

Pearson, Rhonda

From: Bross, Anna <Anna.Bross@Bengals.nfl.net>
Sent: Tuesday, November 17, 2020 9:12 AM
To: Pearson, Rhonda
Subject: RE: Quote for Cooper High School Prom on April 24, 2021

EXTERNAL MESSAGE

Good morning Rhonda,

Thank you for reaching out! I know Aramark is working on the quote but I followed up with them to ensure it is sent over in the next couple of days. Paul Brown Stadium Ltd. will refund the full room rental fee if you are not able to host the event due to COVID-19.

Please let me know if you have any questions or concerns!
Thank you,
Anna

Anna Bross

Private Events Manager | Paul Brown Stadium

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From: Pearson, Rhonda [mailto:rhonda.pearson@boone.kyschools.us]
Sent: Tuesday, November 17, 2020 9:04 AM
To: Bross, Anna <Anna.Bross@Bengals.nfl.net>
Subject: Quote for Cooper High School Prom on April 24, 2021

Hi Anna,

I am in need of a quote of the estimated charges for our use of your venue for our Prom scheduled for April 24, 2021. I know much of it depends on the number of attendees but if you could use the past as a guide that will work. I must have a quote in order to submit the contract for approval by our Board of Education. Also, is there a change to the cancellation policy in light of the Covid-19 situation? Would we receive a refund of our deposit in the event we are unable to hold this event? I only have until Nov. 24th to submit the contract for approval at the December Board of Education meeting.

Thanks for your help,

Rhonda Pearson

Boone County Schools | Randall K. Cooper High School | Financial Secretary