

## Magnet School, Program, and Optional Program Admissions Process

### Magnet Admission Process

#### ELIGIBILITY

Only residents of Jefferson County or students eligible for admission to Jefferson County schools ~~under via~~ District policy or state and federal law are eligible for admission to magnet schools, magnet programs, and optional programs. ~~In addition, magnet Magnet~~ schools, magnet programs, and optional programs may be zoned for specific addresses in Jefferson County.

#### PROGRAM CAPACITY

Program capacity shall be established for each magnet school, magnet program, and optional program based on factors such as: size of facility, size of student population, program type, class-size guidelines, workstations, and facility utilization.

#### APPLICATION PROCESS

~~Students~~ A student applying for a magnet school, magnet program, or optional program shall complete an online application for admission with the Office of School Choice to a magnet school, magnet program, or optional program, and provide their ranked preferences for such offerings.

#### CRITERIA ADMISSIONS

For ~~a school schools~~ utilizing a criteria-based admissions system, the school shall provide the Office of School Choice a copy of admissions requirements and publicize the requirements for prospective families. Only identified middle and high school magnet schools, magnet and optional schools and programs, and optional programs may utilize admissions criteria.

#### LOTTERY

All ~~Elementary (K-5)~~ magnet schools, magnet programs, and optional schools and programs shall utilize a lottery, including Ttraditional magnet schools and programs, and all Iinterest-based magnet schools and programs shall utilize a lottery.

For ~~a school schools~~ utilizing a lottery admissions system, the lottery shall be conducted by the Office of School Choice District and provided to the school which schools who shall then inform families of acceptance or denial. Students who are not accepted shall be placed on a waitlist maintained by the Office of School Choice District. The lottery shall utilize the Category system described below in Administrative Procedure 09.11 AP.4.

#### MAGNET VACANCIES

Vacancies in magnet schools, magnet programs, and optional programs may arise throughout the school year or at the end of the school year. For a vacancy vacancies arising throughout the school year, the District may offer students on the magnet school's, magnet program's, or optional program's waitlist the opportunity to fill the vacancy, in order of position on the

waitlist, so long as the vacancy occurs before the one-hundredth day of the school year December 31<sup>st</sup> of the current school year. If the vacancy arises on or after December 31<sup>st</sup> of the current school year the one-hundredth day at the end of the school year, the District may offer students on the magnet school's, magnet program's, or optional program's waitlist the opportunity to fill the vacancy, in order of position on the waitlist, prior to before the start of the next school year.

### **CONTINUATION**

Once a student is accepted into a magnet school, magnet program, or optional program, a student will remain enrolled in the program until the student reaches the terminal grade offered by that school, as long as the student remains is-a resident of Jefferson County and lives in the boundary area for the school or program. A student in an optional program who has a change of address may remain enrolled in at-the optional program; however, transportation is not provided outside the school's boundary area.

Only a parent or guardian may request that their student withdraw from a magnet school, magnet program, or optional program. The parent or guardian may request the student return to their resides school or request a transfer to school outside of their resides area.

### **Strategies for Achieving Diverse Enrollment in Magnet Schools and Programs**

#### **DIVERSITY TARGETS AND GOALS**

The District shall work with magnet schools, magnet programs, and optional programs to establish diversity targets and goals to ensure a diverse student population that represents the diversity of the enrolled student population of the District.

The District shall work with each magnet school, magnet program, or optional program that falls short of the established diversity targets and goals to create and implement a plan to increase student diversity within the school student population and reach the established diversity targets and goals. The District shall use the Category system and the Diversity Index set forth in Administrative Procedure 09.11 AP.4 to assist in establishing diversity targets and goals.