Urns on Bar</p> <p>Plastic Cups for Beverages, Garbage Cans in Front of Bar for Disposal</p> <p>Coffee in Pump Pots for up to 25 Chaperones in Auxiliary Bar</p> <p>8:30 - 10 PM - DINNER BUFFET OPEN - CHINA - 467 GUESTS</p> <p>ITALIAN BUFFET</p> <p>Caesar Salad with House Made Croutons and Parmesan Cheese Wafers</p> <p>Fresh Fruit Salad</p> <p>Penne Pasta AND Cheese Tortellini served with Choice of:</p> <p>Marinara Sauce or Alfredo Sauce</p> <p>Mushrooms, Onions, and Peppers</p> <p>Seasonal Vegetables</p> <p>Grilled Julienne Chicken Breast</p> <p>Italian Meatballs</p> <p>Garlic Bread sticks with Butter</p> <p>Assortment of Cookies, Brownies and Cannoli</p> <p>SET UP:</p> <p>- (60) 5 FOOT ROUND TABLES FOR GUEST SEATING = 480SEATS</p> <p>- CHAPERONE SEATING IN AUXILIARY BAR AREA</p>			

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- NO DANCEFLOOR
- HIGH TOPS IN BAR AREA ONLY
- (2) 8 FOOT TABLES FOR REGISTRATION WITH BLACK LINEN IN PL LOBBY
- (3) METAL TOP TABLES FOR KING/QUEEN VOTING IN PL LOBBY
- (1) TABLE FOR DJ IN DJ NOOK WITH BLACK LINEN UNLESS METAL TOP USED
- (1) TABLE FOR PHOTO BOOTH/PHOTOGRAPHER WITH BLACK LINEN UNLESS METAL TOP USED
- 22 CHAPERONES WILL EAT IN AUXILIARY BAR AREA
- WHITE CHINA WITH DISPOSABLE CUPS FOR BEVERAGES
- BLACK LINEN TABLE CLOTHS WITH WHITE NAPKINS

MENU SELECTIONS

Name	Quantity	Price	Total
Italian Buffet - Prom Menu	467	\$27.95	\$13,052.65

OTHER CHARGES

STAFFING

PURCHASE MATERIALS

OUTSIDE SERVICES

ROOM CHARGES

-

BILLING

<i>Subtotal</i>	\$13,052.65
<i>Discount</i>	-
<i>Sales Tax</i>	-
<i>Liqr Tax</i>	-
<i>Admin Charge</i>	\$2,349.48
	-
Contract Total	\$15,402.13
Total Credits	\$15,402.13
Adjusted Total	-

**This Administrative Charge is not intended to be a tip, gratuity or service charge for the benefit of service employees and no portion of this Administrative Charge is distributed to employees.*

Client Signature and Date

Aramark representative and date

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